

STUDENT PAYROLL SCHEDULE

The following schedule indicates the pay period, the date paid, and the time report due dates for the calendar year 2020-2021.

PAY PERIOD			TIME REPORTS DUE DATE	PAY DATE
08/30/20	TO	09/12/20	09/11/20	09/18/20
09/13/20	TO	09/26/20	09/25/20	10/02/20
09/27/20	TO	10/10/20	10/09/20	10/16/20
10/11/20	TO	10/24/20	10/23/20	10/30/20
10/25/20	TO	11/07/20	11/06/20	11/13/20
11/08/20	TO	11/21/20	11/20/20	11/25/20 *
11/22/20	TO	12/05/20	12/04/20	12/11/20
12/06/20	TO	12/19/20	12/18/20	12/23/20 *
12/20/20	TO	01/02/21	12/30/20 ^	01/08/21
01/03/21	TO	01/16/21	01/15/21	01/22/21
01/17/21	TO	01/30/21	01/29/21	02/05/21
01/31/21	TO	02/13/21	02/12/21	02/19/21
02/14/21	TO	02/27/21	02/26/21	03/05/21
02/28/21	TO	03/13/21	03/12/21	03/19/21
03/14/21	TO	03/27/21	03/26/21	04/02/21
03/28/21	TO	04/10/21	04/09/21	04/16/21
04/11/21	TO	04/24/21	04/23/21	04/30/21
04/25/21	TO	05/08/21	05/07/21	05/14/21
05/09/21	TO	05/22/21	05/21/21	05/28/21
05/23/21	TO	06/05/21	06/04/21	06/11/21
06/06/21	TO	06/19/21	06/18/21	06/25/21
06/20/21	TO	07/03/21	07/02/21	07/09/21
07/04/21	TO	07/17/21	07/16/21	07/23/21
07/18/21	TO	07/31/21	07/30/21	08/06/21
08/01/21	TO	08/14/21	08/13/21	08/20/21
08/15/21	TO	08/28/21	08/27/21	09/03/21
08/29/21	TO	09/11/21	09/10/21	09/17/21

* Early paydate

^ Early time sheet submission date. Employees must submit by 3 pm. Supervisors must approve by 11:59 pm.

TIME SHEETS RECEIVED BY PAYROLL AFTER THE DUE DATE WILL BE PROCESSED ON THE FOLLOWING PAY DATE.

Due dates/paydates are subject to change if payroll need arises. In the event of a change, a college-wide email will be sent to employees. Updates can also be found online: <http://www.matc.edu/who-we-are/offices/finance/payroll.html>