

## SELECTIVE SERVICE REGISTRATION INSTRUCTIONS

Student Name \_\_\_\_\_ Student ID: \_\_\_\_\_

### Failure to Register

The United States Division of Selective Service has not confirmed your registration or exemption status from registering with them. If you are a male between the ages of 18 and 26, you must obtain and complete a Selective Service Registration Form available at your local United States Post Office or register online at [www.sss.gov](http://www.sss.gov).

***Until the following requested documentation has been received, your Financial Aid application will be on hold. Federal regulations prohibit us from awarding you financial aid until this matter is resolved and it is determined that you did not knowingly or willfully avoid registration.***

***Some students have been denied aid because they failed to register with selective service. For the purposes of the Federal Student Financial Aid programs, the decision is made by the school (MATC) which represents the U.S. Department of Education.***

Complete one of the following:

- 1) If you have recently registered with the Selective Service, please report your Selective Service Registration Number, sign this form and return to the address below:  
 Selective Service Registration Number: \_\_\_\_\_
- 2) If you served on active duty in the armed forces but did not register before turning 26 you are still eligible to receive financial aid funds. Submit the following with this form.  
 Submit a copy of your DD Form 214 (Certificate of Release or Discharge from Active Duty).
- 3) If you are over 26 years of age, you must write to Selective Service to get a Status Information Letter addressing your failure to register. (Many veterans and refugees fit into this category.) Go to the [www.sss.gov](http://www.sss.gov) website for address and additional instructions.

You must submit to the MATC Financial Aid Office:

- a) A copy of your Status Information Letter that you receive from Selective Service, and
- b) A written statement signed by you explaining why you did not register for selective service. Include information such as where you were living at the time, if you were incarcerated or institutionalized, and your citizenship status during the period, if applicable, etc.

To resolve any problems regarding your registration status, contact the Selective Service at 847-688-6888.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to: MATC Financial Aid Office  
Room S222  
700 W. State Street  
Milwaukee, WI 53233-1443

Financial Aid Office: 700 West State Street, Milwaukee, WI 53233-1443 ■ Phone: 414-297-6908 ■ Fax: 414-297-6466  
[matc.edu](http://matc.edu) E-Mail: [finaid@matc.edu](mailto:finaid@matc.edu)