

Milwaukee Area Technical College Application for Paralegal Certificate

Upon completion of **18 credits** from the courses listed below, the student must:

1. **Complete the form below and attach a transcript with grades of the courses.**

2. **Submit form to:** Dr. Juana Harrison, Associate Dean
Business and Information Technology
Milwaukee Area Technical College
700 West State Street
Milwaukee, Wisconsin 53233-1443

Name: _____ **Student ID No:** _____
(As you wish it to appear on certificate)

Address: _____

Daytime Phone: _____ **Evening Phone:** _____

Circle the number of credits completed in the column to the left of the course name:

Credits	Course Number and Title	Credits	Course Number and Title
The following are required courses:		Elective Courses –Select 6 or more credits	
3	PLEGAL-101 Introduction to Paralegalism	3	BADM-198 Business Internship
3	PLEGEL-103 Legal Research	3	PLEGAL-111 Litigation Practice Systems
3	PLEGAL-105 Civil Procedure	3	PLEGAL-114 Trusts and Estates-Probate Systems
3	PLEGAL-107 Legal Writing	3	PLEGAL-118 Criminal Practice
		3	PLEGAL-121 Domestic Relations and Divorce Practice
		3	PLEGAL-123 Corporate Practice Systems
		3	PLEGAL-125 Collection Practice Systems
		3	PLEGAL-126 Bankruptcy Practice Systems
		3	PLEGAL-140 Legal Interviewing/Investigation
		3	RLEST-182 Real Estate Law
		3	PLEGAL-116 Real Estate Law and Practice

All credits in this certificate must be earned at MATC with a 2.0 GPA or better.

Approved: _____ Date: _____
Dr. Juana Harrison, Associate Dean, Business and Information Technology

Please allow 3-4 weeks for your application to be processed and your certificate to be mailed.

If you have questions about the requirements, call (414) 297-6395.