



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS

September 21, 2010

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, September 21, 2010, and called to order by Ms. Lauren Baker at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Dr. Michael Katz

Excused: Mr. Bobbie Webber

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – August 17, 2010 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review

F-1A. Mechanical Design Technology – Attachment 2

F-1B. Mechanical and Computer Drafting Diploma– Attachment 3

Discussion: Dr. Vicki Martin introduced Dr. David Turner, dean; Mr. Michael Benner, associate dean; and Ms. Aimee Hubiak, and Ms. Terese Dressel, faculty. Ms. Dressel explained that the Mechanical and Computer Drafting Diploma program is a ladder program for the Mechanical Design Technology program.

Mechanical and Computer Drafting action plan identified a key strategy to expand open computer lab hours available to students. There was some discussion about the software that is used for these programs and the number of computers/labs available

for student use.

Dr. Turner briefly explained the laddering concept for these programs.

Ms. Hubiak explained that NTO, Course Completion and Third-Year Graduation are the three areas that Mechanical Design Technology will be focusing on. The faculty also indentified one strategy in the action plan to create a "Women in Technology" student group.

Dr. Turner explained that this program is not only offered during the day but also in the evening. Ms. Hubiak briefly talked about the successful articulation agreement with MSOE.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Dr. Martin introduced Ms. Barbara Cannell, Associate Provost. Ms. Cannell explained that we are at 100% of FTEs compared to the same time last year. Applications are up 12.8% compared to this period last year.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS –

Date of Next Meeting, October 18, 2010, 5:00 PM
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 5:34 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Executive Assistant, Academic Affairs