



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS November 15, 2010

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, November 15, 2010, and called to order by Ms. Lauren Baker at 5:05 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Michael Katz, Mr. Bobbie Webber
Excused: None

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – October 18, 2010 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

NONE

Ms. Baker asked the committee members is it would be possible to move the December ESIR Committee meeting. By consensus the meeting has been moved to December 13, 2010 @ 5:00 PM in Room M210 (Board Room).

ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review

F-1i. Early Childhood Education – Attachment 2

Discussion: Dr. Vicki Martin introduced Dr. Evonne Carter, dean, School of Liberal Arts & Sciences; Dr. Wilma Bonaparte, associate dean, School of Liberal Arts & Sciences; and Mr. David Espinoza, faculty, Early Childhood Education Program. Dr. Bonaparte briefly highlighted the MATC Early Childhood Education program and noted that this is the most diverse program in the state, the only program in the state with a female

faculty member, only two-year AA degree offered in the state, and recently began the process to obtain Early Childhood Accreditation. It was noted that the WTCS looks to our program as a pioneer in this area. Mr. Espinoza briefly reviewed the action plan and the components contained in the plan.

F-1ii. Medical Interpreter Diploma – Attachment 3

Discussion: Dr. Vicki Martin introduced Dr. Dessie Levy, dean, School of Health Sciences; Ms. Kelly Dries, associate dean, School of Health Sciences; and Mr. Rodney Ramos, faculty, Medical Interpreter Program. Ms. Dries noted that all the courses in this program are taught in both English and Spanish. Mr. Ramos briefly reviewed the action plan and the components contained in the plan.

F-1iii. Anesthesia Technology – Attachment 4

F-1iv. Cardiovascular Technology – Attachment 5

Discussion: Dr. Vicki Martin introduced Dr. Levy; Dr. Richard Ammon, associate dean; and Mr. Erwin Wehr, faculty, Anesthesia Technology and Cardiovascular Technology Program. Dr. Ammon noted that the Anesthesia Technology Program is one of only two programs in the Nation and the Cardiovascular Technology program is the only program in the state as well as the fastest growing area in the Health Science careers. Mr. Wehr briefly reviewed the role of Anesthesia Technologists and Cardiovascular Technologists within the operating room and the growth trends for each field. The action plans for each of these programs were reviewed along with the components contained in each. There was a discussion related to how many of our graduates in these programs remain in southeastern Wisconsin after graduation and it was reported that most do remain in the area.

F-2 Dashboard Indicators – Attachment 6

Discussion: Dr. Martin noted that this information had been presented at the October ESIR meeting and at that time the Committee asked for some time to review the information. There were discussions related to individual components contained in the dashboard indicators. Job-out indicator and definition will be added as one of the indicators for this report. It was decided that this item will be moved to the Full Board as a discussion item.

F-3 Funeral Service Program Probation – Attachment 7

Discussion: Dr. Martin introduced Dr. Levy, Dr. Bonaparte, and Mr. John Pludeman, faculty, Funeral Service Program. Dr. Levy briefly noted that the American Board of Funeral Service Education (ABFSE) has placed the Funeral Service Program on probation. Dr. Levy noted that this is the only program in the State. Dr. Bonaparte briefly described the program and the findings of the ABFSE. Mr. Pludeman briefly reviewed the components of the action plan that has been put into place to address the issues.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Enrollments for the fall semester remain flat at 103% of projection. Student Services and Academic Affairs will now begin to strategize to meet the FTE goals for the spring semester.

G-2 BEST Grant Update – Attachment 8

Discussion: Dr. Martin introduced Dr. Kim Farley, associate dean, School of Liberal Arts & Sciences and Dr. Aparna Sen, faculty, Natural Sciences. Dr. Sen briefly described the components of this NSF grant. There was a discussion related to what the grant funds and they would cover curriculum development, internships, and support services for students.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS –

Date of Next Meeting, December 13, 2010, 5:00 PM
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:42 p.m.

Respectfully submitted,

Michele M. Conroy

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Executive Assistant, Academic Affairs