



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL AND OPERATIONS
May 18, 2011**

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, May 18, 2011, and called to order by Director Thomas A. Michalski, at 2:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Michael G. Katz and Thomas A. Michalski
Excused: Fred Royal, Jr.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Director Michalski indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, April 28, 2011 – Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

E-1 Board Bills List, February 2011 – Attachment 2

In Order by Check Number
In Order by Payee
Checks Exceeding \$2,500
Channels 10/36
Student Activities
Voided Checks

E-2 Financial Report, March 2011 – Attachment 3

E-3 Human Resources Report – Attachment 4

E-4 Procurement Report – Attachment 5

E-5 Quarterly Affirmative Action Report – Attachment 6

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski, to approve the consent agenda.

Action : Motion approved.

ITEM F. ACTION ITEMS

F-1 Resolution (F0019-05-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-11J of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion: It was moved by Mr. Katz , seconded by Mr. Michalski, to approve Resolution (F0019-05-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-11J of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

F-2 Resolution (F0020-05-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski, to approve Resolution (F0020-05-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

F-3 Approval of Preliminary FY2011-2012 Activity Plan and Budget and Class I Legal Notice – Attachment 9

Discussion: Mr. Katz stated he would like to review a comparison of which equipment requests were included in the \$20 million allocation in the Activity Plan & Budget, and what equipment would not be included if funding would be less than \$20 million.

Motion: It was moved by Mr. Katz , seconded by Mr. Michalski to approve the Preliminary FY2011-2012 Activity Plan and Budget and Class I Legal Notice.

Action: Motion approved.

F-4 Resolution (F0021-05-11) to Revise FY2010-2011 Renovation/Remodeling (Capital) Projects – Attachment 10

Motion: It was moved by Mr. Katz , seconded by Mr. Michalski to approve Resolution (F0021-05-11) to Revise FY2010-2011 Renovation/Remodeling (Capital)

Action: Projects.
Motion approved.

F-5 Resolution (F0022-05-11) to Appoint OPEB Trustee - Attachment 11

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski, to approve Resolution (F0022-05-11) to Appoint OPEB Trustee.

Action: Motion approved.

ITEM G. DISCUSSION ITEMS

G-1 Tentative 2011-2012 Fiscal Year Bond Financing Timetable - Attachment 12

Discussion: None.

G-2 Policy Review - B0106 - Deposit and Investment - Attachment 13

Discussion: It was moved by Mr. Katz, seconded by Mr. Michalski to forward Policy Review - B0106 - Deposit and Investment to the full board.

G-3 President's Diversity Council Report

Discussion: Walter Lanier, assistant general counsel and Donna Goodwin, associate vice president, Human Resources & Labor Relations presented the President's Diversity Council report.

ITEM H. INFORMATION ITEMS

H-1 Milwaukee Area Technical College Budget Variance Report Ten (10) Months Ended April 30, 2011 FY2010-2011 – Attachment 14

Discussion: None.

H-2 Milwaukee Area Technical College Post-Employment Benefits (OPEB) Trust Report – Attachment 15

Discussion: None.

H-3 Milwaukee Area Technical College Sustainability Initiatives, April 2011 and May 2011 – Attachment 16

Discussion: Dr. James Williams, vice president, Finance presented the committee with a copy of Dr. Joseph Jacobsen's book "Sustainable Business & Industry – Designing and Operating for Social and Environmental Responsibility.

H-4 Other Student Fees – Attachment 17

Discussion: None.

H-5 MATC Monthly Travel Report – Attachment 18

Discussion: None.

ITEM I. I-1 Communications and Petitions

None.

I-2 Information Items

None.

ITEM J. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, June 22, 2011, 2:00 p.m. Downtown Milwaukee Campus, Board Room (M210).

ADJOURNMENT

The meeting adjourned at 2:53 p.m.

Respectfully submitted,

Erika N. Crosby

Erika N. Crosby
Administrative Specialist, Finance