



**Attachment ESIR - 1**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS**

**March 14, 2011**

**CALL TO ORDER**

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, March 14, 2011, and called to order by Ms. Lauren Baker at 5:07 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A: ROLL CALL**

**Present:** Ms. Lauren Baker, Mr. Michael Katz, Mr. Bobbie Webber

**ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW**

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

**ITEM C: APPROVAL OF MINUTES – February 21, 2011 – Attachment 1**

**Motion:** The minutes were approved without objection.

**ITEM D: COMMENTS FROM THE PUBLIC**

**ITEM E: ACTION ITEMS**

**NONE**

**ITEM F: DISCUSSION ITEMS**

**F-1 Dashboard Indicators – Attachment 3**

**Discussion:** Dr. Vicki Martin, executive vice president and provost, introduced Dr. Thomas Pilarzyk, director, Institutional Research and Strategic Planning. Dr. Pilarzyk briefly explained the information contained in each of the dashboards.

**ITEM G: INFORMATION ITEMS**

**G-1 Program Quality Review – Business Management Program – Attachment 3**

**Discussion:** Dr. Martin introduced Dr. Mohammad Dakwar, dean, School of Business; Dr. Katherine Collins, associate dean, School of Business; and Mr. David Martin and Mr. David Schultz, faculty, Business Management Program. Dr. Dakwar briefly

highlighted the Business Management Program and the two tracks in this program. Dr. Dakwar highlighted the components of the action plan focused on course completion and minority retention. Mr. Martin noted that this program contains components from marketing, accounting, management and other disciplines.

**G-2 HIT Grant Update – Attachment 4**

Discussion: Dr. Martin introduced Dr. Dessie Levy, dean, School of Health Sciences; Dr. Richard Ammon, associate dean, School of Health Sciences; and Ms. Laurie Kohel, program coordinator. This is a grant involving numerous colleges in various states in the Midwest region of the country. Dr. Levy briefly explained MATC is one of two colleges in the WTCS that received funding from this grant. Dr. Ammon briefly presented components of the grant and the benefits to our students and community.

**G-3 Enrollment Update**

Discussion: Mr. Al Pinckney, interim vice president, Student Services. Mr. Pinckney noted that registrations for this semester are up from this time last year. Registration for fiscal year 2012 summer and fall starts in April, 2011.

**ITEM H: MISCELLANEOUS ITEMS**

**H-1 Communications and Petitions**

None

**H-2 Information Items**

None

**ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, Monday, April 25, 2011, 5:00 PM, Milwaukee Campus, Board Room (M210)**

**ADJOURNMENT** -- The Committee adjourned at 6:09 p.m.

Respectfully submitted,

*Michele M. Conroy*

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Executive Assistant, Academic Affairs