



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS June 20, 2011

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, June 20, 2011, and called to order by Ms. Lauren Baker at 5:04 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Bobbie Webber
Excused: Mr. Michael Katz

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – April 25, 2011 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

NONE

ITEM F: DISCUSSION ITEMS

F-1 Dashboard Indicators – Attachment 2

Discussion: Dr. Martin introduced Dr. Thomas Pilarzyk, director, Strategic Planning and Institutional Research. Dr. Pilarzyk briefly reviewed the information contained in the dashboards related to Student and Employee Satisfaction.

ITEM G: INFORMATION ITEMS

G-1 Program Quality Review –

i. Welding Diploma – Attachment 3

Discussion: Dr. Martin introduced Ms. Dorothy Walker, associate dean, School of Technology and Applied Sciences; and Ms. Sue Silverstein, faculty, Welding Programs. Ms. Walker briefly highlighted the Welding Program and the components of the action plan. Ms. Silverstein talked about changes that are being made to improve math comprehension in the program. Ms. Walker talked about certificates that ladder into the Diploma Program and lead to industry certifications.

ii. Electronics Technology – Attachment 4

Discussion: Ms. Walker, introduced Dr. William Hodgkinson, associate dean, and Mr. Thomas Heraly and Mr. Mark Porubsky, faculty, Electronics Technology. Dr. Hodgkinson briefly described all the programs that fall under the Electronics Technology umbrella. Mr. Porubsky briefly highlighted the occupational paths within this program. Mr. Heraly briefly talked about the connection this program has with the Wind and Renewable Energy programs. The faculty discussed the highlights from their respective action plans.

G-2 FY2011-2012 Program Quality Review Presentation Schedule – Attachment 5

G-3 Enrollment Update

Discussion: Dr. Martin introduced Mr. Al Pinckney, vice president, Student Services. Mr. Pinckney noted that SU2012 is at 96% of goal. FA2012 is at 104% compared to this time last year. Orientations for fall are continuing.

G-4 AQIP Update – Attachment 6

Discussion: Dr. Martin introduced Dr. Evonne Carter, dean, School of Liberal Arts and Sciences and AQIP Coordinator. Dr. Carter briefly highlighted the AQIP data. The timeline for the Higher Learning Commission (HLC) visit in November, 2011 was also included. Staff are currently working on information and documentation for the HLC visit.

G-5 End-of-the-Year Report of the Curriculum, Learning and Assessment (CLA) Core Committee – Attachment 7

Discussion: Dr. Carter briefly reviewed the list of accomplishments from fiscal year 2010-2011 and explained how the accomplishments from this committee will help to develop the Strategic Planning Goal related to their committee for fiscal year 2011-2012.

G-6 Child Care Update – Attachment 8

Discussion: Dr. Martin introduced Ms. Carol Seaman, director, Auxillary Services to review the report. Ms. Seaman noted that enrollments in the Oak Creek Children's Center have significantly increased. Enrollments at West Allis and Mequon Centers have decreased slightly while the Milwaukee center is the same. Reaccreditation of the

Child Care Centers will begin in FY2012.

G7 – Policy Review – Policy F0900 – Standards of Academic Progress – Attachment 9

Discussion: Mr. Pinckney noted that students will be evaluated during the academic year, including summer, per new federal guidelines.

Motion: It was moved by Mr. Webber, seconded by Ms. Baker to move the Policy Review – Policy F0900 – Standards of Academic Progress – Attachment 9 on to the full Board for a first read.

Action Approved

G-8 School of Health Sciences Program Updates

- i. Nursing – Dr. Dessie Levy, dean, and Dr. Nancy Vrabec, associate dean, School of Health Sciences noted that the State Board of Nursing voted to remove the probation of the program.
- ii. Funeral Services – Dr. Levy and Dr. Richard Ammon, associate dean, School of Health Sciences noted that the Funeral Services program test scores has been erroneously reported and have been corrected to reflect pass rates above the 60% national rate.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, TBD, August, 2011, 5:00 PM, Milwaukee Campus, Board Room (M210)

ADJOURNMENT -- The Committee adjourned at 6:15 p.m.

Respectfully submitted,

Michele M. Conroy

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