



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
JUNE 28, 2011**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, June 28, 2011, and called to order by Chairperson Holmes at 5:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson. Lauren Baker arrived at 5:07 p.m. and Peter G. Earle arrived at 5:04 p.m.

Absent: Michael G. Katz.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: May 24, 2011
C-2 Public Hearing on the Budget: June 14, 2011

Motion It was moved by Ms. Wilson, seconded by Dr. Monroe, to approve minutes of the Regular Board Meeting: May 24, 2011; and minutes of the Public Hearing on the Budget: June 14, 2011.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. Charlie Dee, executive vice president, Local 212, requested that raises for three administrators as reported on the Human Resources Report be rescinded by the board.

Mr. Earle arrived at 5:04 p.m.

Chairperson Holmes introduced Mr. Paul Gabriel, executive director, Wisconsin Technical College District Boards Association, who thanked board members for serving the association, and thanked Michael L. Burke, Ph.D., president, for serving on the Wisconsin Technical College System (WTCS) Presidents Association. He distributed an invitation for the WTCS centennial activities; and a paper, *Provisions Affecting Technical Colleges – 2011-2013 State Budget*.

Ms. Baker arrived at 5:07 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – May 2011**
- FPO-3 Financial Report – May 2011**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Earle, seconded by Ms. Baker, to remove Attachment FPO-4, Human Resources Report, from the Consent Agenda.

Action Motion approved.

Motion It was moved by Mr. Webber, seconded by Mr. Royal, to approve the Consent Agenda as amended.

Action Motion approved.

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Discussion Board members engaged in a discussion on the timing of salary increases, the compensation process, and the employee classification system.

Closed Session

Motion It was moved by Mr. Webber, seconded by Ms. Baker, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item E., FPO-4, Human Resources Report, to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the board has jurisdiction or exercises responsibility. The MATC District Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item E., FPO-4, Human Resources Report.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Earle, Michalski, Monroe, Royal, Webber, Wilson, and Holmes – 8.

Noes: None.

The board convened into Closed Session at 5:35 p.m.

Open Session

The board reconvened into Open Session at 6:07 p.m.

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Item E., FPO-4, Human Resources Report.

Action Motion approved.

Chairperson Holmes requested that the agenda be adjusted to accommodate a board member's schedule. Item FPO-8 was brought forward.

ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Item

FPO-8 Resolution (F0025-06-11) to Adopt Fiscal Year 2011-2012 Activity Plan and Budget

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution (F0025-06-11) to Adopt Fiscal Year 2011-2012 Activity Plan and Budget.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Michalski, Monroe, Royal, Webber, Wilson, Baker, and Holmes – 8.

Noes: None.

ITEM F. CHAIRPERSON'S REPORT

Discussion Chairperson Holmes:

- Reported that Ms. Wilson, Mr. Michalski, and she had attended the GED/HSED Commencement ceremony.
- Reported that Messrs. Michalski and Webber, members of the staff, and she had attended the Literacy Services of Wisconsin luncheon.
- Reported that Messrs. Royal and Webber, Dr. Burke, and she had attended the Black and White Ball.
- Requested that board members complete the Federal Communication Commission questionnaire.

Discussion Item

F-1 MATC District Board Self-Evaluation

Discussion Chairperson Holmes reviewed responses to the MATC District Board Self-Evaluation. She suggested that an ad hoc committee be formed to create a relevant MATC District Board Self-Evaluation Instrument. She indicated that items from the board's self-evaluation, the president's goals and the board's goals would be included on the board retreat agenda in July. Ms. Wilson requested that a discussion of the college's vision and mission be included on the agenda.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Burke:

- Reported that Mr. Dan Clancy, president, WTCS, had congratulated the college as the top performer of the 16 Wisconsin technical colleges by demonstrating continuous improvement in graduation rates over four of the past five years of the Perkins IV Performance Indicator.
- Stated the college had submitted the Round 2 Application for the \$1 Million Aspen Prize for Community College Excellence.
- Reported that he had participated in the American College and University Presidents Climate Commitment Leadership Summit.
- Reported that he had participated in the WTCS Presidents Association Planning Meeting.
- Congratulated Mr. John Stilp, vice president, Oak Creek Campus, on his retirement.

ITEM H. STUDENT GOVERNMENT REPORT

No report.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Ms. Baker and Mr. Tim J. Elverman, lobbyist, Hubbard Wilson & Zelenkova Government Relations, gave highlights of the June 24, 2011, Legislative Task Force Committee meeting:

- Federal Issues
 - 2012 Federal Budget.
 - Redistricting.
- State Issues
 - 2011-2013 Biennial Budget Bill (AB 11, 2011 Wisconsin Act 10).
 - 2011-2013 Biennial Budget Bill (AB 40).
 - Voter ID Legislation (AB 7, 2011 Wisconsin Act 23).
 - Concealed/Carry Gun Legislation (SB93).

Action Item

I-1 Resolution (BD0009-6-11) in Support of Prohibiting Weapons on MATC Property in Response to Passage of SB93 (Concealed Carry Legislation)

Discussion Ms. Wilson and Mr. Earle requested a review of the college's policy on Weapons on MATC Property.

Motion It was moved by Ms. Baker, seconded by Ms. Wilson, to approve Resolution (BD0009-6-11) in Support of Prohibiting Weapons on MATC Property in Response to Passage of SB93 (Concealed Carry Legislation).

Action Motion approved.

Discussion Item

I-2 Extension of Unemployment Compensation Benefits

Discussion Mr. Elverman and Attorney Janice M. Falkenberg, vice president and general counsel, reviewed the Extension of Unemployment Compensation Benefits.

Motion It was moved by Ms. Baker, seconded by Ms. Wilson, to approve Extension of Unemployment Compensation Benefits.

Action Motion approved.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Wilson gave highlights of the June 16, 2011, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the June 20, 2011, Education, Services, and Institutional Relations Committee meeting.

Ms. Wilson departed the meeting at 6:45 p.m.

Information Item

ESIR-5 FY2011-2012 Program Quality Review Presentation Schedule

Discussion Ms. Baker presented the FY2011-2012 Program Quality Review Presentation Schedule.

Policy Review

ESIR-9 Policy F0900, Standards of Academic Progress

Discussion Attorney Falkenberg reviewed proposed changes to Policy F0900, Standards of Academic Progress.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Royal gave highlights of the June 20, 2011, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0023-06-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A.

FPO-6 Resolution (F0023-06-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A of Milwaukee Area Technical College District, Wisconsin – continued

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0023-06-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2011-2012A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Monroe, Royal, Webber, Baker, Earle, and Holmes – 7.

Noes: None.

FPO-7 Resolution (F0024-06-11) Authorizing the Issuance of \$21,500,000 General Obligation Promissory Notes, Series 2011-2012B of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0024-06-11) Authorizing the Issuance of \$21,500,000 General Obligation Promissory Notes, Series 2011-2012B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Monroe, Royal, Webber, Baker, Earle, Michalski, and Holmes – 7.

Noes: None.

FPO-9 Resolution (F0026-06-11) to Establish Reserves for Fiscal Year 2011-2012

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0026-06-11) to Establish Reserves for Fiscal Year 2011-2012.

Action Motion approved.

FPO-10 Resolution (F0027-06-11) Authorizing Contingency Payment of Bills and Awarding of Contracts

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0027-06-11) Authorizing Contingency Payment of Bills and Awarding of Contracts.

Action Motion approved.

FPO-11 Resolution (F0028-06-11) to Approve Renewal of Insurance Coverages through Districts Mutual Insurance and the Wisconsin Technical College Insurance Trust

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0028-06-11) to Approve Renewal of Insurance Coverages through Districts Mutual Insurance and the Wisconsin Technical College Insurance Trust.

Action Motion approved.

FPO-12 FY2011-2012 Contracts for Non-Represented Employees

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve FY2011-2012 Contracts for Non-Represented Employees.

Action Motion approved.

FPO-13 Resolution (F0029-06-11) in Support of Pre-tax Employee Contributions to the Wisconsin Retirement System (WRS)

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve Resolution (F0029-06-11) in Support of Pre-tax Employee Contributions to the Wisconsin Retirement System (WRS).

Action Motion approved

FPO-14 Resolution (F0030-06-11) for Inclusion Under the State of Wisconsin Deferred Compensation Plan

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0030-06-11) for Inclusion Under the State of Wisconsin Deferred Compensation Plan.

Action Motion approved.

FPO-15 Resolution (F0031-06-11) to Revise FY2011-2012 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0031-06-11) to Revise FY2011-2012 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

Policy Approval

L-1 Policy B0106, Deposit and Investment

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Policy B0106, Deposit and Investment.

Action Motion approved

Information Items

FPO-16 Milwaukee Area Technical College Budget Variance Report Eleven Months Ended May 31, 2011, FY2010-2011

Discussion Mr. Royal presented the item as information.

FPO-17 Milwaukee Area Technical College Sustainability Initiatives, Fourth Quarter 2010-2011

Discussion Mr. Royal presented the item as information.

FPO-19 Annual Report on Remission of Out-of-State Tuition, 2010-2011 School Year

Discussion Mr. Royal presented the item as information.

L-2 Advisory Audit Committee Report

Discussion Mr. Royal gave highlights of the June 1, 2011, Advisory Audit Committee meeting.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

None.

2. Date of Next Meetings

Monday, July 11, 2011, 5:00 p.m. Board Organizational Meeting, Downtown Milwaukee Campus, Board Room (M210).

Closed Session

ITEM O. LITIGATION UPDATE

ITEM P. PRESIDENT’S EVALUATION, CONTRACT, COMPENSATION AND GOALS

Motion It was moved by Mr. Michalski, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item O., Litigation Update, to confer with legal counsel regarding litigation or legal matters in which the district is involved and/or is likely to become involved, and pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item P., President’s Evaluation, Contract, Compensation, and Goals, to consider the employment, compensation, and performance evaluation data of the president over whom the MATC District Board has jurisdiction or exercises responsibility, and to deliberate or negotiate the investing of public funds or other specified public business whenever bargaining reasons require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O. and P.

Action Motion approved, the roll call vote being as follows:

Ayes: Monroe, Royal, Webber, Baker, Earle, Michalski, and Holmes – 7.

Noes: None.

The board convened into Closed Session at 6:59 p.m.

Open Session

The board reconvened into Open Session at 7:53 p.m.

ITEM P. PRESIDENT'S EVALUATION, CONTRACT, COMPENSATION AND GOALS

Motion It was moved by Ms. Baker, seconded by Mr. Royal, that the appropriate steps be taken so that the college's employment agreement with the President extend until June 30, 2015, with terms consistent with those of the existing employment agreement between the parties.

Discussion Chairperson Holmes stated that the extension of the contract represented a vote of confidence in Dr. Burke.

Action Motion approved.

Adjournment

The meeting adjourned at 7:58 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary