



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS December 13, 2010

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, December 13, 2010, and called to order by Ms. Lauren Baker at 5:05 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Michael Katz, Mr. Bobbie Webber
Excused: None

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – November 15, 2010 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

Mr. Bobbie Webber joined the committee meeting at 5:11 PM

E-1 Resolution (E0023-12-10) to Approve Reinstatement for Program Titled Opticianry Science (31-516-3) – Attachment 2

Discussion: Dr. Vicki Martin, executive vice president & provost, explained that this program had previously been put on suspension. Dr. Martin introduced Ms. LeeAnn Mikula, interim director, Curriculum Management; Dr. Richard Ammon, associate dean, School of Health Sciences; and Ms. Lori Zielinski, faculty, Opticianry Science to highlight the process and rationale for bringing this program off suspension. Dr. Ammen reviewed the changes being made to the program to make it a viable option for students.

Motion: It was moved by Mr. Katz, seconded by Mr. Webber to approve the Resolution to Approve Reinstatement for Program Titled Opticianry Science (31-516-3) – Attachment 2.

Action: Approved

E-2 Resolution (E0024-12-10) in Support of Democracy's Challenge Call to Action – Committing to Increase Student Completion Rates – Attachment 3

Discussion: Dr. Martin explained that this resolution solidifies the college's commitment to increasing student success and the graduation rate. This resolution has undergone rigorous discussion before being endorsed by the Student Success and Strategic Enrollment Management Core Committees.

Motion: It was moved by Mr. Webber, seconded by Mr. Katz to approve the Resolution in Support of Democracy's Challenge Call to Action – Committing to Increase Student Completion Rates – Attachment 3.

Action: Approved

ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review

F-1i. IT Programmer/Analyst – Attachment 4

Discussion: Dr. Martin introduced Dr. Mohammad Dakwar, interim dean, School of Business and Dr. Mercedes Fisher, associate dean, and Mr. John Kress, faculty, IT Programmer/Analyst program. Dr. Dakwar gave some brief highlights of this program. Mr. Kress reviewed the components of the action plan to be worked on over the next year.

F-1ii. Web Designer Diploma Program – Attachment 5

Discussion: Dr. Martin introduced Mr. Ellis Bromberg, dean, School of Media & Creative Arts; Mr. James MacDonald, associate dean; and Ms. Kate DenDooven and Mr. Johnathan Meersman, faculty, Web Designer Diploma Program. Ms. DenDooven and Mr. Meersman briefly highlighted the program and the impact it has had on students and their career paths. The faculty are waiting for state data beyond the first year before they begin formal action planning.

F-2 New Quality Review Process – Attachment 6

Discussion: Dr. Martin introduced Dr. Terry Firkins, director, High School Initiatives, Ms. C.J. Iglinski, new coordinator, Quality Review, Ms. Karen Kraus, faculty; and Ms. Mikula, previous coordinator, Quality Review. The current Quality Review Scorecard, the proposed changes and the benefits of those changes were briefly reviewed. There was a discussion about adding a target column to the scorecard. The new data format will be introduced beginning with the January, 2011 QRP presentations.

F-3 Dashboard Indicators – Attachment 7

Discussion: Dr. Martin introduced Dr. Thomas Pilarzyk, director, Institutional Research and Strategic Planning. Dr. Pilarzyk briefly reviewed the information contained on the each of the dashboard slides related to the Enrollment indicator.

ITEM G: INFORMATION ITEMS

G-1 Department of Energy Grant for Master Energy Program Curriculum Update – Attachment 8

Discussion: Dr. Martin introduced Dr. Joe Jacobsen, associate dean, Technology & Applied Sciences. Dr. Jacobsen briefly described the components of the Department of Energy grant that was received and the impact it has had on the development of Energy programs at MATC.

G-2 Child Care Update – Attachment 9

Discussion: Dr. Martin introduced Ms. Carol Seaman, director, Auxillary Services. Ms. Seaman briefly reviewed the report.

G-3 Enrollment Update

Discussion: Mr. Al Pinckney, interim vice president, Student Services noted that registrations for SP2011 are up 8.8% compared to this time last year. Applications are up 3.3% from this same period last year.

G-4 Open House Update

Discussion: Mr. Pinckney noted that attendance at the open house was in line with last year. All academic departments of the college were represented.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions

None

H-2 Information Items

None

ITEM I: OLD BUSINESS/NEW BUSINESS –

Date of Next Meeting, Tuesday, January 18, 2011, 5:00 PM
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:23 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Executive Assistant, Academic Affairs