



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
APRIL 26, 2011**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, April 26, 2011, and called to order by Chairperson Holmes at 5:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Melanie C. Holmes; Michael G. Katz; Thomas A. Michalski; Fred Royal, Jr.; and Bobbie R. Webber. Lauren Baker arrived at 5:03 p.m. and Peter G. Earle arrived at 5:04 p.m.

Excused: Richard F. Monroe and Ann Wilson.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: March 22, 2011

Motion It was moved by Mr. Webber, seconded by Mr. Royal, to approve minutes of the Regular Board Meeting: March 22, 2011.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None.

Ms. Baker arrived at 5:03 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – March 2011**
- FPO-3 Financial Report – March 2011**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the Consent Agenda.

Action Motion approved.

Mr. Earle arrived at 5:04 p.m.

ITEM F. CHAIRPERSON'S REPORT

- Discussion Chairperson Holmes:
- Stated that Ms. Baker; Mr. Larry Domine, faculty; and she represented the college at the U.S. Department of Education Community College Regional Summit on March 23, 2011.
 - Reported that she gave the keynote address at the Partners in Excellence event on March 29, 2011.
 - Reported that President Michael L. Burke, Ph.D.; Mr. Jeff Roepsch, Johnson Controls; and she presented *Collaborating for Sustainability: One College's Story* at the American Association of Community Colleges (AACC) convention on April 1, 2011.
 - Thanked Ms. Baker, Mr. Royal, and Mr. Webber for participating in the Apprenticeship banquet on April 13, 2011.

Discussion Item

F-1 MATC District Board Self-Evaluation Instrument

Discussion Chairperson Holmes asked that board members review the Board Self-Evaluation Instrument and forward suggested changes to her prior to approval at the May 24, 2011, board meeting.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Burke:

- Reported that Mr. Katz and he had welcomed members of the Harvard Business School for a luncheon and tour of the college on March 23, 2011.
- Reported that he participated in the Phi Theta Kappa Induction Ceremony on March 25, 2011, and the English as a Second Language Ethnic Fest Celebration and parade.
- Stated that he attended the AACC convention where he made a joint presentation on the college's sustainability efforts and represented the college on two panel discussions: Completion Challenge and Issue of Equity.
- Reported on matters related to the president's goals:
 - Student-Centered Goals: 1,143 students participated in a college-sponsored job fair and offered 26 job readiness seminars to students.
 - Image Enhancement Goals: The photovoltaic Educational Lab was featured in the American College & University Presidents Climate Commitment Annual Report; and the Trans-Atlantic Technology and Training Alliance newsletter acknowledged the MATC School of Media and Creative Arts model to bring industry partners to the classrooms.
- Distributed copies of the 2011 Summer and Fall Class Schedule and the catalog.
- Announced that Dr. Robert M. Davis would keynote the May 20, 2011, spring commencement.
- Introduced Dr. George Stone, faculty:
 - Stated that the eighth Annual Green Energy Summit was a successful event with over 3,000 participants.
 - Announced the Green Vehicle Workshop and Fair on April 29, 2011.
 - Introduced Ms. Christa Esparza, student, who related her impressions of the Green Energy Summit.

ITEM H. STUDENT GOVERNMENT REPORT

Discussion

Mr. Scott Dennis:

- Reported on Student Senate matters:
 - Approval of FY2011-2012 student activities budgets for athletics and non-athletics.
 - Modification of Student Code of Conduct.
 - Approval of funds for students to attend the annual Hmong National Conference, the Criminal Justice Conference, and the Respiratory Therapy Care Conference.
 - Earth Day celebrations.
 - Fundraiser to benefit survivors of the disasters in Japan.
 - Networking and business etiquette class.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Mr. Tim J. Elverman, lobbyist, Hubbard Wilson & Zelenkova Government Relations, gave highlights of the April 19, 2011, Legislative Task Force Committee meeting:

- Federal Issues
 - 2011 and 2012 Federal Budget.
- State Issues
 - Governor's 2011 Budget Repair Bill and Collective Bargaining Changes.
 - 2011-2013 Biennial Budget Bill.
 - SB 45 Bachelor's Degrees for School Nurses.
- Local Issues
 - New Milwaukee County Executive.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion

Mr. Earle gave highlights of the March 17, 2011, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the April 25, 2011, Education, Services, and Institutional Relations Committee meeting.

Action Items

ESIR-2 Resolution to Approve Scope Proposal for Program Titled Urban Agriculture (31-xxx-x)

ESIR-3 Resolution to Approve Scope Proposal for Program Titled Food Science/Manufacturing Diploma (31-xxx-x)

ESIR-4 Resolution to Approve Scope Proposal for Program Titled Sustainable Food Systems AAS (10-xxx-x)

ESIR-5 Resolution to Approve Scope Proposal for Program Titled Food and Beverage Management (31-xxx-x)

ESIR-6 Resolution to Approve Scope Proposal for Program Titled Culinary Management (10-317-1)

ESIR-7 Resolution to Approve Program Proposal for Program Titled eProduction (10-701-3)

ESIR-8 Resolution to Approve Program Proposal for Program Titled Healthcare Services Management (10-530-3)

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution to Approve Scope Proposal for Program Titled Urban Agriculture (31-xxx-x); Resolution to Approve Scope Proposal for Program Titled Food Science/Manufacturing Diploma (31-xxx-x); Resolution to Approve Scope Proposal for Program Titled Sustainable Food Systems AAS (10-xxx-x); Resolution to Approve Scope Proposal for Program Titled Food and Beverage Management (31-xxx-x); Resolution to Approve Scope Proposal for Program Titled Culinary Management (10-317-1); Resolution to Approve Program Proposal for Program Titled eProduction (10-701-3); and Resolution to Approve Program Proposal for Program Titled Healthcare Services Management (10-530-3).

Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Royal gave highlights of the April 20, 2011, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0013-4-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. Keith A. Kolb, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0013-4-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Earle, Katz, Michalski, Royal, Webber, and Holmes – 7.

Noes: None.

FPO-7 Resolution (F0014-4-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011J of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0014-4-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011J of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Katz, Michalski, Royal, Webber, Baker, and Holmes – 7

Noes: None.

FPO-8 Resolution (F0015-4-11) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2011-2012

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0015-4-11) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2011-2012.

Action Motion approved.

FPO-9 Resolution (F0016-4-11) to Approve Avocational Fees for Academic Year 2011-2012

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0016-4-11) to Approve Avocational Fees for Academic Year 2011-2012.

Action Motion approved.

FPO-10 Resolution (F0017-4-11) to Approve FY2010-2011 Budget Modification

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0017-4-11) to Approve FY2010-2011 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Katz, Michalski, Royal, Webber, Baker, Earle, and Holmes – 7.

Noes: None.

FPO-11 Resolution (F0018-4-11) to Revise Fiscal Year 2010-2011 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0018-4-11) to Revise Fiscal Year 2010-2011 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

FPO-12 Building Trades Pay Adjustment

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the Building Trades Pay Adjustment.

Action Motion approved.

Policy Approval

L-1 Policy C0507, Summary of Non-represented Employee Benefits

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve Policy C0507, Summary of Non-represented Employee Benefits.

Action Motion approved.

Discussion Items

FPO-13 Review of FY2011-2012 Activity Plan and Budget

Discussion Dr. James E. Williams, vice president, Finance, distributed and reviewed:

- Budget development in compliance with MATC District Policy and Wisconsin Technical College System Financial Accounting Manual.
- President and MATC District Board's message to the community.
- More adjustments to come.

FPO-14 Milwaukee Area Technical College District Fiduciary Fund – MATC Post-Employment Benefits Trust

Discussion Dr. Williams suggested that a board member be appointed as a trustee of the Post-Employment Benefits Trust. The board directed the FPO Committee to prepare a resolution to appoint the Chairperson of the FPO Committee as a member of the trust.

FPO-15 Legacy Bank Update

Discussion Board members engaged in a discussion regarding financial investments in minority-owned institutions and directed the FPO Committee to develop a policy/resolution to address the matter.

Information Items

FPO-18 Milwaukee Area Technical College Budget Variance Report Nine Months Ending March 31, 2011, FY2010-2011

Discussion Mr. Royal presented the item as information.

FPO-19 Milwaukee Area Technical College Sustainability Initiatives FY 2010-2011

Discussion Mr. Royal presented the item as information.

FPO-22 Quarterly Out-of-Country Travel Report

Discussion Mr. Royal presented the item as information.

FPO-24 Quarterly 38.14 Office of Corporate Learning Report

Discussion Mr. Royal presented the item as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

Discussion Mr. Royal requested the board's support of his candidacy for the position of Secretary of the Wisconsin Technical College District Boards Association.

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to support Mr. Fred Royal, Jr.'s candidacy for the position of Secretary of the Wisconsin Technical College District Boards Association.

Action Motion approved.

2. Information Items

None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

None.

2. Date of Next Meeting

Tuesday, May 24, 2011, 5:00 p.m., Regular Board Meeting,
Downtown Milwaukee Campus, Board Room (M210).

Closed Session

ITEM O. MEMORANDUM OF UNDERSTANDING BETWEEN MATC AND MPTV FRIENDS

Motion It was moved by Mr. Michalski, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss Item O., Memorandum of Understanding between MATC and MPTV Friends, regarding the terms of the Memorandum of Understanding since such bargaining reasons require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Royal, Webber, Baker, Earle, Katz, and
Holmes – 7.

Noes: None.

The board convened into Closed Session at 6:05 p.m.

Adjournment

The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary