



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL AND OPERATIONS
April 20, 2011**

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, April 20, 2011, and called to order by Chairperson Fred Royal, Jr., at 2:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Thomas A. Michalski and Fred Royal, Jr.

Excused: Michael G. Katz

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Chairperson Royal indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, March 16, 2011 – Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. ADVISORY AUDIT REPORT

ITEM F. APPROVAL OF CONSENT AGENDA ITEMS

F-1 Board Bills List, February 2011 – Attachment 2

In Order by Check Number

In Order by Payee

Checks Exceeding \$2,500

Channels 10/36

Student Activities

Voided Checks

F-2 Financial Report, March 2011 – Attachment 3

F-3 Human Resources Report – Attachment 4

F-4 Procurement Report – Attachment 5

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve the consent agenda.

Action : Motion approved.

ITEM G. ACTION ITEMS

G-1 Resolution (F0013-4-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin – Attachment 6

Motion: It was moved by Mr. Michalski , seconded by Mr. Royal, to approve Resolution (F0013-4-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

G-2 Resolution (F0014-4-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011J of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0014-4-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011J of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

G-3 Resolution (F0015-4-11) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2011-2012 – Attachment 8

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0015-4-11) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2011-2012.

Action: Motion approved.

G-4 Resolution (F0016-4-11) to Approve Avocational Fees for Academic Year 2011-2012 – Attachment 9

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0016-4-11) Avocational Fees for Academic Year 2011-2012.

Action: Motion approved.

**G-5 Resolution (F0017-4-11) to Approve FY2010-2011 Budget Modification
– Attachment 10**

Discussion: Dr. James Williams, vice president, Finance, clarified that the budget adjustments were reflective of the increase in federal and state funding for the Workforce Advancement Training (WAT) and the Food Stamp Employment & Training (FSET) program. The adjustment also provides MPTV capitol dollars for the MPTV Transmission Project in anticipation of grant funding.

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0017-4-11) to Approve FY2010-2011 Budget Modification

Action: Motion approved.

**G-6 Resolution (F0018-4-11) to Revise Fiscal Year 2010-2011
Renovation/Remodeling (Capital) Projects – Attachment 11**

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0018-4-11) to Revise Fiscal Year 2010-2011 Renovation/Remodeling (Capital) Projects.

Action: Motion approved.

G-7 Building Trades Pay Adjustment – Attachment 12

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Building Trades Pay Adjustment.

Action: Motion approved.

ITEM H. DISCUSSION ITEMS

H-1 Review of FY2011-2012 Activity Plan and Budget – Attachment 13

Discussion: Dr. Williams presented the Activity Plan and Budget.

**H-2 Milwaukee Area Technical College District fiduciary Fund – MATC
Post-Employment Benefits Trust – Attachment 14**

Discussion: Mr. Royal would like to forward to the full board the discussion of the appointment of a third trustee.

H-3 Legacy Bank Update—Attachment 15

Discussion: Mr. Royal would like to forward to the full board the discussion of investing with other minority banks.

H-4 Trimester Costing - Attachment 16

Discussion: None.

H-5 2011-2012 State Aid Projection – Gross Aidable Expenditures Based on Debt Payment - Attachment 17

Discussion: None.

ITEM I. INFORMATION ITEMS

I-1 Milwaukee Area Technical College Budget Variance Report Nine (9) Months Ending March 31, 2011 – Attachment 18

Discussion: None.

I-2 Milwaukee Area Technical College Sustainability and Facilities Committee Activities - Fiscal Year 2010-2011 – Attachment 19

Discussion: Dr. Burke referred to the 2010 Annual Report of the American College & University Presidents' Climate Commitment which highlighted Milwaukee Area Technical College sustainable initiatives.

I-3 Other Student Fees – Attachment 20

Discussion: Mr. Royal requested to get the amount of revenue the increase in other student fees would generate.

I-4 Quarterly Consultant Report – Attachment 21

Discussion: None.

I-5 Quarterly Out-of-Country Travel Report – Attachment 22

Discussion: None.

I-6 MATC Travel Report – Attachment 23

Discussion: None.

I-7 Quarterly 38.14 Office of Corporate Learning Report – Attachment 24

Discussion: None.

ITEM J. J-1 Communications and Petitions

None.

J-2 Information Items

None.

ITEM K. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, May 18, 2011, 2:00 p.m. Downtown
Milwaukee Campus, Board Room (M210).

ADJOURNMENT

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Erika N. Crosby

Erika N. Crosby
Administrative Specialist, Finance