



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
MILWAUKEE, WISCONSIN
SEPTEMBER 21, 2009**

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Finance, Personnel, and Operations Committee was held in open session on Wednesday, September 21, 2009, and called to order by Chairperson Earle at 5:02 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Thomas Michalski, Fred Royal, and Peter Earle

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, August 19, 2009 – ATTACHMENT FPO 1

Motion/Action The minutes of the August 19, 2009, meeting of the Finance, Personnel, and Operations Committee were approved by consensus.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Consent Agenda, as presented.

Action Motion approved.

ITEM F. ACTION ITEMS

F-1 Resolution (F0138-09-09) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010B of Milwaukee Area Technical College District, Wisconsin – Attachment FPO 6

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Resolution Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved.

F-2 Resolution (F0139-09-09) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010C of Milwaukee Area Technical College District, Wisconsin – Attachment FPO 7

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved.

F-3 Resolution (F0140-09-09) to Revise FY2009-2010 Renovation/Remodeling (Capital) Projects – Attachment FPO 8

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to move forward the Resolution to Revise FY2009-2010 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

F-4 Resolution (F0141-09-09) to Approve FY2009-2010 Budget Modification– Attachment FPO 9

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Resolution to Approve FY2009-2010 Budget Modification.

Action Motion approved.

ITEM G. DISCUSSION ITEMS

G-1 Budget Variance Report Two (2) Months Year-to-Date Ended August 31, 2009 FY2009-2010 – Attachment FPO 10

Discussion Ms. Terri Gayhart, controller, reviewed the details of the Budget Variance Report. Mr. Michael Sargent, vice president, Finance, reported that the college is operating at pace to meet expectations set in the FY2008-2009 Activity Plan and Budget; however, administration continues to explore new ways to capture additional funds.

G-2 Preliminary Discussion of FY2010-2011 Tax Levy – Attachment FPO 11

Discussion Mr. Sargent presented tax levy options for FY2010-2011. He reported that members of the Budget Committee previously expressed preference for a tax levy increase of 1.94%. Members of the FPO Committee questioned the appropriateness of a tax levy increase during the present economic climate and asked that this item be forwarded to the MATC District Board for detailed discussion.

G-3 Public Safety Staffing Update

Discussion Attorney Janice Falkenberg, vice president and general counsel, updated members of the committee on initiatives being undertaken to maximize use of existing Public Safety staff. She reported that these initiatives have decreased overtime by forty percent.

G-4 Milwaukee Area Technical College District Sustainability Initiatives August and September 2009 – Attachment FPO 12

Discussion Mr. Sargent and Mr. Jeff Roepsch, account executive, Johnson Controls, Inc., made a presentation on changes to the Photovoltaic Education Farm. They discussed the uniqueness of the project as a tool for education.

G-3 Internal Audit Program

Discussion Mr. Sargent stated that a request for proposal regarding this effort is scheduled to be released next week.

ITEM H. INFORMATION ITEMS

H-1 Grants Management Report – Attachment FPO 13

H-2 Milwaukee Area Technical College District Fiduciary Fund –

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**MATC Post-Employment Benefits Trust August 2009 –
Attachment FPO 14**

**H-3 Semi-Annual Milwaukee Enterprise Center Report – Attachment
FPO 15**

H-4 Travel Report – Attachment 16

ITEM I. MISCELLANEOUS ITEMS

I-1 Communications and Petitions

I-2 Information Items

ITEM J. OLD BUSINESS/NEW BUSINESS

**J-1 Date of Next Meeting, Regular Committee Meeting, Wednesday,
October 21, 2009, 5:49 P.M., Downtown Milwaukee Campus, Board
Room, (M210).**

Adjournment

The meeting adjourned at 6:28 p.m.

Respectfully Submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance