



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
MARCH 23, 2010**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, March 23, 2010, and called to order by Chairperson Baker at 5:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe (via teleconference); Bobbie R. Webber; and Ann Wilson. Robert M. Davis joined the meeting via teleconference at 5:10 p.m. and Peter G. Earle arrived at 5:04 p.m.

Excused: Fred Royal, Jr.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: February 23, 2010

Action Minutes approved by consensus.

ITEM D. COMMENTS FROM THE PUBLIC

No comments.

Chairperson Baker changed the order of the agenda to accommodate a board member's schedule.

ITEM F. CHAIRPERSON'S REPORT

Discussion

Chairperson Baker:

- Thanked individuals for contributing to the MATC Children's Center Spring Food Drive.
- Thanked board members for participating in the Board's Listening and Learning Sessions for the 2009-2010 school year and stated that the board and the student government would receive feedback on issues and concerns.
- Announced that the board had been invited to join the MPTV Friends on April 15 for a social event.
- Reported she and Dr. Michael L. Burke, president, participated in the Board Appointment Information Meeting; and announced that the Board Appointment Committee would meet on March 27, 2010.
- Stated that she had participated in the 5-Star Culinary Arts Event, which raised approximately \$20,000.
- Reminded the board of the spring District Boards Association meeting April 29 through May 1, 2010.
- Stated that the Spring Board Retreat is scheduled for April 24, 2010.

Mr. Earle arrived at 5:04 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – February 2010**
- FPO-3 Financial Report – February 2010**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Discussion

Mr. Earle stated that the Finance, Personnel, and Operations Committee had not passed the Consent Agenda because of questions regarding costs associated with the Human Resources Report and the Benefits Broker/Consulting Services consultant item.

APPROVAL OF CONSENT AGENDA ITEMS continued

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve the Consent Agenda.

Dr. Davis joined the meeting via teleconference at 5:10 p.m.

Discussion Mr. Webber expressed concern about the timing of the issue of increased salary related to proposed personnel restructuring and the financial impact on the budget.

Motion It was moved by Mr. Webber, seconded by Dr. Davis, to remove Items FPO-4, Human Resources Report, and FPO-5, Procurement Report, from the Consent Agenda.

Action Motion approved to remove Items FPO-4, Human Resources Report, and FPO-5, Procurement Report, from the Consent Agenda.

Discussion Mr. Earle opined that the board's role was to guide a deliberative process in developing policies in the establishment of a budget and then to approve the budget. Chairperson Baker noted that the board was responsible for the president's salary and that it reviews administration's financial recommendations. Mr. Webber stated that the board has a fiduciary responsibility to raise questions regarding financial issues.

Dr. Burke reviewed the Current Organization Chart and a proposed President's Direct Reports Chart, which included the position of executive vice president and provost to reflect the president's external connectivity to the community as directed by the board. Dr. Burke stated that the salary for the executive vice president and provost position had been based on information from the College and University Personnel Association and from comparable colleges.

Motion It was moved by Ms. Holmes, seconded by Mr. Earle, to approve FPO-4, Human Resources Report.

Discussion Dr. Davis noted that the president was responsible for running the day-to-day operations of the college and making decisions with his cabinet and would hold him responsible for the operation of the college.

Board members engaged in a discussion of salary increases in the budget.

APPROVAL OF CONSENT AGENDA ITEMS continued

The question was called and seconded.

Action Motion passed to approve Item FPO-4, Human Resources Report.

Discussion Dr. Davis requested that personnel changes recommended during the fiscal year that would affect the budget be discussed at the Board Retreat.

Motion It was moved by Mr. Earle, seconded by Ms. Holmes, to approve Item FPO-5, Procurement Report.

Discussion Mr. Webber questioned the timing of the hiring of the Benefits Broker/Consulting Services. Mr. Earle stated that this was a change in vendors.

Action Motion approved to approve Item FPO-5, Procurement Report.

Mr. Webber requested a roll call vote on the motion to approve the Consent Agenda.

Action The motion to approve the Consent Agenda passed, the roll call vote being as follows:

Ayes: Davis, Earle, Holmes, Michalski, Monroe, Wilson, and Baker – 7.

Noes: Webber – 1.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Burke:

- Congratulated the Black Student Union for a successful Soul Food Celebration event.
- Participated in the Black Excellence Awards recognition and banquet, along with Messrs. Royal and Webber.
- Co-hosted, with Johnson Controls, a CEO Breakfast, which focused on green energy, job creation, and sustainability.
- Met with Governor Doyle, along with Chairperson Baker, to discuss matters concerning the college and the Wisconsin Covenant.

PRESIDENT'S REPORT continued

- Hosted a local foundations meeting, along with Ms. Karen Coy-Romano, executive director, MATC Foundation.
- Addressed a Rotary Club meeting.
- Was sponsored by Mr. José Vasquez for membership in the Milwaukee Rotary Club.
- Participated in the MATC Ethnic Fest and flag parade.
- Attended the American Council on Education's annual meeting.

ITEM H. STUDENT SENATE REPORT

Discussion

Mr. David Sommers reported on:

- Resolutions submitted to the Interim Vice President, Student Services:
 - 100 percent reimbursement after the first class
 - Creation of a nurse practitioner position
 - Modification of parking ticket fees
 - Availability of all textbooks at MATC libraries
- Student activities:
 - Ten students attended the ASACC Conference
 - Grand Ball, April 17, 2010
 - National Society of Black Engineers sponsored a booth at the 2010 Green Energy Summit
 - Murder Mystery Party, February 12, 2010

Mr. Webber and Dr. Davis suggested that administration provide feedback to students and board members on issues raised at the Board's Listening and Learning Sessions and post the responses on the college's web site.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Mr. Tim J. Elverman, lobbyist, gave highlights of the March 19, 2010, Legislative Task Force Committee meeting:

- Federal Issues
 - 2011 Federal Budget Earmark Requests
 - Student Aid and Fiscal Responsibility Act passed as part of Reconciliation Bill
- State Issues
 - AB 431, restricting schools from using the terms "college" or "university" unless they meet certain criteria: amended and approved

LEGISLATIVE MATTERS REPORT Continued

- SB 414, requirements on individuals wishing to be a “school nurse,” amended to delete the requirement of a bachelor’s degree: approved
- SB 586 and AB 797, update Wisconsin’s apprenticeship law regarding the composition of the Wisconsin Apprenticeship Council

Action Items

I-1 Resolution (BD0006-3-10) in Support of Assembly Bill 624/Senate Bill 431

I-2 Resolution (BD0007-3-10) in Support of Senate Bill 586

Motion It was moved by Ms. Wilson, seconded by Ms. Holmes, to approve Resolution (BD0006-3-10) in Support of Assembly Bill 624/Senate Bill 431 and Resolution (BD0007-3-10) in Support of Senate Bill 586.

Action Motion approved.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Wilson gave highlights of the March 15, 2010, Public Television Committee meeting. She distributed two brochures: *Today’s PBS: Most Trusted, Highly Valued, Very Important* and *Opening Worlds of Possibility...Closing the Achievement Gap*.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Holmes gave highlights of the March 17, 2010, Education, Services, and Institutional Relations Committee meeting.

**EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
COMMITTEE REPORT** Continued

Action Items

**ESIR-2 Resolution (E0021-3-10) to Approve the Program
Proposal for New Program Titled Landscape
Horticulture Technician (31-001-01)**

Motion It was moved by Ms. Holmes, seconded by Mr. Webber, to approve Resolution (E0021-3-10) to Approve the Program Proposal for New Program Titled Landscape Horticulture Technician (31-001-01).

Action Motion approved.

**ESIR-6 Vision, Mission, AQIP Principles of High
Performance Organizations Update**

Motion It was moved by Ms. Holmes, seconded by Mr. Webber, to approve Vision, Mission, AQIP Principles of High Performance Organizations.

Action Motion approved.

Policy Approval

**K-1 Policy F0102, Reasonable Accommodations for
Students with Disabilities**

Motion It was moved by Ms. Holmes, seconded by Mr. Webber, to approved Policy F0102, Reasonable Accommodations for Students with Disabilities.

Action Motion approved.

Discussion Item

ESIR-5 Trimester Update

Discussion Dr. Daniel Burrell, associate provost, and Dr. Mohammad Dakwar, associate dean, Business, presented a PowerPoint presentation of the Trimester Plan.

**EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
COMMITTEE REPORT** Continued

Policy Review

**ESIR-7 E0102, Research Projects Conducted for Personal
Use or for an Outside Organization**

Discussion Ms. Holmes reviewed the policy.

Information Item

K-2 Advertising Campaign

Discussion Ms. Kathleen Hohl, director, Communications and Events, presented two radio advertisements and two television advertisements that are currently being broadcast.

Dr. Davis departed the meeting at 6:50 p.m.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT**

Discussion Mr. Earle gave highlights of the March 17, 2010, Finance, Personnel, and Operations Committee meeting.

Action Items

**FPO-6 Resolution (F0161-03-10) Authorizing the Sale of
\$1,500,000 General Obligation Promissory Notes,
Series 2009-2010H of Milwaukee Area Technical
College District, Wisconsin**

Discussion Mr. Steven G. Kornetzke, vice president, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H.

**FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT** Continued

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Resolution (F0161-03-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Holmes, Michalski, Monroe, Webber, Wilson, and Baker – 7.

Noes: None.

FPO-7 Resolution (F0162-03-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0162-03-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote beings as follows:

Ayes: Holmes, Michalski, Monroe, Webber, Wilson, Earle, and Baker – 7.

Noes: None.

**FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT** Continued

**FPO-8 Resolution (F0163-03-10) to Approve FY2009-2010
Budget Modification**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0163-03-10) to Approve FY2009-2010 Budget Modification.

Discussion Mr. Michael M. Sargent, vice president, Finance, reviewed the budget modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Monroe, Webber, Wilson, Earle, Holmes, and Baker – 7.

Noes: None.

**FPO-9 Resolution (F0164-03-10) to Revise Fiscal Year
2009-2010 Renovation/Remodeling (Capital)
Projects**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0164-03-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

FPO-10 Building Trade Pay Adjustment

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve the Building Trade Pay Adjustment.

Action Motion approved.

**FPO-11 Resolution (F0165-03-10) to Approve a Lease from
Wisconsin Regional Training Partnership (WRTP)**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve Resolution (F0165-03-10) to Approve a Lease from Wisconsin Regional Training Partnership (WRTP).

Action Motion approved.

FPO-13 Resolution (BD0008-3-10) to Acquire Training Facility at 3700 West Wells Street from WeEnergies

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (BD0008-3-10) to Acquire Training Facility at 3700 West Wells Street from We Energies.

Action Motion approved.

Discussion Items

FPO-12 Preliminary Budget Assumptions

Discussion Mr. Sargent reviewed the preliminary budget assumptions; stated that the assumptions included input from the Budget and Sustainability Committees; and indicated a balanced budget would be presented to the board in May 2010.

L-1 Sale of Milwaukee Enterprise Center (MEC) North and Partial Lease

Discussion Attorney Janice M. Falkenberg, vice president and general counsel, stated that the college was moving forward with the sale of the property.

Information Items

FPO-15 Milwaukee Area Technical College Budget Variance Report Eight Months Ended February 28, 2010, FY2009-2010

Discussion Mr. Earle presented the item for information.

FPO-16 Milwaukee Area Technical College Sustainability Initiatives February 2010 and March 2010

Discussion Mr. Earle presented the item for information. He distributed copies of the program for the 2010 Green Energy Summit.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

None.

2. Information Items

None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

None.

2. Date of Next Meeting

Tuesday, April 27, 2010, 5:00 p.m., Regular Board Meeting,
Downtown Milwaukee Campus, Board Room (M210).

Adjournment

The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Fred Royal, Jr.
Secretary