



Attachment FPO - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD FINANCE, PERSONNEL, AND OPERATIONS March 17, 2010

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, March 17, 2010, and called to order by Director Peter Earle at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Fred Royal and Mr. Peter Earle (Mr. Bobbie Webber was also in attendance)

Excused: Mr. Michalski

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – February 17, 2009 – Attachment 1

Motion: The minutes were approved by consensus.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: APPROVAL OF CONSENT AGENDA ITEMS

1. Board Bills List - Attachment FPO-2

- In Order by Check Number
- In Order by Payee
- Checks Exceeding \$2,500
- Channels 10/36
- Voided Checks
- Fund 7
- Voided Checks – Fund 7

2. Financial Report - Attachment FPO-3

3. Human Resources Report — Attachment FPO-4

4. Procurement Report – Attachment FPO-5

**Finance, Personnel, and Operations
Minutes of March 17, 2010
Page 2**

Motion: It was moved by Mr. Royal to approve the consent agenda with modifications.

Action: Motion not approved

Motion It was moved by Mr. Earle to approve the consent agenda as presented.

Action: Motion not approved

The consent agenda will be forwarded to the MATC District Board without recommendation of the FPO Committee. Administration will make available additional information pertaining to the Human Resources and Procurement Reports prior to the MATC District Board meeting on Tuesday, March 23, 2010.

ITEM F. ACTION ITEMS

F-1 Resolution (F0161-03-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H of Milwaukee Area Technical College District – Attachment FPO-6

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve Resolution (F0161-03-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H of Milwaukee Area Technical College District.

Action: Motion approved

F-2 Resolution (F0162-03-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District – Attachment FPO-7

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve Resolution (F0162-03-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District.

Action: Motion approved

F-3 Resolution (F0163-03-10) to Approve FY2009-2010 Budget Modification – Attachment FPO-8

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve Resolution (F0163-03-10) to Approve FY2009-2010 Budget Modification.

Action: Motion approved

F-4 Resolution (F0164-03-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects – Attachment 9

Discussion: Mr. Webber brought forth concerns raised by students during a recent MATC District Board Listening and Learning Session about the ECAM equipment.

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve Resolution (F0164-03-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects.

**Finance, Personnel, and Operations
Minutes of March 17, 2010
Page 3**

Action: Motion approved

F-5 Building Trade Pay Adjustment – Attachment 10

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve Building Trade Pay Adjustment.

Action: Motion approved

F-6 Resolution (F0165-03-10) to Approve a Lease from Wisconsin Regional Training Partnership (WRTP) – Attachment 11

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to approve a Lease from Wisconsin Regional Training Partnership (WRTP).

Action: Motion approved

ITEM G: DISCUSSION ITEMS

G-1 Preliminary Budget Planning Assumptions – Attachment FPO-12

Discussion: Mr. Michael Sargent, vice president, Finance, reported that various MATC committees continue to work to achieve a balanced FY2010-2011 budget.

G-2 Facilities Planning Update

Discussion: MATC's lease of the 3700 West Wells Street building will terminate in June 2010. Mr. Sargent recommended that MATC purchase the building so as to continue the college's line mechanic program.

Motion: It was moved by Mr. Royal, seconded by Mr. Earle, to present a resolution to the MATC District Board to seek WTCS approval to move the acquisition forward.

Motion approved

G-3 Sale of Milwaukee Enterprise Center (MEC) North and Partial Space Lease

Discussion Mr. Earle requested that Sale of Milwaukee Enterprise Center (MEC) North and Partial Space Lease be forwarded to the MATC District Board for discussion.

G-4 Student Parking Citation Appeal Process

ITEM H: INFORMATION ITEMS

H-1 Milwaukee Area Technical College Budget Variance Report Eight (8) Months Ended February 28, 2010 FY2009-2010 – Attachment FPO-15

H-2 Milwaukee Area Technical College Sustainability Initiatives February 2010 and March 2010 – Attachment FPO-16

H-3 Grants Management Report – Attachment FPO-15

H-4 Milwaukee Area Technical College District Fiduciary Fund – MATC Post-Employment Benefits Trust February 2010 – Attachment FPO-16

H-5 MATC Travel Report – By Date – Attachment FPO-17

Mr. Sargent clarified that fund-raisers aided in supporting two student trips.

ITEM I: MISCELLANEOUS ITEMS

J-1 COMMUNICATIONS AND PETITIONS

None

J-2 INFORMATION ITEMS

ITEM J: OLD BUSINESS/NEW BUSINESS

Mr. Sargent provided an overview of progress made in the internal audit of student athletics. Findings will be presented at future Advisory Audit and FPO Committee meetings.

Date of Next Meeting, April 21, 2010, 5:00 PM
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:38 p.m.

Respectfully submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance