



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
JUNE 22, 2010**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, June 22, 2010, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Robert M. Davis; Peter G. Earle; Melanie C. Holmes; Fred Royal, Jr.; and Ann Wilson. Bobbie R. Webber arrived at 5:05 p.m.

Excused: Thomas A. Michalski and Richard F. Monroe.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Baker indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: May 25, 2010
C-2 Public Hearing on the Budget: June 15, 2010

Action Minutes approved by consensus.

ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. Charlie Dee, executive vice president, Local 212, thanked Dr. Davis for his service on the board.

Mr. Webber arrived at 5:05 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – May 2010**
- FPO-3 Financial Report – May 2010**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Discussion Mr. Earle stated that the Finance, Personnel, and Operations Committee had removed Item FPO-5, III. Contracts for Services, Governmental Relations Services, Broydrick & Associates, from the Consent Agenda. He also noted an addendum to the Human Resources Report, James Williams, vice president, Finance.

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve the Consent Agenda absent Item FPO-5, III. Contracts for Services, Governmental Relations Services, Broydrick & Associates, and with the addition of the addendum to the Human Resources Report, James Williams, vice president, Finance.

Action Motion approved.

Motion It was moved by Dr. Davis, seconded by Mr. Royal, to approve Item FPO-5, III. Contracts for Services, Governmental Relations Services, Broydrick & Associates.

Discussion Mr. Earle expressed concerns about hiring Broydrick & Associates as the college's lobbyist because their services would be redundant with lobbyist services provided by the District Boards Association, as well as the expenses incurred with the service. He noted that his concerns were not critical of Mr. Tim J. Elverman, lobbyist. Board members engaged in a discussion on the merits of hiring a lobbyist.

Mr. Earle requested a roll call vote.

Action Motion passed, the roll call vote being as follows:

Ayes: Davis, Holmes, Royal, Webber, Wilson, and Baker – 6.

Noes: Earle – 1.

ITEM F. CHAIRPERSON'S REPORT

Discussion

Chairperson Baker:

- Presented a Resolution of Appreciation to Dr. Davis for his service to the board and the college, July 2007 through June 2010. She reported that Dr. Davis had been appointed to the MATC Foundation Board. Dr. Davis asked that the board continue to keep students at the center of the college and be champions for the college and its role in the community.
- Noted that the college would be hosting the Wisconsin Technical College System State Board meeting on June 29-30, 2010.
- Thanked Ms. Wilson for representing the college, as well as Hillside Family Learning Center, at the Community-Based Organizations General Education Development/High School Equivalency Diploma (GED/HSED) commencement ceremony.
- Thanked Mses. Holmes and Wilson, Mr. Michalski, Dr. Monroe, and Dr. Michael L. Burke, president, for attending the Jobs Initiative Kickoff sponsored by Manpower.

Discussion Item

F-1 MATC District Board Self-Evaluation

Discussion

Chairperson Baker stated that seven board members had returned their completed MATC District Board Self-Evaluation instrument. She distributed copies of the compilation of replies. Chairperson Baker suggested that the board's self-evaluation be discussed at the fall retreat.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Burke:

- Introduced Ms. Bobbie Sherrod, MATC retiree, who has led the Volunteer Income Tax Assistant (VITA) program for seven years. Ms. Sherrod reported that volunteers from the college assisted in preparing 10,700 tax returns during the past season.
- Congratulated Chairperson Baker on being recognized as a "Woman of Influence" by the *Business Journal*.
- Congratulated Mr. Michael M. Sargent, vice president, Finance, on his retirement and service to the college.
- Announced that the National Energy Technology Laboratory, through the U.S. Department of Energy, awarded the college a \$740,000 grant, which will be used to develop a training program for commercial energy commissioning agents and energy audits.

PRESIDENT'S REPORT continued

- Reported that he had led, along with Mses., Patricia Kappel, Dessie Levy, and Dorothy Walker, and Mr. Al Pinckney, a panel discussion, "Education that Works for Milwaukee," at the May 22, 2010, Community Brainstorming Conference. He thanked Dr. Pamela Malone, instructor, who coordinated the presentation.
- Spoke at the following commencement exercises:
 - United Migrant Opportunity Services' GED/HSED
 - Community-Based Organizations' GED/HSED
 - Kilmer High School
- Attended the Indian School graduation celebration.
- Was inducted as a member of the Milwaukee Rotary Club; and was sponsored by Mr. José Vasquez, former MATC District Board member.
- Participated in the Wisconsin Technical College System Presidents' Association June meeting, and was appointed to the Legislative and Diversity Committees.
- Participated in the Juneteenth Day parade and celebration.
- Distributed copies of *The Phoenix*, published by the college's English Department students and faculty.

ITEM H. STUDENT SENATE REPORT

Discussion Chairperson Baker introduced Mr. John Grimm, student representative, to the board.

Mr. Grimm reported on:

- Student activities:
 - Students attended the American Student Association of Community Colleges (ASACC) meeting, and three MATC students were chosen for leadership positions in ASACC.
- New events planned for students:
 - Four legislative visits to Madison
 - MATC's Got Talent show
 - Reception for graduates the evening prior to graduation

ITEM I. LEGISLATIVE MATTERS REPORT

- Discussion Mr. Royal gave highlights of the June 18, 2010, Legislative Task Force Committee meeting:
- Federal Issues
 - HR4213, Tax Extender and Unemployment Compensation Bill
 - Federal Grants: \$740,000 from the Department of Energy
 - Local Issues
 - Street/traffic safety at the Downtown Milwaukee Campus
 - Government Relations Strategic Plan for 2010-2011

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

- Discussion Ms. Wilson gave highlights of the June 14, 2010, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

- Discussion Ms. Holmes gave highlights of the June 16, 2010, Education, Services, and Institutional Relations Committee meeting.

Action Item

ESIR-2 Resolution to Approve the Scope Proposal for New Program Titled Human Resources (10-196-4)

- Motion It was moved by Ms. Holmes, seconded by Mr. Webber, to approve the Resolution to Approve the Scope Proposal for New Program Titled Human Resources (10-196-4).

- Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Earle gave highlights of the June 16, 2010, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0175-06-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-11A of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. Steven G. Kornetzke, vice president, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2010-11A.

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve the Resolution (F0175-06-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-11A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Davis, Earle, Holmes, Royal, Webber, Wilson, and Baker – 7.

Noes: None.

FPO-7 Resolution (F0176-06-10) Authorizing the Issuance of \$17,500,000 General Obligation Promissory Notes, Series 2010-2011B of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve the Resolution (F0176-06-10) Authorizing the Issuance of \$17,500,000 General Obligation Promissory Notes, Series 2010-2011B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Holmes, Royal, Webber, Wilson, Davis, and Baker – 7.

Noes: None.

**FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT** continued

FPO-8 Resolution (F0177-06-10) to Adopt Fiscal Year 2010-2011 Activity Plan and Budget

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve Resolution (F0177-06-10) to Adopt Fiscal Year 2010-2011 Activity Plan and Budget.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Royal, Webber, Wilson, Davis, Earle, and Baker – 7.

Noes: None.

FPO-9 Resolution (F0178-06-10) to Establish Reserves for Fiscal Year 2010-2011

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to approve Resolution (F0178-06-10) to Establish Reserves for Fiscal Year 2010-2011.

Action Motion approved.

FPO-10 Resolution (F0179-06-10) Authorizing Contingency Payment of Bills and Awarding of Contracts

Motion It was moved by Mr. Earle, seconded by Ms. Holmes, to approve Resolution (F0179-06-10) Authorizing Contingency Payment of Bills and Awarding of Contracts.

Action Motion approved.

**FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT** continued

FPO-11 Resolution (F0180-06-10) to Approve Insurance Coverages for Comprehensive General Liability, Auto Liability and Physical Damage, Property, Educator's Legal Liability, Student Medical Professional, Boiler/Machinery, Campus Violent Acts, Worker Compensation and Excess Liability via the Wisconsin Technical College Insurance Trust – Crime and Foreign Travel

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, to Approve Insurance Coverages for Comprehensive General Liability, Auto Liability and Physical Damage, Property, Educator's Legal Liability, Student Medical Professional, Boiler/Machinery, Campus Violent Acts, Worker Compensation and Excess Liability via the Wisconsin Technical College Insurance Trust – Crime and Foreign Travel.

Action Motion approved.

FPO-12 FY2010-2011 Contracts for Non-Represented Employees

Motion It was moved by Mr. Earle, seconded by Dr. Davis, to approve FY2010-2011 Contracts for Non-Represented Employees.

Action Motion approved.

FPO-13 Resolution (F0181-06-10) to Approve FY2010-2011 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Earle, seconded by Mr. Royal, to approve Resolution (F0181-06-10) to Approve FY2010-2011 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

**FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
REPORT** continued

**FPO-14 Resolution (F0182-06-10) to Approve FY2009-2010 Budget
Modification**

Motion It was moved by Mr. Earle, seconded by Ms. Holmes, to approve Resolution (F0182-06-10) to Approve FY2009-2010 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Royal, Webber, Wilson, Davis, Earle, Holmes, and Baker – 7.

Noes: None.

Information Items

**FPO-15 Milwaukee Area Technical College Budget Variance
Report Eleven Months Ended May 31, 2010, FY2009-
2010**

Discussion Mr. Earle presented the item for information.

**FPO-16 Milwaukee Area Technical College Sustainability
Initiatives, May 2010 and June 2010**

Discussion Mr. Earle presented the item for information.

**FPO-19 Annual Report on Remission of Out-of-State Tuition,
2009-2010 School Year**

Discussion Mr. Earle presented the item for information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

Ms. Wilson thanked Ms. Holmes for her role in hosting the Jobs Initiative.

2. Information Items

None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

Mr. Royal requested that the FPO Committee review the travel policy for board members.

2. Date of Next Meeting

Monday, July 12, 2010, 5:00 p.m., Board Organizational Meeting, Downtown Milwaukee Campus, Board Room (M210).

Item O. President's Evaluation, Contract, and Compensation

Closed Session

Motion

It was moved by Dr. Davis, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item O., President's Evaluation, Contract, and Compensation, to consider the employment contract, compensation, or performance evaluation data of the president over whom the MATC District Board has jurisdiction or exercises responsibility, and to deliberate or negotiate the investing of public funds or other specified public business whenever bargaining reasons require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action

Motion passed, the roll call vote being as follows:

Ayes: Webber, Wilson, Davis, Earle, Holmes, Royal, and Baker – 7.

Noes: None.

The board convened into Closed Session at 6:09 p.m.

Open Session

The board reconvened into Open Session at 7:24 p.m.

Roll Call

Present: Lauren Baker; Robert M. Davis; Peter G. Earle; Melanie C. Holmes; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson.

Excused: Thomas A. Michalski and Richard F. Monroe.

Motion It was moved by Dr. Davis, seconded by Ms. Holmes, to modify Dr. Michael L. Burke's employment agreement as follows: 1) the end date of the president's employment contract shall be changed from January 18, 2012, to June 30, 2012; and 2) eliminate Paragraph 6 of the president's agreement. All other terms of the president's employment agreement shall remain the same.

Action Motion approved.

Adjournment

The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Fred Royal, Jr.
Secretary