



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS
February 17, 2010**

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, February 17, 2010, and called to order by Director Peter Earle at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Thomas Michalski, Mr. Fred Royal, and Mr. Peter Earle
Mr. Bobbie Webber was also in attendance.

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – January 20, 2010 – Attachment 1

Motion: The minutes were approved by consensus.

ITEM D: APPROVAL OF MINUTES – February 1, 2010 – Attachment 2

Motion: The minutes were approved by consensus.

ITEM E: COMMENTS FROM THE PUBLIC

ITEM F: ADVISORY AUDIT COMMITTEE REPORT

Mr. Earle gave an overview of items discussed at the February 11, 2009, meeting of the Advisory Audit Committee.

ITEM G. APPROVAL OF CONSENT AGENDA ITEMS

1. Board Bills List - Attachment FPO-3

In Order by Check Number
In Order by Payee
Checks Exceeding \$2,500

Channels 10/36
Voided Checks
Fund 7

2. Financial Report - Attachment FPO-4
3. Human Resources Report — Attachment FPO-5
4. Procurement Report – Attachment FPO-6
5. Quarterly Affirmative Action Report – Attachment FPO-7

Discussion: Michael Sargent, vice president, Finance, provided an update on the budget planning process for FY2010-2011. He anticipates difficulty in identifying budget cuts in addition to those already identified during the previous fiscal year. Administration continues to collaborate on this issue.

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the consent agenda as presented.

Action: Motion approved

ITEM H. ACTION ITEMS

H-1 Resolution (F0156-02-10) Authorizing the Sale of \$16,500,000 General Obligation Promissory Notes, Series 2009-2010G of Milwaukee Area Technical College District, Wisconsin – Attachment FPO-8

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0156-02-10) Authorizing the Sale of \$16,500,000 General Obligation Promissory Notes, Series 2009-2010G of Milwaukee Area Technical College District, Wisconsin – Attachment FPO-8.

Action: Motion approved

H-2 Resolution (F0157-02-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H of Milwaukee Area Technical College District, Wisconsin – Attachment FPO - 9

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0157-02-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010H of Milwaukee Area Technical College District, Wisconsin– Attachment FPO-9.

Action: Motion approved

H-3 Resolution (F0158-02-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects – Attachment 10

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0158-02-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects – Attachment 10.

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Action: Motion approved

H-4 Resolution (F0159-02-10) to Approve Procurement of a Small Wind Turbine at the Mequon Campus – Attachment 11

Discussion: Mr. Sargent discussed the residential applications of small, or caged, wind technology. He noted the importance of integrating such technology into MATC's renewable energy curriculum.

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0159-02-10) to Approve Procurement of a Small Wind Turbine at the Mequon Campus – Attachment 11

Action: Motion approved

H-5 Resolution (F0160-02-10) to Approve FY2009-2010 Budget Modification – Attachment 12

Discussion: Mr. Sargent clarified the purpose of having a parking citation appeal process for employees and guests different from that for students.

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0160-02-10) to Approve 2009-2010 Budget Modification – Attachment 12.

Action: Motion approved.

H-6 Consideration of MATC's Position Regarding the Proposed Amendment to City of Milwaukee Tax Incremental District (TID) No. 34, Third Ward Riverwalk, and Similar TID Proposals

Discussion: Ms. Janice Falkenberg, vice president and general counsel, reported that MATC is working with Milwaukee County's Office of Corporate Counsel to request an attorney general's legal opinion on the issue of the proposed amendment to City of Milwaukee TID No. 34, Third Ward Riverwalk and similar TID proposals.

No action was taken on this item.

ITEM I: DISCUSSION ITEMS

I-1 Use of Lobbyist Services

Discussion There was discussion regarding MATC's history in retaining a lobbyist and the need to continue those services on a monthly retainer basis versus on an as needed basis due to budgetary constraints. The Committee deferred making a decision on how to proceed until the FY 2010-2011 budget is further developed.

ITEM J: INFORMATION ITEMS

J-1 Milwaukee Area Technical College Budget Variance Report Seven (7) Months Ended January 31, 2010 FY2009-2010 – Attachment FPO-13

**J-2 Milwaukee Area Technical College Sustainability Initiatives January 2010
and February 2010 – Attachment FPO-14**

J-3 Grants Management Report – Attachment FPO-15

**J-4 Milwaukee Area Technical College District Fiduciary Fund – MATC Post-
Employment Benefits Trust January 2010 – Attachment FPO-16**

J-5 MATC Travel Report – By Date – Attachment FPO-17

J-6 Semi-Annual MEC Review – Attachment FPO - 18

ITEM K: MISCELLANEOUS ITEMS

K-1 COMMUNICATIONS AND PETITIONS

None

K-2 INFORMATION ITEMS

ITEM L: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting, March 17, 2010, 5:00 PM

Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:01 p.m.

Respectfully submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance