



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
MILWAUKEE, WISCONSIN
AUGUST 19, 2009**

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Finance, Personnel, and Operations Committee was held in open session on Wednesday, August 19, 2009, and called to order by Chairperson Earle at 5:01 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Thomas Michalski, Fred Royal, Peter Earle, and Lauren Baker (MATC District Board Chairperson)

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, JUNE 17, 2009 – ATTACHMENT FPO 1

Motion/Action The minutes of the June 17, 2009, meeting of the Finance, Personnel, and Operations Committee were approved by consensus.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM H. DISCUSSION ITEMS

H-4 Proposed Legislation Granting Police Authority to Technical College District Boards – Attachment FPO 20

Discussion Ms. Lauren Baker, chairperson, MATC District Board, provided an overview of the discussion that took place at the July Board Association Meeting around the topic of proposed legislation allowing technical colleges the option of having sworn law enforcement authority.

Motion It was moved by Mr. Michalski, seconded by Mr. Earle, to rescind Resolution (BD0005-11-08) to Support Enabling Legislation for Sworn Law Enforcement Status for Technical Colleges.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski and Earle

Noes: Royal

ITEM E. Advisory Audit Committee Report

Discussion Mr. Earle reported on items addressed at the August 12, 2009 Milwaukee Area Technical College District Board Advisory Audit Committee meeting. Committee members discussed potential areas of compliance and internal controls to investigate as part of a routine audit program. Mr. Earle reported that members of the Advisory Audit Committee recommended athletics be the first area audited as part of a routine audit program.

ITEM F. APPROVAL OF CONSENT AGENDA ITEMS

Discussion Mr. Michael Sargent, vice president, Finance, noted that pursuant to Resolution F0131-06-09, administration released the order for Procurement Item IV: 1, Oak Creek Campus B Lot/Loop Road & Driving Track Pavement Reconstruction/Resurfacing, so as to facilitate completion of work prior to the beginning of school.

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to move forward the Consent Agenda, as presented.

Action Motion approved.

ITEM G. ACTION ITEMS

G-1 Resolution (F0133-08-09) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2009-2010A of Milwaukee Area Technical College District, Wisconsin – Attachment FPO 10

Motion It was moved by Mr. Mikalski, seconded by Mr. Royal, to move forward the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2009-2010A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved.

G-2 Resolution (F0134-08-09) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010B of Milwaukee Area Technical College District, Wisconsin – Attachment FPO 11

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved.

G-3 Resolution (F0135-08-09) to Approve FY2009-2010 Budget Modification – Attachment FPO 12

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to move forward the Resolution to Approve FY2009-2010 Budget Modification.

Action Motion approved.

G-4 Resolution (F0136-08-09) to Approve FY2008-2009 Budget Modification– Attachment FPO 13

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Resolution to Approve FY2008-2009 Budget Modification.

Action Motion approved.

G-5 Resolution (F0137-08-09) to Approve Three-Year Facilities Plan – Attachment FPO 14

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to move forward the Resolution to Approve Three-Year Facilities Plan.

Action Motion approved.

G-6 Building Trades Pay Adjustment – Attachment FPO 15

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to move forward the Building Trades Pay Adjustment.

Action Motion approved.

G-7 Tentative FY2009-2010 Finance, Personnel, and Operations Committee Meeting Schedule – Attachment FPO 16

Motion It was moved by Mr. Royal, seconded by Mr. Mikalski, to approve the FY2009-2010 Finance, Personnel, and Operations Committee Meeting Schedule.

ITEM H. DISCUSSION ITEMS

H-1 Budget Variance Report Preliminary Year End June 30, 2009 FY2008-2009 – Attachment FPO 17

Discussion Mr. Sargent and Terri Gayhart, controller, reported on the month-end and year-to-date financial state of the college. They highlighted rising bad debt and increasing health care costs as areas of concern. There was discussion on these issues. Mr. Sargent provided a preliminary report on equalized values and state aid. Dr. Michael Rosen, president, Local 212, joined the discussion. He recommended that administration consider judicious opening of additional course sections.

H-2 Budget Variance Report One (1) Month Ended July 31, 2009 FY2009-2010 – Attachment FPO 18

Discussion Included in discussion around item H-1, Budget Variance Report Preliminary Year End June 30, 2009 FY2008-2009 – Attachment FPO 17.

H-3 Sustainability Initiatives – Attachment FPO 19

Discussion Mr. Sargent reported on completion of LED projects at the Downtown Campus' 8th and State Street Parking Structure as well as in a West Allis Campus parking lot. Mr. Sargent also reported on new course offerings in sustainability and on the college moving forward in determining its carbon footprint.

ITEM I. INFORMATION ITEMS

I-1 Quarterly Consultant Contracts Report – Attachment FPO 21

I-2 Out-of-Country Travel Quarterly Report – Attachment FPO 22

I-3 Annual Office of Corporate Learning 38.14 Report – Attachment FPO 23

I-4 Grants Management Report – Attachment 24

I-5 Milwaukee Area Technical College District Fiduciary Fund – MATC Post-Employment Benefits Trust June 2009 – Attachment FPO 26

I-6 Milwaukee Area Technical College District Fiduciary Fund – MATC Post-Employment Benefits Trust July 2009 – Attachment FPO 27

ITEM I. MISCELLANEOUS ITEMS

I-1 Communications and Petitions

I-2 Information Items

ITEM J. OLD BUSINESS/NEW BUSINESS

J-1 Date of Next Meeting, Regular Committee Meeting, Wednesday, September 16, 2009, 5:00 P.M., Downtown Milwaukee Campus, Board Room, (M210).

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Adjournment

The meeting adjourned at 6:28 p.m.

Respectfully Submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance