



Attachment FPO - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD FINANCE, PERSONNEL, AND OPERATIONS April 21, 2010

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, April 21, 2010, and called to order by Director Peter Earle at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Tom Michalski, Mr. Fred Royal, and Mr. Peter Earle
Excused: None

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – March 17, 2010 – Attachment 1

Motion: The minutes were approved by consensus.

ITEM D: COMMENTS FROM THE PUBLIC

Mr. Charlie Dee, executive vice president, Local 212, voiced concern regarding oversight of student athletics. He requested that this be rectified.

ITEM E: ADVISORY AUDIT COMMITTEE REPORT

Bill Judd, senior director, Titus, and Bruce Pistiner, consultant, Titus, presented the details of findings and recommendations expressed in their report on the athletic audit. Mr. Michael Sargent, vice president, Finance, presented management's responses to those findings and recommendations. At the request of Mr. Earle, Administration will distribute to members of the MATC District Board the previous Gladys Wilson & Associates and recent Titus athletics audit reports. Administration will also compile a list of possible best practices to implement in the area of athletics, to be presented at a future FPO Committee meeting. It was the recommendation of the FPO Committee that Administration continue to search for the misfiled procurement card documents identified in the Titus athletic audit report.

ITEM F: APPROVAL OF CONSENT AGENDA ITEMS

1. Board Bills List - Attachment FPO-2

In Order by Check Number
In Order by Payee
Checks Exceeding \$2,500
Channels 10/36
Voided Checks
Fund 7
Voided Checks – Fund 7

2. Financial Report - Attachment FPO-3

3. Human Resources Report — Attachment FPO-4

4. Procurement Report – Attachment FPO-5

Motion: It was moved by Mr. Royal to approve the consent agenda as presented.

Action: Motion not approved

ITEM G. ACTION ITEMS

G-1 Resolution (F0166-04-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District – Attachment FPO-6

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0166-04-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010I of Milwaukee Area Technical College District.

Action: Motion approved

G-2 Resolution (F0167-04-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010J of Milwaukee Area Technical College District – Attachment FPO-7

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0167-04-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2009-2010J of Milwaukee Area Technical College District.

Action: Motion approved

G-3 Resolution (F0168-04-10) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2010-2011 – Attachment FPO-8

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0168-04-10) to Approve College Parallel and Post-Secondary/Vocational Adult Tuition for Academic Year 2010-2011.

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Action: Motion approved

G-4 Resolution (F0169-04-10) to Approve Avocational Fees for Academic Year 2010-2011 – Attachment 9

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0169-04 10) to Approve Avocational Fees for Academic Year 2010-2011.

Action: Motion approved

G-5 Resolution (F0170-04-10) to Approve FY2009-2010 Budget Modification – Attachment 10

Motion: It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0170-04-10).

Action: Motion approved

G-6 Resolution (F0171-04-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects – Attachment 11

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (F0171-04-10) to Revise Fiscal Year 2009-2010 Renovation/Remodeling (Capital) Projects.

Action: Motion approved

ITEM H: DISCUSSION ITEMS

H-1 Review of FY2010-2011 Activity Plan and Budget

Discussion: Mr. Sargent stated that due to an accounting change which took place at the end of FY2008-2009, rebates of tuition paid to students who had dropped classes were not properly taken into account when planning FY2009-2010. This resulted in a reduction of the reserve forecasted as of June 30, 2010.

Mr. Roger Sands, MATC faculty and Other Post-Employment Benefits (OPEB) Trustee, stated that he does not support a budget which does not contain some addition to the MATC OPEB Trust balance. Committee members directed the administration to reassess the budget to find monies to fund the OPEB trust. Dr. Michael Burke, president, stated that Administration will compile and present at a future date a list of possible budget modifications to the FY2010-2011 preliminary budget to facilitate a \$1M transfer to the MATC OPEB Trust in FY2010-2011 in excess of annual payments for existing retirees

ITEM I: INFORMATION ITEMS

I-1 Milwaukee Area Technical College Budget Variance Report Nine (9) Months Ended March 31, 2010 FY2009-2010 – Attachment FPO-12

I-2 Milwaukee Area Technical College Sustainability Initiatives, March 2010 and April 2010 – Attachment FPO-13

I-3 Grants Management Report – Attachment FPO-14

I-4 Other Student Fees – Attachment FPO-15

I-5 Quarterly Consultant Contracts Report – Attachment FPO-16

I-6 Quarterly Out-of Country Travel Report – Attachment FPO-17

I-7 Quarterly 38.14 Office of Corporate Learning Report – Attachment-18

I-8 Other Post-Employment Benefits (OPEB) Trust Report – Attachment-19

ITEM J: MISCELLANEOUS ITEMS

J-1 COMMUNICATIONS AND PETITIONS

None

J-2 INFORMATION ITEMS

ITEM K: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting, May 19, 2010, 6:47 PM

Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:38 p.m.

Respectfully submitted,

Karen M. Esche-Eiff

Karen M. Esche-Eiff
Administrative Specialist, Finance