



Attachment FPO - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE
MILWAUKEE, WISCONSIN
SEPTEMBER 17, 2008**

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Finance, Personnel, and Operations Committee was held in open session on Wednesday, September 17, 2008, and called to order by Chairperson Earle at 5:00 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Ann Wilson, Bobbie Webber, and Peter Earle
Excused: None

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

The Finance, Personnel, and Operations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, August 12, 2008 – Attachment 1

Discussion None

Motion/Action The minutes of the August 12, 2008, meeting of the Finance, Personnel, and Operations Committee were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

Discussion Michael Sargent, vice president – Finance, reported that the Wisconsin Technical College System Board approved MATC's request to lease space for expansion of the Mortuary Science Program.

Mr. Earle requested that the HR Report be modified to include year-to-date affirmative action data.

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Motion/Action It was moved by Mr. Webber, seconded by Ms. Wilson, to move forward the Consent Agenda, as presented.

ITEM F. ACTION ITEMS

F-1 Resolution (F0086-09-08) Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2008-09B of Milwaukee Area Technical College District, Wisconsin – Attachment 6

Motion/Action It was moved by Mr. Webber, seconded by Ms. Wilson, to move forward the Resolution Authorizing the Sale of \$1,000,000 General Obligation Promissory Notes, Series 2008-2009B of Milwaukee Area Technical College District, Wisconsin.

F-2 Resolution (F087-09-08) Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-2009C of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Webber, to move forward the Resolution Authorizing the Issuance of \$1,000,000 General Obligation Promissory Notes, Series 2008-2009C of Milwaukee Area Technical College District, Wisconsin.

F-3 Resolution (F0088-09-08) Authorizing the Issuance of Not to Exceed \$16,000,000 General Obligation Promissory Notes, Series 2008-2009D of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Discussion Mr. Sargent stated that a resolution giving Administration the authority to sell Bond Series 2008-2009D will be brought forward to the FPO Committee next month.

Motion/Action It was moved by Mr. Webber, seconded by Ms. Wilson, to move forward the Resolution Authorizing the Issuance of Not to Exceed \$16,000,000 General Obligation Promissory Notes, Series 2008-2009D of Milwaukee Area Technical College District, Wisconsin.

F-4 Resolution (F0089-09-08) to Enter into Parking License Agreement – Attachment 9

Discussion Mr. Earle asked that the Committee consolidate FPO Items F-4 and G-2 under FPO Item F-4.

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Mr. Sargent reported that MATC has negotiated a license agreement with the Bradley Center to create additional reduced-rate parking for students. Regarding parking for faculty and staff, he discussed the potential for negotiating additional future parking license agreements with local developers in the process of planning new construction.

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Webber, to move forward the Resolution to Enter into Parking License Agreement.

F-5 Resolution (F0090-09-08) to Approve FY2008-2009 Budget Modification – Attachment 10

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Webber, to move forward the Resolution to Approve FY2008-2009 Budget Modification.

F-6 Resolution (F0091-09-08) to Approve Three-Year Facilities Plan – Attachment 11

Discussion Committee members discussed the potential benefits of formulating a longer-term facilities plan, which could be integrated into the MATC strategic plan.

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Earle, to move forward the Resolution to Approve Three-Year Facilities Plan.

F-7 Tentative FY20082—9 Finance, Personnel, and Operations Committee Meeting Schedule – Attachment 12

Motion/Action It was moved by Ms. Wilson, seconded by Mr. Webber, to approve the Tentative Finance, Personnel, and Operations Committee Meeting Schedule.

ITEM G. DISCUSSION ITEMS

G-1 Budget Variance Report August FY2008-2009 – Attachment 13

Discussion Ms. Terri Gayhart, controller, reported on the month-end and year-to-date financial state of the College. Mr. Sargent reported that enrollment has increased over recent semesters. He forecasts a positive year-end.

G-2 Facilities and Parking Opportunities

Discussion Included under FPO item F-4.

G-3 Local Vendors – Attachment 14

Discussion Mr. Sargent reported on the College's procurement process, namely how Administration works within established policies and procedures to include local and minority vendors.

Mr. Earle requested that Administration bring forward an analysis of the current procurement evaluation criteria and potential ways to modify said criteria in order to give more weight to local and/or minority firms.

G-4 Preliminary Discussion of FY2008-2009 Tax Levy – Attachment 15

Discussion Dr. Michael Rosen, president – Local 212, participated in this discussion item.

Per the request of the FPO Committee, the Budget Committee will meet to discuss levy limits and funding of the reserve. The Budget Committee will formulate a recommendation relative to these two items and bring it forward to the FPO Committee.

G-5 MATC District Composition – Germantown – Attachment 16

Discussion Closed session discussion*

ITEM H. INFORMATION ITEMS

H-1 Grants Management Report – Attachment 17

Discussion None

ITEM I. MISCELLANEOUS ITEMS

I-1 Communications and Petitions

ITEM J. OLD BUSINESS/NEW BUSINESS

J-1 Date of Next Meeting, October 15, 2008, Regular Committee Meeting, Downtown Milwaukee Campus, Board Room, (M210).

K&L Compliance with Open Meetings Law*

Chairperson Earle stated that the committee intended to convene into Closed Session.

Motion It was moved by Mr. Webber, seconded by Ms. Wilson that the committee

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move into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss item G-5, MATC District Composition – Germantown, to discuss and formulate legal strategy in response to Germantown’s petition of reorganization.. The committee may reconvene into Open Session to take action on matters discussed in closed session under item G-5.

Action Motion carried, the vote being as follows:

Ayes – Webber, Wilson, Earle
Noes - None

Closed Session

The Committee convened into Closed Session at 5:55 p.m.

Adjournment

The meeting adjourned at 6:20 p.m.

Respectfully Submitted,

Karen M. Esche-Eiff

Administrative Specialist, Finance