



Attachment ESIR - 1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
October 16, 2008**

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Thursday, October 16, 2008, and called to order by Chairperson Royal at 5:02 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Fred Royal, Mr. Thomas Michalski
Excused: Ms. Melanie Holmes

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – September 18, 2008 – Attachment 1

Motion: The minutes were approved without objection.

Action: **Motion approved.**

ITEM D: COMMENTS FROM THE PUBLIC

Charlie Dee spoke about changes the WTCS is trying to make and thanked the administration for their support.

ITEM E: ACTION ITEMS

E-1 Resolution (E0001-10-08) to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2

Discussion: This item is presented for approval every year as a requirement for the State of Wisconsin.

Motion: It was moved by Mr. Michalski, seconded by Mr. Royal, for approval of the Resolution to Approve Designation of Milwaukee Area Technical College State Public Officials – Attachment 2.

Action: Motion Approved

ITEM F: DISCUSSION ITEMS

F-1 State-Wide Curriculum Update – Attachment 3

Discussion Dr. Vicki Martin, provost, introduced Mr. Michael Jenkins, curriculum manager. Mr. Jenkins gave a brief overview of state-wide curriculum and describing the history of the program. Dr. Cole noted that this offers many challenges due to resources that some colleges have and others don't. Need to find more flexibility for the districts that have unique issues. The state-wide curriculum began with the Nursing Program in 2004.

F-2 Curriculum, Learning, and Assessment (CLA) Committee Update – Attachment 4

Discussion Dr. Martin introduced the co-chairs of the CLA committee -- Ms. Lucia Francis, dean, Business, Graphic Arts and Information Technology Division and Ms. Karen Kraus, faculty, Barber and Cosmetology. Ms. Francis reviewed the expectations and the focus for the CLA Committee. Ms. Kraus reviewed the status of the new QRP process that has been implemented beginning this year.

F-3 Quarterly Child Care Update – Attachment 5

ITEM G: INFORMATION ITEMS

G-1 Nursing Accreditation Visit Update

Discussion: Ms. Martin introduced Ms. Dessie Levy, dean, Health Occupations and Dr. Nancy Vrabec, associate dean, Nursing. Ms. Levy explained that the National League of Nursing Commission visited MATC and will be recommending to the accreditation board that the RN and LPN programs accredited for the next eight years. Ms. Levy briefly explained the accrediting process and reviewed the recommendations of the team. The petitioning process was well received by the accrediting team and they have asked for information to take back to other institutions. Ms. Levy reviewed the results of the petitioning process for the start of SP2009. This update was requested to be forwarded to the full board.

G-2 Quarterly Advisory Committee Report – Attachment 6

ITEM H: MISCELLANEOUS ITEMS

H-1 COMMUNICATIONS AND PETITIONS

None

H-2 INFORMATION ITEMS

ITEM I: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: November 20, 2008
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 5:42 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Administrative Specialist to the Provost