



Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS August 14, 2008

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Thursday, August 14, 2008, and called to order by Chairperson Royal at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Mr. Fred Royal, Dr. Victor Rossetti (via phone)
Excused: Mr. Thomas Michalski

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – June 19, 2007 – Attachment 1

Motion: The minutes were approved without objection.

Action: **Motion approved.**

ITEM D: COMMENTS FROM THE PUBLIC

None

ITEM E: ACTION ITEMS

E-1 Tentative Meeting Schedule – Attachment 2

Discussion: This item will be held over for the administration to explore having the ESIR meetings at a different day during the month.

E-2 Resolution to Approve Scope Proposal – Sustainable Facilities Management Program – Attachment 3

Discussion: Dr. Vicki Martin, provost, introduced Mr. Mike Jenkins, manager, Curriculum Management. This resolution authorizes MATC to begin investigating the creation of a new program in Sustainable Facilities Management as part of our Green Initiatives. There was a discussion about expediting the state approval process for this program due to immediate and urgent employment needs in local industry.

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Motion: It was moved by Dr. Rosetti, seconded by Mr. Royal, for approval of the Resolution to Approve Scope Proposal – Sustainable Facilities Management Program – Attachment 3.

Action: Motion Approved

ITEM F: DISCUSSION ITEMS

None

ITEM G: INFORMATION ITEMS

G-1 Quarterly Advisory Committee Report – Attachment 4

G-2 Final Construction/Renovation & Equipment Budget – Attachment 5

Discussion: Mr. Mike Sargent, vice president, Finance, explained that this information was taken from the Budget document that was approved by FPO and the Board in June.

G-3 Enrollment Update

Discussion: Dr. Martin introduced Mr. Al Pinckney, associate vice president, Student Services. Mr. Pinckney noted that FTEs are up 11% at this time from last year. A more detailed report on the effects of not deregistering students will be presented at the next meeting.

ITEM H: MISCELLANEOUS ITEMS

H-1 COMMUNICATIONS AND PETITIONS

None

H-2 INFORMATION ITEMS

ITEM I: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: TBD

Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 5:14 p.m.

Respectfully submitted,

Michele M. Conroy

Michele M. Conroy
Administrative Specialist to the Provost