

Attachment ESIR - 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD Education, Services, and Institutional Relations Minutes

**STAFF/ADMINISTRATION
PRESENT :**

Theresa Barry	Dr. Bill Hodgkinson
Dr. Dan Burrell	Dessie Levy
Barb Cannel	Al Pinkney
Dr. Evonne Carter	Gloria Pitchford-Trice
Dr. Darnell Cole	Mike Sargent
Dr. Deryl Davis-Fulmer	Dorothy Walker
Rob Hartung	Mike Walsh

CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, May 15, 2007, and called to order by Chairperson Baker at 5:03 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Lenard Wells, and Lauren Baker.

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – April 17, 2007 – Attachment 1

Motion: The minutes were approved without objection.

Action: **Motion approved.**

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Program Discontinuance – Attachment 2

Discussion: Jim Walsh, Interim Provost, explained that the program is being discontinued because it has never been offered within the MATC District. Also, MATC has started another program with a very similar name and this could be confusing to students.

Motion: It was moved by Director Wells, seconded by Director Baker, for approval to accept the Program Discontinuance – Attachment 2.

Action: Motion Approved.

Ms. Anne Wilson joined the committee at 5:08 p.m.

ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review – Machine Tool Operations – Attachment 3

Discussion: Mr. Walsh introduced Ms. Dorothy Walker—Associate Dean of the Machine Tool Operations program. Mr. Walsh also noted that the employment opportunities for students in this program are numerous and that the program is currently undergoing an extensive reconfiguration of curriculum and labs. Ms. Walker introduced Ms. Susan Richards—Advisory Committee Member, Mr. Tom Olson—Department Chair, and Mr. Jalal Nuruddin—Instructor of CNC programming. The Machine Tool Operations program runs three sections between the Milwaukee and Oak Creek Campuses. Mr. Olson explained that the structure of the program was changed to allow more flexibility in delivery of instruction as well as implementation of the NIMS (National Industrial Metalworking Standards) standards that are an integral part of the qualifications sought by industry. In addition geometric dimensioning and ISO9000 competencies have also been added. These changes allow the students the option of graduating after the first year with a Machine Tool Operations diploma or the option of continuing into one of three tracks that link to the first years curriculum; Tool & Die, CNC Programming, and/or Screw Machining. The Screw Machine program is the only program of its kind in the Wisconsin.

Ms. Baker expressed concern regarding the low number of females and the action plan not reflecting a plan for improvement. Ms. Walker responded that a short-term training program entirely in Spanish was developed to aid in recruitment of Hispanic populations.

F-2 Program Quality Review – Computer Electronics Technology – Attachment 4

Discussion: Mr. Walsh introduce Dr. Bill Hodgkinson—Associate Dean in the Technology and Applied Sciences Division. Dr. Hodgkinson introduced Mr. Mark Porubsky and Mr. Marc Brucker—Instructors in Computer Electronics Technology. This is the only program of its kind in the state. Mr. Wells encouraged the staff and faculty to look to other programs to see how they have recruited and retained women and minorities in their programs. Ms. Baker stated that the implementation of the internship portion of the program was an important addition.

F-3 Student Senate/Organizations Update – Attachment 5

Discussion: Ms. Theresa Barry—Vice President of Student Services explained that at a previous meeting she was charged to determine how other colleges interact with their student organizations and develop a procedure based on their best practices. The attachment outlines those best practices as well as identifying a list of recommendations. Ms. Barry will be meeting with the Student Senate on May 23 to get feedback on the proposal. Ms. Baker expressed a desire for a procedure for students to address concerns with the Board and recommended that Ms. Barry pursue that at her meeting with the Student Senate. The procedure should be brought back to ESIR for review in the fall.
Ms. Barry explained that this new structure will give the students more voice in allocating their money.

F-4 Preliminary Construction/Renovation & Equipment Budget – Attachment 6

Discussion: Mr. Mike Sargent—Vice President of Finance explained that the attachment is a result of evaluating requests from all areas of the college. Ms. Baker requested that a list of requests and allocations for the academic areas be compiled and connected to a long term plan.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update

Discussion: Ms. Barry explained that we have just started to enroll students for FA2008. At this point, we are up 64% from this same time last year. Early advising of current students has been implemented.

G-2 Program Changes Mobile Commerce ATC

- **Mobile Commerce ATC**

Discussion: Mr. Walsh explained that this item is only to make the Board aware that due to low enrollment, the administration has decided not to continue with this certificate. To date, no students have completed this certificate program.

- **Court Interpreter Program**

Discussion: Mr. Walsh explained that during the investigation phase, it was determined that the students completing this program would not be employable due to liability concerns and therefore we will not proceed to the program implementation phase for this program.

G-3 Financial Aid Update – Attachment 7

Discussion: Ms. Barry introduced Mr. Al Pinkney—Associate Vice President of Student Services. Mr. Pinkney noted the press coverage about preferred lenders and how schools were choosing them. The attachment lists current measurements used to select lenders as well as the current default rates.

Mr. Pinkney explained that Financial Aid will be putting together a scorecard of benefits available from lenders. Workshops will be conducted by MATC staff with information provided by lenders to make students aware of features offered by lenders. Lenders will no longer be able to present these workshops. Concern was expressed that the lenders are the experts and the college will want to be careful to give the best information possible to our students. Mr. Pinkney explained that MATC will continue to have a preferred lender list. The formal selection process will be conducted with the help of legal counsel.

A formal presentation will be given to the full board after the state and federal governments have passed legislation regarding lending.

G-4 UW-Stout Visit

Discussion: Mr. Walsh reported that several members of the MATC staff visited UW Stout, Wisconsin's Polytech University, in April, 2007. The purpose of this leadership summit was to determine how Waukesha County Technical College, Gateway Technical College, UW-Waukesa County, and MATC could partner with UW-Stout to grow their presence in SE Wisconsin. UW-Stout personnel reported that individuals with an Associate in Applied Science degree that move on to obtain a Bachelor Degree are in

greater demand than students that go right for their Bachelors degree. UW-Stout also uses a program for improving retention in Math that Dr. Dan Burrell—Dean of Liberal Arts and Sciences will be investigating to see if this program would be of benefit to MATC.

ITEM H: MISCELLANEOUS ITEMS

H-1 COMMUNICATIONS AND PETITIONS

None

H-2 INFORMATION ITEMS

None

ITEM I: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Tuesday, June 19, 2007, 5:00 p.m.

Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:27 p.m.

Respectfully submitted,

Michele M. Conroy
Administrative Specialist to the Provost