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| Title: PROCUREMENT OF EQUIPMENT, SUPPLIES, APPAREL AND SERVICES FROM RESPONSIBLE MANUFACTURERS | Code: B0807 Original Adoption: 6/24/08 Revised/Reviewed: |
| Authority: Wis. Stats. § 38.12, 38.14, 38.16, 38.18; Wis. Administrative Code TCS 6.05; Board Minutes, 6/24/08 | Effective: 6/25/08 |

Milwaukee Area Technical College recognizes that the college's expenditure of funds for purchase of supplies, equipment and services should be allocated in a manner that enhances the rights and well-being of workers worldwide, while acquiring the best quality goods at reasonable cost. Through this policy, MATC seeks to ensure that the integrity of the procurement process is not undermined by contractors or subcontractors who pay unfair wages and maintain inhumane work environments and conditions. Therefore, it is in the college's best interest to procure items from "responsible manufacturers" (domestic and international) who provide a safe, non-discriminatory work environment, and who compensate their employees with non-poverty wages.

MATC shall only award contracts to contractors or subcontractors who meet the definition of "responsible manufacturers." "Responsible manufacturer" means an establishment engaged in manufacturing, distributing, laundering or dry cleaning that can demonstrate all of the following:

1. Compliance with all applicable local, state and national laws of the jurisdiction in which the labor is performed concerning wages and benefits and workplace health and safety. In addition, for manufacturers located outside the United States, compliance with the principles of the fundamental conventions of the International Labor Organization regarding forced labor, child labor and freedom of association.
2. Payment of "non-poverty wages" (defined below) by domestic manufacturers and manufacturers located outside the United States to laborers performing any of the work done as part of a contract with MATC. Non-poverty wages are defined as follows:
 - a. Domestic Manufacturers – a base hourly wage adjusted annually to the amount required to produce, for 2,080 hours worked, an annual income equal to or greater than the U.S. Department of Health and Human Services' most recent poverty guideline for a family of three (3) plus an additional 20 percent of the wage level paid either as hourly wages or health benefits.

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- b. Manufacturers Outside the United States – a nationwide wage, to be adjusted annually, that shall be comparable to the wage for domestic manufacturers as set forth above, adjusted to reflect the country’s level of economic parity-adjusted gross domestic product per capita index.
- 3. Termination of its employees only with just cause.
- 4. Establishment of a mechanism for the resolution of workplace disputes that not regulated by the National Labor Relations Act.

This policy applies to all procurements of equipment, supplies and services which exceed \$25,000, and all apparel purchases which exceed \$10,000. Purchases of apparel from the State of Wisconsin Department of Corrections are excluded from this policy.

MATC administration shall establish and maintain procurement procedures setting forth the specific requirements for applicable apparel purchases and other supply, equipment and material purchases to verify and ensure that all contractors and subcontractors meet the criteria of responsible manufacturers. MATC administration will also be responsible for obtaining and maintaining updated non-poverty wage tables for domestic and international employees.