POLICY

BACKGROUND

The MATC District Board is committed to complying with statutory and regulatory requirements for the reporting of communicable diseases. Toward that end, the District Board provides this policy and reporting procedures to be followed in the event of the discovery of a communicable disease among either students or employees at MATC.

REPORTING COMMUNICABLE DISEASES

A. A communicable disease is a disease which may be transmitted directly or indirectly from one individual to another due to an infectious agent or toxic product produced by it. (See Appendix A). **Health Center staff should refer to the Wisconsin Administrative Code for reporting timelines.**

B. Educational information will be provided upon request to staff and students to increase awareness of communicable diseases and how they are transmitted.

C. All suspected cases of communicable diseases shall be regarded as actual cases until proven otherwise, and all rules and regulations applicable to actual cases shall be applied to them.

D. Staff will be familiar with the sources of and refer persons for screening tests and diagnostic services when requested or if Health Center staff observe symptoms of a communicable disease.

E. MATC shall preserve the privacy rights of infected individuals.

F. MATC will ensure that students or staff members with a suspected communicable disease report to the Health Center for evaluation and referral to their private physician or their local community health department (See Appendix B).

G. In the event that the Health Center is not staffed, any teacher, supervisor, daycare worker, or coworkers knowing of a case or suspected case in the district, shall notify the Milwaukee Health Department. This shall be followed by a written report to the MATC Health Center. It will be the responsibility of the teacher or supervisor to send the person home. The
teacher, supervisor, or daycare worker shall also direct the student, employee or parent to contact his/her physician or local health department.

H. When isolation is required, staff and/or students will not be allowed to attend classes or work. Isolation is the separation of cases or carriers from other persons in such places and under such conditions as to prevent the direct or indirect conveyance of the infectious agent.