CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Tuesday, February 19, 2013, and called to order by Director Graciela Maizonet, at 3:32p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Michael G. Katz (via telephone), Graciela Maizonet
Absent: José Pérez

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Erika Crosby indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, January 16, 2013– Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. ADVISORY AUDIT COMMITTEE REPORT

Dr. James Williams, Vice President, Finance gave highlights of the February 14, 2013 Advisory Audit meeting which included updates on the progress of the internal audits.

ITEM F. APPROVAL OF CONSENT AGENDA ITEMS

F-1 Board Bills List – Attachment 2
   - In Order by Check Number
   - In Order by Payee
   - Checks Exceeding $2,500
   - Channels 10/36
   - Student Activities
   - Voided Checks

F-2 Financial Report – Attachment 3

F-3 Human Resources Report – Attachment 4

F-4 Procurement Report – Attachment 5

Motion: It was moved by Mr. Katz, seconded by Ms. Maizonet, to approve the consent agenda.
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Action: Motion approved.

**ITEM G.**

G-1 Resolution (F0021-02-13) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2012-2013(H) of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Motion: It was moved by Mr. Katz, seconded by Ms. Maizone, to approve Resolution (F0021-02-13) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2012-2013(H) of Milwaukee Area Technical College District, Wisconsin – Attachment 7

Action: Motion approved.

G-2 Resolution (F0022-02-13) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2012-2013(I) of Milwaukee Area Technical College District, Wisconsin – Attachment 8

Motion: It was moved by Mr. Katz, seconded by Ms. Maizone, to approve Resolution (F0022-02-13) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2012-2013(I) of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved.

G-3 Ten-Year Facility Master Planning Final Report – Attachment 9

Motion: It was moved by Mr. Katz, seconded by Ms. Maizone, to approve the Ten-Year Facility Master Planning Final Report – Attachment 9

Action: Motion approved.

**ITEM H.**

DISCUSSION ITEMS

H-1 Policy Review – B0103-2 - Post Issuance Compliance of Tax Exempt Obligations – Attachment 10

Motion: It was moved by Mr. Katz, seconded by Ms. Maizone, to forward Policy Review – B0103-2 - Post Issuance Compliance of Tax Exempt Obligations to the full board.

Action: Motion approved.

**ITEM I.**

INFORMATION ITEMS

I-1 Quarterly Sustainability Report – Attachment 11

Discussion: Drs. Burke, Williams, Dr. George Stone, co-chair, Sustainability Core Committee, and Ms. Sue Ruggles, co-chair, Indoor Air Quality (IAQ) Committee highlighted the climate commitment report and a number of sustainable initiatives the college will be taking part in.

I-2 Semi-Annual MEC Review – Attachment 12

Discussion: None.
I-3  Budget Variance Report Seven-(7) Months Year-to-Date Ended January 31, 2013, FY2012-2013 – Attachment 13

Discussion: None.

I-4  Milwaukee Area Technical College District Fiduciary Fund - MATC Post-Employment Benefits Trust – Attachment 14

Discussion: None.

ITEM J.  

J-1  Communications and Petitions

None.

J-2  Information Items

None.

ITEM K.  

OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, March 20, 2013, 3:30 P.M., M210

ADJOURNMENT

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Erika N. Crosby
Administrative Specialist, Finance