CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, January 27, 2015, and called to order by Chairperson Holmes at 5:05 p.m. in Lecture Hall A, Room A241, at the Oak Creek Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; David Dull; Melanie Holmes; Grace Maizonet (via telephone); Mary Scheibel; Ann Wilson and Kurt Wachholz. Lauren Baker and Ann Wilson arrived at 5:07 p.m.

Excused: Abdulhamid Ali and José Pérez.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: December 16, 2014

Motion It was moved by Mr. Dull seconded by Ms. Scheibel, to approve the minutes of the Regular Board Meeting: December 16, 2014.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Cindy Konieczki, president, Local 587, AFSCME, AFL-CIO addressed the work done by the handbook committee; commended the college for using a collaborative decision making process and thanked Dr. Martin for her inspiration and leadership in the handbook committee meetings.
ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – December 2014
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Dull, seconded by Mr. Wachholz, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:

- Welcomed students and faculty to spring 2015 semester.
- Reported that she, along with Ms. Baker, attended the Winter District Boards Association Meeting and Biennial Legislative Seminar in Madison.
- Announced that she, Ms. Baker and Mr. Ali, as well as Ms. Falkenberg and Ms. Randall, will be attending the ACCT-National Legislative Summit in Washington, DC in February.

ITEM G. PRESIDENT’S REPORT

Discussion Dr. Martin:

- Presented visual highlights of MATC activity from the month of January.
- Commented on her meeting with several legislators in Madison in December.
- Reported that she, along with MPS Superintendent Dr. Driver and Marquette Chancellor Lovell, will participate in an Education Panel presenting their vision for the future of their institutions.
- Announced Dr. Dakwar has been chosen as MATC’s new provost.
- Thanked Ms. Cannell for her service as interim provost.

Ms. Baker thanked Dr. Martin for her leadership on the Bradley Tech Commission.

ITEM H. STUDENT GOVERNMENT REPORT

Mr. Galecke:

- Introduced himself as Interim Student Representative to the Board.
Reported Dr. Martin joined the Student Senate and shared her thoughts about her experience in her time as MATC President.

Announced the District Student Senate approved minor changes to the Constitution and the Articles of Authorization.

Stated the Senate approved a matching fund request for the Collegiate Cyber Defense Competition Club.

Reported a delegation of Students may attend the Wisconsin Student Government Legislative Conference at the State Capitol.

Shared activity updates from each campus, including the Breakfast with Santa as a way to serve the local community.

Summarized the January 9, 2015 Budget Meeting which was facilitated by Archie Graham.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Ms. Baker gave the following highlights:

- Federal Issues:
  - Discussed America’s College Promise proposal.
  - Discussed the Advanced Technical Training Fund.

- State Issues:
  - Discussed Walker Tuition Freeze and Performance Based Funding proposals.
  - Discussed Legislative Initiatives Draft for 2015.

- Local Issues:
  - Bradley Center and TID Issues.

Action Item

I-1 MATC Legislative Advocacy Plan

Motion

It was moved by Ms. Baker, seconded by Ms. Wilson to approve the MATC Legislative Advocacy Plan.

Action

Motion approved.

Jason Bauknecht introduced Ramie Zelenkova, partner, Hubbard Wilson & Zelenkova, who will succeed Jason as MATC Lobbyist.
ITEM J. EDUCATION, SERVICES, AND STUDENT SUCCESS COMMITTEE REPORT

Discussion  Ms. Baker gave the following highlights of the January 20, 2015 Education, Services, and Student Success Committee meeting:

Discussion Item

ESSS-3 Dashboard Indicators

Dr. Wang, director, Institutional Research, presented Dashboard Indicators as a discussion item via PowerPoint.

Ms. Holmes requested PowerPoint slides representing performance based funding measures be a different color than others for better visualization.

ITEM K. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Discussion  Mr. Dull gave highlights of the January 15, 2015, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0019-01-15) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014-2015H of Milwaukee Area Technical College District, Wisconsin

Motion  It was moved by Mr. Dull, seconded by Mr. Wachholz, to approve Resolution (F0019-01-15) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014-2015H of Milwaukee Area Technical College District, Wisconsin.

Discussion  Mr. John Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2014-2015H.

Action  Motion approved, the roll call vote being as follows:

Ayes:  Baker, Dull, Maizonet, Scheibel, Wachholz, Wilson and Holmes – 7

Noes:  None.
FPO-7  Resolution (F0020-01-15) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2014-2015I of Milwaukee Area Technical College District, Wisconsin

Motion  It was moved by Mr. Dull, seconded by Mr. Wachholz, to approve Resolution (F0020-01-15) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2014-2015I of Milwaukee Area Technical College District, Wisconsin.

Action  Motion approved, the roll call vote being as follows:

Ayes:  Dull, Maizonet, Scheibel, Wachholz, Wilson, Baker and Holmes – 7

Noes:  None.

FPO-8  Resolution (F0021-01-15) to Revise Fiscal Year 2013–2014 Renovation / Remodeling (Capital) Projects

Motion  It was moved by Mr. Dull, seconded by Mr. Wachholz, to approve Resolution (F0021-01-15) to Revise Fiscal Year 2013–2014 Renovation / Remodeling (Capital) Projects.

Action  Motion approved.

Discussion Items

K-1  Employee Handbook

Discussion  Mr. Dull stated that the employee handbook is being brought to the board by the FPO committee for consideration.

Dr. Martin explained that the document in front of each board member is the outcome of nine months of work by the handbook committee, using a collaborative decision making process. Dr. Martin stated they are very proud of the document. Only one topic remains to be worked on, which the committee will address in the next month. The faculty handbook portion has been extracted and will be worked on this spring to be brought to the board in May for consideration. A training plan will follow the implementation of the handbook. The handbook committee will continue to meet and work through any issues that may come up.

Ms. Wilson asked if the handbook is the final document to which Dr. Martin answered that it is a “living document” and “best thinking at this time” in terms of what should be in our employee handbook.
Mr. Dull stated his concern that the handbook is longer and more detailed than handbooks he is familiar with in his career. He hopes the handbook allows for flexibility. He will continue to look over the handbook and encouraged all board members to do the same.

Mr. Wachholz expressed his appreciation for the collaborative process and congratulated the committee on many months of work. He stated he looked forward to the additional sections that are forthcoming.

Mr. Wachholz stated he preferred the addendums be separated from the main body of the handbook, but located in a place that is easily accessible for the employee. He is concerned by the loss of fluidity caused by including addendums in the handbook.

Dr. Martin expressed her desire for the board to move forward on the handbook if they were prepared to do so. She asserted that if the board was not ready to move the handbook forward they should certainly take longer to review it.

Ms. Baker asked what would happen if the board waited a month to approve.

Dr. Martin stated that approving the handbook tonight allows the administration to move forward in terms of training.

Mr. Dull stated the handbook is the result of many hours of work and should be given significant consideration by the board. Mr. Dull asked if everything in the book need to be approved by a collaborative process.

Mr. Wachholz pointed out that the handbook was listed as a discussion item on the agenda and not as an action item and expressed concern about taking action on an item not posted as such.

Ms. Falkenberg stated that though the handbook is listed as a discussion item, the board is not prohibited from taking action on it. It is up to the board’s discretion.

Ms. Scheibel questioned what it is the board is approving. Dr. Martin explained board policies are included in portions of the handbook and is one of the reasons board approval is being sought.
Ms. Baker pointed out that the handbook is not a contract and no signatures are requested, therefore the board members should not feel any pressure by approving the document. The handbook is a living manuscript and can be amended at any time.

Motion
It was moved by Ms. Wilson, seconded by Ms. Baker, to approve the Employee Handbook.

Action
Motion approved, the roll call vote being as follows:

Ayes: Maizonet, Wachholz, Wilson, Baker and Holmes – 5

Noes: Dull and Scheibel – 2

Mr. Wachholz’s first vote was no and then asked to change to yes.

K-2 Advisory Audit Committee Report

Discussion
Mr. Shoreibah presented the item as discussion.

ITEM L. Miscellaneous Items

ITEM M. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items
   Virtual Campus

2. Date of Next Meeting

Tuesday, February 24, 2015, 5:00 p.m. Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210)

ITEM N. President’s Quarterly Evaluation***

Motion
It was moved by Ms. Baker, seconded by Ms. Wilson, to convene into Closed Session pursuant to Section 19.85 (1)(c) of the Wisconsin Statutes to discuss Item N, President’s Quarterly Evaluation, to consider performance data of the President over whom the Board exercises responsibility. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item N.
Motion approved, the roll call vote being as follows:

Ayes: Maizonet, Scheibel, Wachholz, Wilson, Baker, Dull and Holmes – 7

Noes: None.

**Adjournment**

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

José Pérez
Secretary