MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
FINANCE, PERSONNEL AND OPERATIONS  
January 15, 2015

CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Thursday, January 15, 2015, and called to order by Chairperson David Dull, at 5:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Abdulhamid Ali, David Dull and Kurt Wachholz

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Erika Crosby indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, December 10, 2014 – Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. ADVISORY AUDIT COMMITTEE REPORT

Discussion: Mr. Al Shoreibah, Vice President, Finance gave highlights of the January 15, 2015 Advisory Audit meeting which included updates on the progress of the internal audits.

ITEM F. APPROVAL OF CONSENT AGENDA ITEMS

F-1 Board Bills List – Attachment 2
   In Order by Check Number
   In Order by Payee
   Checks Exceeding $2,500
   Channels 10/36
   Voided Checks

F-2 Financial Report – Attachment 3

F-3 Human Resources Report – Attachment 4

F-4 Procurement Report – Attachment 5

Motion: It was moved by Mr. Wachholz, seconded by Mr. Ali, to approve the consent agenda.
ITEM G. ACTION ITEMS

G-1 Resolution (F0019-01-15) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014-2015H of Milwaukee Area Technical College District, Wisconsin - Attachment 6

Motion: It was moved by Mr. Dull, seconded by Mr. Ali, to approve Resolution (F0019-01-15) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014-2015H of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved.

G-2 Resolution (F0020-01-15) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2014-2015I of Milwaukee Area Technical College District, Wisconsin - Attachment 7

Motion: It was moved by Mr. Dull, seconded by Mr. Wachholz, to approve Resolution (F0020-01-15) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2014-2015I of Milwaukee Area Technical College District, Wisconsin

Action: Motion approved.

G-3 Resolution (F0021-01-15) to Revise Fiscal Year 2013–2014 Renovation / Remodeling (Capital) Projects - Attachment 8

Motion: It was moved by Mr. Dull, seconded by Mr. Ali, to approve Resolution (F0021-01-15) to Revise Fiscal Year 2013–2014 Renovation / Remodeling (Capital) Projects

Action: Motion approved.

ITEM H. DISCUSSION ITEMS

H-1 Operating Results for First Six Months of FY15 - Attachment 9

Discussion: Mr. Al Shoreibah reviewed the report with the committee.

H-2 Employee Handbook Review

Discussion: Members of the Handbook committee to include Dr. Vicki Martin, Dr. Mohammad Dakwar, Dr. Trevor Kubatzke, Dr. Michael Rosen, Cindy Konieczi, and Veronica Rodriguez-Lewis, commented on the commitment and success of the committee in coming together to create the document provided to the FPO committee for review.

Motion: It was moved by Mr. Dull, seconded by Mr. Wachholz to move this item to the full board for review.

Discussion: Mr. Wachholz requested a roll call vote on item H-2 Employee Handbook Review.

Action: Motion approved, the roll call vote being as follows:

Ayes: Ali, Dull, and Wachholz – 3

Noes: None
ITEM I. INFORMATION ITEMS

I-1 Semi-Annual OPEB Trust Report - Attachment 10
Discussion: None

I-2 Proposed Capital Equipment Budget for FY16 - Attachment 11
Discussion: Mr. Al Shoreibah reviewed the report with the committee. Mr. Wachholz requested options that provide a conservative approach, a median approach, and a more aggressive approach be presented at the next meeting. It was further requested to add a narrative of the impact on the quality of teaching.

I-3 FY15 General Revenue Assumptions - Attachment 12
Discussion: Mr. Shoreibah reviewed the report with the committee.

ITEM J.

I-1 Communications and Petitions
None.

I-2 Information Items
None.

ITEM K. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Thursday, February 19, 2015, 5:00 P.M., M210

ADJOURNMENT

The meeting adjourned at 5:48 P.M.

Respectfully submitted,

Erika N. Crosby
Administrative Specialist, Finance