CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Thursday, August 21, 2012, and called to order by Ms. Lauren Baker at 5:00 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. David Dull, Mr. Bobbie Webber

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – June 21, 2012 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Resolution (E0045-8-12) to Approve New Apprentice Program Implementation for Program Titled Industrial Manufacturing Technician Apprenticeship (50-420-9) – Attachment 2

Discussion: Dr. Vicki Martin, executive vice president and provost, introduced Ms. Dorothy Walker, interim dean, School of Technology and Applied Sciences, and Mr. Nick Triscari, apprentice coordinator. Ms. Walker explained that this is a new program designed to address the skills gap in manufacturing. Mr. Triscari briefly noted the history of this program. There was a discussion related to the ability to address increased employer demand, the college’s capacity to meet the needs, and articulation with the high school programs.

Motion: It was moved by Mr. Webber and seconded by Mr. Dull to approve the Resolution to Approve New Apprentice Program Implementation for Program Titled Industrial Manufacturing Technician Apprenticeship (50-420-9) – Attachment 2.

Action: Approved
E-2 Tentative Meeting Schedule – Attachment 3

Discussion: Mr. Webber noted that he will have conflicts on several Tuesdays. The committee agreed that Monday would be the alternate day. A revised schedule will be sent out to all committee members.

Motion: It was moved by Mr. Dull and seconded by Mr. Webber to approve the Tentative Meeting Schedule with revisions – Attachment 3.

Action: Approved

ITEM F: DISCUSSION ITEMS

F-1 Quarterly Advisory Committee Report – Attachment 4

Dr. Martin introduced Ms. Barb Cannell, associate provost, and Ms. LeeAnn Mikula, manager, Curriculum. Ms. Cannell briefly explained the information provided in the report. Ms. Mikula noted that there have been many improvements to the make-up of the advisory committees as well as the attendance at the meetings over the last year. Additional strategies will be implemented this year to ensure continued improvements.

ITEM G: INFORMATION ITEMS

G-1 Enrollment/Deregistration Update

Discussion: Dr. Martin introduced Dr. Trevor Kubatzke, vice president, Student Services. Dr. Kubatzke noted that fall enrollment is about 7.9% behind this time last year. Dr. Kubatzke also noted the number of deregistered students for this semester, and the impact that regulatory changes in PELL and financial aid are having on students.

G-2 Registered Nursing Program NCLEX-RN Scores Update

Discussion: Dr. Martin introduced Dr. Dessie Levy, dean, School of Health Sciences. Dr. Levy introduced Dr. Nancy Vrabec, associate dean, and Mr. Mark Carranza, Ms. Nancy Kron, Ms. Rose Erkins, and Ms. Kathy Costa Lieberthal, faculty, School of Health Sciences. Dr. Levy gave a brief history of the NCLEX-RN Scores. Dr. Vrabec announced that MATCs pass rate for the NCLEX test has been 100% over the last 3 quarters. Ms. Erkins briefly explained some of the effective strategies they have used to help students prepare for this test.

G-3 Oak Creek Campus Children’s Center Accreditation Update

Discussion: Dr. Martin introduced Ms. Carol Seaman, director, Child Care Services. Ms. Seaman shared that the MATC Children Centers are accredited by the National Association for the Education of Young Children (NAEYC) and have been reaccredited for another 5 years (2017).

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions
None
H-2 Information Items
None

ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, September 18, 2012, Milwaukee Campus, Board Room (M210)

ADJOURNMENT – The Committee adjourned at 5:45 p.m.

Respectfully submitted,

Michele M. Conroy
Executive Assistant to the Executive Vice President & Provost
Academic Affairs