CALL TO ORDER

The regular monthly meeting of the Finance, Personnel, and Operations Committee of the Milwaukee Area Technical College District Board was held in open session on Wednesday, September 21, 2011, and called to order by Chairperson Fred Royal, Jr., at 2:08 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Michael G. Katz, Thomas A. Michalski and Fred Royal, Jr.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Director Royal indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, August 17, 2011 – Attachment 1

The minutes were approved without objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

E-1 Board Bills List —August 2011 — Attachment FPO – 2

Check Number
Payee
Checks Exceeding $2,500
Channels 10/36
Voided Checks
Fund 7

E-3 Financial Report, June 2011 – Attachment 3

E-4 Human Resources Report – Attachment 4

E-5 Procurement Report – Attachment 5
Motion: It was moved by Mr. Katz, seconded by Mr. Michalski, to approve the consent agenda.

Action: Motion approved.

ITEM F. ACTION ITEMS

F-1 Resolution (F0036-09-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin – Attachment FPO – 6

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0036-09-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

F-2 Resolution (F0037-09-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin – Attachment FPO – 7

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski, to approve Resolution (F0037-09-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin.

Action: Motion approved.

F-3 Resolution (F0038-09-11) to Approve FY2011-2012 Budget Modification – Attachment FPO – 8

Motion: It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0038-09-11) to Approve FY2011-2012 Budget Modification.

Action: Motion approved.

ITEM G. DISCUSSION ITEMS

G-1 Preliminary Discussion of FY2011-2012 Tax Levy

Discussion: Dr. James Williams, Vice President, Finance reviewed the 2010 Technical College District Certification of Full Value.

G-2 Risk Management Update

Discussion: This item will be deferred until October meeting.
G-3 Policy Review -- Policy C0505 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process – Attachment FPO – 9


Discussion: The committee opted to take items G-3 and G-4 together. Ms. Janice M. Falkenberg, Vice President and General Counsel and Attorney José Olivieri, Michael, Best and Friedrich, reviewed the changes and requirements of both policies with the committee.

Motion: It was moved by Mr. Katz, seconded by Mr. Michalski to move Policy Review -- Policy C0505 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process and Policy Review -- Policy C0509 – Nonrepresented Employee Workplace Safety, Discipline, Discharge and Appeal Process to the full board.

Action: Motion approved.

ITEM H. INFORMATION ITEMS

H-1 Budget Variance Report Two (2) Months Year-to-Date Ended August 31, 2011 FY2011-2012 – Attachment FPO – 11

Discussion: None.

H-2 Milwaukee Area Technical College District Other Post-Employment Benefits (OPEB) Trust Report August 2010 – Attachment FPO – 12

Discussion: None.

H-3 Monthly Travel Report – Attachment FPO – 13

Discussion: None.

H-4 Milwaukee Area Technical College Sustainable Activities for August 2011 and September 2011 – Attachment FPO – 14

Discussion: None.

ITEM I. Miscellaneous Items

J-1 Communications and Petitions
None.

J-2 Information Items
None.

ITEM J. OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Wednesday, October 19, 2011, 2:00 P.M., M210
ADJOURNMENT

The meeting adjourned at 2:50 p.m.

Respectfully submitted,

Erika N. Crosby
Administrative Specialist, Finance