CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, September 27, 2011, and called to order by Chairperson Holmes at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Peter G. Earle; Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; and Ann Wilson. Lauren Baker arrived at 5:04 p.m.

Excused: Michael G. Katz and Bobbie R. Webber.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: August 23, 2011

Motion It was moved by Mr. Royal, seconded by Ms. Wilson, to approve minutes of the Regular Board Meeting: August 23, 2011.

Action Motion approved.
ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. Larry Domine, instructor, congratulated the college on receiving the Wisconsin Forward Award.

Ms. Baker arrived at 5:04 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – August 2011
FPO-3 Financial Report – August 2011
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:
- Announced the college’s support of Ms. Wilson in her candidacy as a member of the Diversity Committee of the National Association of Community College Trustees (ACCT) and of Mr. Royal’s reappointment to the ACCT Governance and Bylaws Committee.
- Reported that she had welcomed guests to the Centennial Kick-Off Dinner, and thanked Ms. Baker and Mr. Royal for participating.
- Reported that she and Michael L. Burke, Ph.D., president, were interviewed by WISN-TV regarding the impact of President Obama’s Jobs Plan on the college and the skills gap that affects employers and employees.
- Thanked Ms. Baker, Dr. Monroe, and Mr. Webber for representing the board at the MATC Foundation Board social.
ITEM F.  CHAIRPERSON’S REPORT continued

Action Item

F-1 Approval of President’s Goals Evaluation Instrument 2011-2012

Motion It was moved by Mr. Royal, seconded by Dr. Monroe, to approve the President’s Goals Evaluation Instrument 2011-2012.

Action Motion approved.

Information Item

F-2 MATC Foundation Report

Discussion Dr. Monroe reported:
• The board had approved the audit report.
• The investment relationship was moved from RBC Wealth Management to Robert W. Baird & Co.
• The Foundation offices relocated to the Student Center.
• Robert M. Davis, DVM, president, Dr. Burke, and Ms. Christine McGee, director, Fundraising and Development, presented a strategic action plan.
• The number of board committees was reduced from five to three.

ITEM G.  PRESIDENT’S REPORT

Discussion Dr. Burke reported:
• Wisconsin Forward had presented an award to the college for its commitment to quality improvement.
• The college had hosted U.S. Assistant Secretary of Education Dr. Brenda Dann-Messier, and thanked Ms. Baker, Messrs. Katz, Michalski, Royal, and Webber for participating in the event.
• He had attended an event with Secretary of Education Arne Duncan, and thanked Mr. Michalski and James E. Williams, Ed.D., vice president, Finance, for joining him at the YMCA Black Achiever Dinner.
• He had taken part in the Wisconsin Technical College System Centennial Celebration.
• He had been a panelist at UW-Platteville’s Midwest Culturally Inclusive Conference.
• The National Science Foundation had awarded the college a $498,216 grant for a three-year project, “H2Options.”
ITEM G.  PRESIDENT'S REPORT continued

- He had welcomed participants to the Manufacturing Breakfast “Best Practices: Filling the Skills Gap,” hosted by the Mequon Campus.
- He had made a presentation to the Milwaukee Kiwanis Club, focusing on the college’s role in workforce development.

ITEM H.  STUDENT GOVERNMENT REPORT

Discussion  Mr. Al Pinckney, interim vice president, Student Services, introduced Ms. Jennifer Staab, student government representative, to the board.

ITEM I.  LEGISLATIVE MATTERS REPORT

Discussion  Ms. Baker reported on:

- Federal Issues
  - 2012 Federal Budget
  - President Obama’s American Jobs Act
  - Department of Education Gainful Employment Rule
- State Issues
  - Advanced Manufacturing Grants and Other Legislation
  - Concealed Carry Gun Legislation Implementation
  - Voter ID Law Misinterpretation by Government Accountability Board
- Local Issues
  - Milwaukee County Budget Transit Decisions

Action Item

I-1 Resolution (BD0010-9-11) in Support of Technical College Students’ IDs Being Used for Voting

Motion  It was moved by Ms. Baker, seconded by Ms. Wilson, to approve Resolution (BD0010-9-11) in Support of Technical College Students’ IDs Being Used for Voting.

Action  Motion approved.
ITEM J. PUBLIC TELEVISION COMMITTEE REPORT
Discussion Ms. Wilson gave highlights of the September 20, 2011, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT
Discussion Ms. Baker gave highlights of the September 19, 2011, Education, Services, and Institutional Relations Committee meeting.

ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT
Action Items

FPO-6 Resolution (F0036-09-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2011-2012C. He noted a typographical error in the resolution: Page 2 delete Underwriter means Robert W. Baird & Co. Incorporated, Milwaukee, Wisconsin.

Motion It was moved by Mr. Royal, seconded by Ms. Wilson, to approve Resolution (F0036-09-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT continued

FPO-7 Resolution (F0037-09-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0037-09-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.

FPO-8 Resolution (F0038-09-11) to Approve FY2011-2012 Budget Modification

Discussion Dr. Williams reviewed the budget modifications.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0038-09-11) to approve FY2011-2012 Budget Modification.

Action Motion approved, the roll call vote being as follows:


Noes: None.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

Policy Approvals

L-1 Policy B0108, Fixed Asset Accounting

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Policy B0108, Fixed Asset Accounting.

Action Motion approved.

FPO-9 Policy C0505 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process

FPO-10 Policy C0509 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process

Discussion Attorney José Olivieri, Michael, Best & Friedrich, reviewed proposed changes to the policies; and board members engaged in a discussion on the policies.

Motion It was moved by Mr. Royal, seconded by Mr. Earle, to approve Policy C0505 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process and Policy C0509 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process.

Motion Ms. Baker made a friendly amendment that administration amend Policy C0509 to include a panel of Independent Hearing Officers be assigned on a random basis to hear appeals per the policy. Mr. Royal accepted the friendly amendment.

Motion Mr. Earle made a friendly amendment that the policy sunset on December 1, 2012. Mr. Royal accepted the friendly amendment.

Motion Mr. Earle made a friendly amendment that Section Five of Policy C0509 would not modify the terms of the MATC President’s contract. Mr. Royal accepted the friendly amendment.

Action Motion approved, including the three friendly amendments.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT continued

Motion It was moved by Mr. Earle, seconded by Ms. Wilson, that administration engage in a shared governance process with all collective bargaining units and representatives of Nonrepresented employees, and develop a recommended grievance policy that would apply prospectively following the sunset date and as collective bargaining units go away, and they would then become subject to that policy going forward.

Action Motion approved.

Information Items

FPO-11 Budget Variance Report Two Months Year-to-Date Ended August 31, 2011, FY2011-2012

Discussion Mr. Royal presented the item as information.

FPO-14 Milwaukee Area Technical College Sustainable Activities for August 2011 and September 2011

Discussion Mr. Royal presented the item as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

   Ms. Baker requested that a discussion on shared governance be included on the next board retreat agenda.

   Ms. Wilson thanked Ms. Gloria Pitchford-Nicholas, dean, Pre-College, for chairing the NAACP Freedom Fund Dinner.

2. Information Items

   None.
ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

   Develop an employee handbook – rules of governance.

2. Date of Next Meeting

   Tuesday, October 25, 2011, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

Closed Session

ITEM O. LITIGATION UPDATE

Motion

   It was moved by Ms. Wilson, seconded by Mr. Royal, to convene into Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes to discuss Item O., Litigation Update, to consider legal advice regarding potential litigation. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action

   Motion approved, the roll call vote being as follows:


   Noes: None.

The board convened into Closed Session at 6:23 p.m.

Adjournment

   The meeting adjourned at 7:14 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary