CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, October 25, 2011, and called to order by Chairperson Holmes at 5:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Melanie C. Holmes; Thomas A. Michalski; Richard F. Monroe; and Fred Royal, Jr. Michael G. Katz arrived at 5:07 p.m. and Peter G. Earle and Bobbie R. Webber arrived at 5:09 p.m.


ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: September 27, 2011

Motion It was moved by Dr. Monroe, seconded by Ms. Baker, to approve minutes of the Regular Board Meeting: September 27, 2011.

Action Motion approved.
ITEM D. COMMENTS FROM THE PUBLIC

Discussion Mr. Larry Domine, instructor and L212 Executive Committee member, thanked the board for approving Policies C0505 and C0509 – Nonrepresented Employee Contracts; Coverage and Nonrenewal Process. He suggested that the board incorporate corporate values in an employee handbook.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – September 2011
FPO-3 Financial Report – September 2011
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Michalski, seconded by Dr. Monroe, to approve the Consent Agenda.

Action Motion approved.

Mr. Katz arrived at 5:07 p.m.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:

• Congratulated Ms. Wilson on her election to the Diversity Committee of the National Association of Community College Trustees (ACCT).
• Stated that Ms. Wilson, Mr. Royal, Mr. Webber, and Dr. Michael L. Burke, president, had participated in the ACCT Leadership Congress.
• Announced upcoming events
  o William Symonds Reception, November 1, 2011
  o HLC/AQIP reception with evaluators, November 3, 2011. Dr. Evonne B. Carter, dean, School of Liberal Arts and Sciences, reviewed the agenda for the AQIP Quality Check-Up Visit.
  o MATC Centennial Luncheon, November 16, 2011

Messrs Earle and Webber arrived at 5:09 p.m.
CHAIRPERSON’S REPORT, continued

Information Item

F-1 ad hoc Board Self-Evaluation Committee Report

Discussion Dr. Monroe gave highlights of the October 10, 2011, ad hoc Board Self-Evaluation Committee meeting.

ITEM G. PRESIDENT’S REPORT

Discussion Dr. Burke reported:
• Representative Gwen Moore, along with three Wisconsin state senators and four Wisconsin assembly members, visited the West Allis Campus to discuss the impact of the American Jobs Act on the college and the state.
• Grand openings
  o Faculty Innovation Center, Downtown Milwaukee Campus
  o College Store, Downtown Milwaukee Campus
  o Culinary Arts Lab, Oak Creek Campus.
• He had been invited to join the board of the Wisconsin Energy Research Consortium.
• The college hosted Milwaukee area pastors at the Faith-Based Community Luncheon on October 6, 2011.
• He had attended the RC2020 Fall CEO Conference.
• The college would host an Open House on November 5, 2011.

ITEM H. STUDENT GOVERNMENT REPORT

Discussion Ms. Jennifer Staab reported:
• District Senate meetings and student events.
• Funding had been approved
  o Chess Club.
  o Native American Student Movement.
  o Green Energy Summit.
• Concerns raised by students
  o Student accommodations at the Mequon Campus.
  o Office of Veteran Affairs regarding financial aid for vet students.
ITEM I. LEGISLATIVE MATTERS REPORT

Discussion  Mr. Tim J. Elverman, lobbyist, Hubbard, Wilson & Zelenkova Government Relations, reported on:

- Federal Issues
  - 2012 Federal Budget
  - President Obama’s American Jobs Act.
- State Issues
  - Voter ID Law misinterpretation by Government Accountability Board
  - Increase of $800,000 for Advanced Manufacturing Training grants
  - Proposed legislation to change composition of technical college district boards.
- Local Issues
  - Milwaukee County Budget affecting bus routes
  - Funding for special training program.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion  Mr. Earle gave highlights of the October 18, 2011, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion  Ms. Baker gave highlights of the October 17, 2011, Education, Services, and Institutional Relations Committee meeting.

Action Items

ESIR-2  Resolution to Approve Designation of MATC State Public Officials

Motion  It was moved by Ms. Baker, seconded by Mr. Michalski, to approve Resolution to Approve Designation of MATC State Public Officials.

Action  Motion approved.
EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
COMMITTEE REPORT, continued

ESIR-3 Resolution to Approve Program Proposal for Program Titled Culinary Management (10-317-1)

ESIR-4 Resolution to Approve Program Proposal for Program Titled Food and Beverage Management (31-317-X)

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution to Approve Program Proposal for Program Titled Culinary Management (10-317-1) and Resolution to Approve Program Proposal for Program Titled Food and Beverage Management (31-317-X).

Action Motion approved.

ESIR-5 Resolution to Approve the Title/Number Change for Program Titled Small Business Training (30-145-1)

ESIR-6 Resolution to Approve the Major Modification for the Program Titled Small Business Training (31-145-1)

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution to Approve the Title/Number Change for Program Titled Small Business Training (30-145-1) and Resolution to Approve the Major Modification for the Program Titled Small Business Training (31-145-1).

Action Motion approved.

Policy Review

ESIR-10 Policy E0102 – Research Projects Conducted for Personal Use or for an Outside Organization

Discussion Attorney Janice M. Falkenberg, vice president, Legal, reviewed Policy E0102 – Research Projects Conducted for Personal Use or for an Outside Organization.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-6 Resolution (F0039-10-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2011-2012D.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0039-10-11) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012D of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.

FPO-7 Resolution (F0040-10-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012E of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0040-10-11) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.
FPO-8  Resolution (F0041-10-11) to Approve FY2010-2011 Budget Modification

Discussion  Dr. James E. Williams, vice president, Finance, reviewed the budget modifications.

Motion  It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0041-10-11) to approve FY2010-2011 Budget Modification.

Action  Motion approved, the roll call vote being as follows:


Noes:  None.

FPO-9  Resolution (F0042-10-11) to Approve FY2011-2012 Budget Modification

Discussion  Dr. Williams reviewed the budget modifications.

Motion  It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0042-10-11) to approve FY2011-2012 Budget Modification.

Action  Motion approved, the roll call vote being as follows:


Noes:  None.
FPO-10 Resolution (F0043-10-11) to Establish FY2011-2012 Tax Levy

Discussion Dr. Williams reviewed the FY2011-2012 Tax Levy data.

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve Resolution (F0043-10-11) to Establish FY2011-2012 Tax Levy.

Action Motion approved, the roll call vote being as follows:


Noes: None.

Policy Approval

FPO-12 G0301-1 – Weapons on MATC Property

Discussion Attorney Falkenberg reviewed updates to the policy.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Policy G0301-1 – Weapons on MATC Property.

Action Motion approved.

Discussion Items

FPO-14 Preliminary FY2012-2013 Budget Development Calendar

Discussion Dr. Williams reviewed the FY2012-2013 Budget Development Calendar.
L-1 Trimester & Employee Handbook

Discussion
Board members and Dr. Burke engaged in a discussion regarding proposed trimester, employee handbook, and shared governance.

Motion
It was moved by Mr. Royal, seconded by Mr. Webber, that the board discuss and set direction for administration to develop high-level parameters in an employee handbook, including general fiscal issues, at a board retreat.

Action
Motion approved.

Information Items

FPO-18 Quarterly Out-of-Country Travel Report

Discussion
Mr. Royal presented the item as information.


Discussion
Mr. Royal presented the item as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

   Mr. Royal commended Mr. Brad Hines, chief, Public Safety, for handling challenges faced at the West Allis Campus.

2. Information Items

   None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

2. Date of Next Meeting

   Tuesday, November 22, 2011, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).
Closed Session

ITEM O. PRESIDENT’S QUARTERLY EVALUATION

Motion It was moved by Mr. Michalski, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item O., President’s Quarterly Evaluation, to consider performance data of the president over whom the board exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action Motion approved, the roll call vote being as follows:


Noes: None.

The board convened into Closed Session at 6:23 p.m.

Adjournment

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary