CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, February 28, 2012, and called to order by Chairperson Holmes at 5:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Peter G. Earle; Melanie C. Holmes; Michael G. Katz (via teleconference); Thomas A. Michalski (via teleconference); Richard F. Monroe; Fred Royal, Jr.; and Bobbie R. Webber.


ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: January 24, 2012

Motion It was moved by Mr. Webber, seconded by Mr. Royal, to approve minutes of the Regular Board Meeting: January 24, 2012.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Mr. Jim Carpenter, faculty member, invited board members to participate in the Green Energy Summit.
ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – January 2012
FPO-4 Human Resources Report
FPO-5 Quarterly Affirmative Action Report
FPO-6 Procurement Report

Motion It was moved by Dr. Monroe, seconded by Mr. Royal, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:
- Reported that Ms. Baker; Mr. Royal; Ms. Wilson; Dr. Michael L. Burke, president; Attorney Janice M. Falkenberg, vice president, Legal; Mr. Tim J. Elverman, lobbyist, Hubbard, Wilson & Zelenkova Government Relations; and she had participated in the Association of Community College Trustees Legislative Conference.
- Stated that the board supported Mr. Royal’s candidacy for the position of secretary/treasurer of the Wisconsin Technical College District Boards Association.
- Requested that a board member volunteer to serve as the college’s representative on the Social Development Commission board.
- Congratulated Mr. Royal and Mr. Webber, who were honored at the Black Excellence Awards ceremony, along with Mr. Everett Marshburn, Milwaukee Public Television.
- Congratulated Ms. Baker, who will receive the Distinguished Service Award at the college’s Apprenticeship Banquet.
- Stated that Ms. Baker was recognized in an article in The Business Journal.
- Reminded the board of the spring retreat on Saturday, March 3.
CHAIRPERSON’S REPORT continued

F-1  MATC Foundation Report

Discussion Dr. Monroe gave highlights of the February 28, 2012, MATC Foundation board meeting:
• Mr. Dean Muller, vice president, Morgan Stanley Smith Barney, joined the board.
• Dr. Burke presented an update on the Completion Challenge.
• Campaigns were being planned to leverage the challenge grant from Johnson Controls Foundation.
• Meetings will be scheduled with leaders of the top employers of the college’s graduates.
• The Partners in Excellence event will be held on March 28, 2012.

ITEM G.  PRESIDENT’S REPORT

Discussion Dr. Burke reported:
• The college held its first MATC Day on February 16 for faculty and staff.
• He had hosted the inaugural meetings of the President’s Brown Bag Book Club.
• He had hosted a display from the Black Holocaust Museum.
• Evonne B. Carter, Ph.D., interim vice president, Oak Creek Campus, and he had welcomed Tanzanian Ambassador Maajar on a tour of ECAM.
• He had participated in a welcome back gathering with the college’s Native American students.
• He had participated in the Social Development Commission’s Celebrity Chef event.
• Board members were invited to the MATC Foundation Partners in Excellence event on March 28, 2012, and to a meet-and-greet with Dr. Michel Eric Dyson, keynote speaker at the Black Student Union’s Annual Soul Food Dinner on Friday, March 2, 2012.
ITEM H. STUDENT GOVERNMENT REPORT

Discussion Ms. Jennifer Staab reported:

- Funding had been approved:
  - Future Hospitality Managers Association – $2,000.
  - Sigma Phi Sigma – $1,000.
  - Association of Information Technology Professionals – $1,500.
- Student Interpreters for Growth and Networking has been recognized as a new association.
- Ms. Carrie Schoner, manager, Food Services, and Dr. Rich Busalacchi, associate dean, Hospitality programs, made a presentation on efforts to improve food service.
- The UPass program would be available to summer session students with three or more credits.
- Complaint procedure and possible backlash from students and/or staff members.
- Events: Murder Mystery Dinner and Wisconsin Student Government Conference.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Ms. Baker gave highlights of the February 24, 2012, Legislative Task Force Committee meeting:

- Federal Issues
  - 2013 Federal Budget.
  - Association of Community College Trustees National Legislative Summit.
- State Issues
  - SB275 and AB353, Legislation Changing the Makeup of Technical College Boards.
  - First elections held requiring photo identification.
  - SB383 and AB487, Legislation Requiring a Bachelor’s Degree for Anesthesiologist Assistant Licensure.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Dr. Monroe gave highlights of the February 21, 2012, Public Television Committee meeting.
ITEM K.  EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion  Ms. Baker gave highlights of the February 20, 2012, Education, Services, and Institutional Relations Committee meeting.

Discussion Item

ESIR-6  Dashboard Indicators

Discussion  Dr. Thomas Pilarzyk, director, Institutional Research and Strategic Planning, presented the quarterly Dashboard Indicators. Board members engaged in a discussion regarding offering summer classes to help retain students.

ITEM L.  FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-7  Resolution (F0048-02-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(G) of Milwaukee Area Technical College District, Wisconsin

Discussion  Ms. Tanya Morris, Robert W. Baird & Co. Incorporated, distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2011-2012(G).

Motion  It was moved by Mr. Royal, seconded by Dr. Monroe, to approve Resolution (F0048-02-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(G) of Milwaukee Area Technical College District, Wisconsin.

Action  Motion approved, the roll call vote being as follows:


Noes:  None.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT continued

**FPO-8 Resolution (F0049-02-12) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(H) of Milwaukee Area Technical College District, Wisconsin**

**Motion**

It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0049-02-12) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(H) of Milwaukee Area Technical College District, Wisconsin.

**Action**

Motion approved, the roll call vote being as follows:


Noes: None.

**FPO-9 Resolution (F0050-12-12) to Revise Fiscal Year 2011-2012 Renovation/Remodeling (Capital) Projects**

**Discussion**

James E. Williams, CPA, Ed.D., vice president, Finance, reviewed the revisions to the Fiscal Year 2011-2012 Renovation/Remodeling (Capital) Projects.

**Motion**

It was moved by Mr. Royal, seconded by Mr. Webber, to approve Resolution (F0050-12-12) to Revise Fiscal Year 2011-2012 Renovation/Remodeling (Capital) Projects.

**Action**

Motion approved.

**FPO-10 Building Trades Pay Adjustment**

**Motion**

It was moved by Mr. Royal, seconded by Mr. Webber, to approve the Building Trades Pay Adjustment.

**Action**

Motion approved.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

Discussion Items

FPO-11 Milwaukee Area Technical College Preliminary FY2012-2013 Budget Planning Strategies and Assumptions

Discussion Dr. Williams reported that the Budget Committee and the President’s Cabinet were developing the budget. He reviewed strategies for closing the $9.4 million gap.

L-1 Advisory Audit Committee Report

Discussion Mr. Jeff Mueller, CPA, Titus, distributed and reviewed a summary report on P-Card Fraud and Student Fund audits.

Information Items

FPO-12 Budget Variance Report Seven Months Year-to-Date Ended January 31, 2012, FY2011-2012

Discussion Mr. Royal presented the Budget Variance Report, Seven Months Year-to-Date Ended January 31, 2012, FY2011-2012.

FPO-13 Semi-Annual MEC Review

Discussion Mr. Royal presented the Semi-Annual MEC Review.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

   None.

2. Information Items

   None.
ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

   None.

2. Date of Next Meeting

   Tuesday, March 27, 2012, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

Adjournment

The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary