



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
MARCH 22, 2011**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, March 22, 2011, and called to order by Vice Chairperson Wilson at 5:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM A. ROLL CALL**

**Present:** Peter G. Earle; Michael G. Katz; Thomas A. Michalski; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson.

**Excused:** Lauren Baker, Melanie C. Holmes, and Richard F. Monroe.

**ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Vice Chairperson Wilson indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM C. APPROVAL OF MINUTES**

- C-1 Regular Board Meeting: February 22, 2011**
- C-2 Special Board Meeting: February 25, 2011**
- C-3 Special Board Meeting: March 7, 2011**
- C-4 Special Board Meeting: March 18, 2011**

Motion It was moved by Mr. Earle, seconded by Mr. Webber, to approve minutes of the Regular Board Meeting: February 22, 2011; Special Board Meeting: February 25, 2011; Special Board Meeting: March 7, 2011; and Special Board Meeting: March 18, 2011.

Action Motion approved.

**ITEM D. COMMENTS FROM THE PUBLIC**

None.

**ITEM E. APPROVAL OF CONSENT AGENDA ITEMS**

- FPO-2 Bills – February 2011**
- FPO-3 Financial Report – February 2011**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Royal, seconded by Mr. Earle, to approve the Consent Agenda.

Action Motion approved.

**ITEM F. CHAIRPERSON'S REPORT**

- Discussion Vice Chairperson Wilson:
- Thanked contributors who supported the Spring Food Drive sponsored by MATC Child Care Services.
  - Thanked Ms. Baker and Mr. Michalski for representing the board at the Green Energy Summit.
  - Reported that Ms. Baker and she had attended the college's 5-Star Event.
    - Dr. Richard Busalacchi, associate dean, School of Business, stated that the event raised \$16,000 for scholarships. He thanked faculty responsible for the success of the fundraiser/friend raiser.
  - Announced that Ms. Holmes and Ms. Baker would represent the college at the U.S. Department of Education Community College Regional Summit.
  - Announced three events of interest to the board: Partners in Excellence; Apprenticeship Banquet; and Employee Recognition Banquet.

**F-1 MATC Foundation Report**

- Discussion      On behalf of Dr. Monroe, President Michael L. Burke, Ph.D. gave highlights of the February 21, 2011, MATC Foundation meeting:
- He had made a presentation on the college's commitment to the Completion Challenge's Call to Action.
  - The Disbursement Committee recommended funding 20 institutional grants totaling \$41,000.
  - The investment portfolio reached \$5.1 million, December 31, 2010.
  - Scholarships awarded this semester were up 80 percent over last semester.
  - The Partners in Excellence event will be held on March 29, 2011.
  - A General Scholarship Fund has been created.

**ITEM G.            PRESIDENT'S REPORT**

- Discussion      Dr. Burke:
- Announced that Ms. Stefania Beaufrand, Music Occupations student, had been named a Coca-Cola New Century Scholar.
  - Reported that the *MATC Times* had placed third in Best of Show at the 2011 National College Journalism convention.
  - Announced that Mr. Nathaniel Schardin, MPTV Television/Video Production student, had tied for first place in the Media Communications Association-International "Video Cirque 2011."
  - Announced that Messrs. Schardin, Jacob Fatke, and Antonio Cole, MPTV Television/Video Production students, had been recognized with a first-place prize by the Wisconsin Broadcasters Association.
  - Congratulated the Black Student Union on a successful Soul Food Dinner on February 25, 2011.
  - Announced that the National Council of Marketing and Public Relations had awarded the college with a Silver Paragon for its radio ads and a Bronze Paragon for its television ads.
  - Reported that he had delivered the keynote address at the February 24, 2011, Milwaukee Achiever Literacy Service Midwest Regional Conference.
  - Reported that he had appeared on Eric Von's WMCS radio broadcast on March 1, 2011.
  - Thanked Dr. George Stone for the success of the Annual Green Energy Summit event.
  - Reported that Dr. Busalacchi and he had addressed the M7 Food and Beverage Advisory Council Meeting.
  - Distributed a copy of the 2010 Annual Report.

**ITEM G. PRESIDENT’S REPORT** continued

**G-1 Resolution (BD0005-3-11) to Approve Compensation and Benefit Recommendations for Fiscal Year 2011-2012 for Non-represented Employees**

Discussion Dr. Burke stated that he supported the recommendations proposed for non-represented employees. He noted that the following items were included in the proposal:

- General wage increase of 1.50 percent;
- Healthcare contribution by non-represented employees and healthcare design changes; and
- Wisconsin Retirement System contributions – eligible employees shall pay the full cost of the employee’s contribution.

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve Resolution (BD0005-3-11) to Approve Compensation and Benefit Recommendations for Fiscal Year 2011-2012 for Non-represented Employees.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Katz, Michalski, Royal, Webber, and Wilson – 6.

Noes: None.

**ITEM H. STUDENT GOVERNMENT REPORT**

Discussion Mr. Scott Dennis submitted a written report.

**ITEM I. LEGISLATIVE MATTERS REPORT**

Discussion Mr. Tim J. Elverman, lobbyist, Hubbard Wilson & Zelenkova Government Relations, gave highlights of the March 18, 2011, Legislative Task Force Committee meeting:

- Federal Issues
  - 2011 Federal Budget.
- State Issues
  - Governor’s 2011 Budget Repair Bill.
  - 2011-2013 Biennial Budget.

Mr. Royal requested a review of the state aid formula.

**ITEM J. PUBLIC TELEVISION COMMITTEE REPORT**

Discussion Mr. Earle gave highlights of the March 17, 2011, Public Television Committee meeting.

**ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT**

Discussion Mr. Webber gave highlights of the March 14, 2011, Education, Services, and Institutional Relations Committee meeting.

**Discussion Item**

**ESIR-2 Dashboard Indicators**

Discussion Dr. Yan Wang, research manager, Research, Planning and Development, presented the Student Demographic Trends and Profiles, Student Success, and Student Retention indicators. It was requested that the college course completion trend for the past five years be presented to the ESIR Committee.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT**

Discussion Mr. Royal gave highlights of the March 16, 2011, Finance, Personnel, and Operations Committee meeting.

**Action Items**

**FPO-6 Resolution (F0009-3-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011H of Milwaukee Area Technical College District, Wisconsin**

Discussion Mr. John A. Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2010-2011H.

**ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT, FPO-6 Resolution (F0009-3-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011H of Milwaukee Area Technical College District, Wisconsin**  
continued

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0009-3-11) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011H of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Katz, Michalski, Royal, Webber, Earle and Wilson – 6.

Noes: None.

**FPO-7 Resolution (F0010-3-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0010-3-11) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011I of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Michalski, Royal, Webber, Earle, Katz, and Wilson – 6

Noes: None.

**FPO-8 Resolution (F0011-3-11) to Approve FY2010-2011 Budget Adjustments**

Discussion Dr. James E. Williams, vice president, Finance, reviewed the budget adjustments.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0011-3-11) to Approve FY2010-2011 Budget Adjustments.

Action Motion approved, the roll call vote being as follows.

Ayes: Royal, Webber, Earle, Katz, Michalski, and Wilson – 6

Noes: None.

**FPO-9 Resolution (F0012-3-11) to Revise Fiscal Year 2010-2011 Renovation/Remodeling (Capital) Projects**

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0012-3-11) to Revise Fiscal Year 2010-2011 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

**FPO-10 Building Trades Pay Adjustment**

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve the Building Trades Pay Adjustment.

Action Motion approved.

**L-1 Resolution (BD0006-3-11) to Ratify Sale of MEC North and Authorize Signatory of MATC**

Discussion Attorney Janice M. Falkenberg, vice president, Legal, reviewed the terms of the sale.

Motion It was moved by Mr. Royal, seconded by Mr. Katz, to approve Resolution (BD0006-3-11) to Ratify Sale of MEC North and Authorize Signatory of MATC.

Action Motion approved, the roll call vote being as follows:

Ayes: Webber, Earle, Katz, Michalski, Royal, and Wilson – 6

Noes: None.

**Policy Approval**

**L-2 Policy H0300-4, Major Gift Recognition and Naming Opportunities**

Discussion Attorney Falkenberg reviewed changes in Policy H0300-4, Major Gift Recognition and Naming Opportunities.

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve Policy H0300-4, Major Gift Recognition and Naming Opportunities.

Action Motion approved.

**Policy Review**

**FPO-11 Policy C0507, Summary of Non-represented Employee Benefits**

Discussion Attorney Falkenberg reviewed proposed changes to Policy C0507, Summary of Non-represented Employee Benefits.

**Information Items**

**FPO-12 Milwaukee Area Technical College Budget Variance Report Eight Months Ending February 28, 2011, FY2010-2011**

Discussion Dr. Williams reviewed the Budget Variance Report.



**FPO-13 Milwaukee Area Technical College Sustainability Initiatives Fiscal Year 2011**

Discussion Mr. Royal presented the item as information.

**ITEM M. MISCELLANEOUS ITEMS**

1. Communications and Petitions

None.

2. Information Items

None.

**ITEM N. OLD BUSINESS/NEW BUSINESS**

1. Future Agenda Items

None.

2. Date of Next Meeting

Tuesday, April 26, 2011, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

**ITEM O. RESOLUTION (BD0007-3-11) TO APPROVE LABOR AGREEMENT BETWEEN MATC AND LOCAL 715, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO-CLC**

Discussion Dr. Burke stated that he supported the contract and noted that the following items were included in the contract:

- Two-year agreement;
- Raises of 1.5 percent per year;
- Healthcare contribution by members and healthcare design changes; and
- Members' contribution at 5.8 percent of salary toward pensions.

**ITEM O. RESOLUTION (BD0007-3-11) TO APPROVE LABOR AGREEMENT BETWEEN MATC AND LOCAL 715, INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO-CLC continued**

Motion It was moved by Mr. Earle, seconded by Mr. Michalski, to approve Resolution (BD0007-3-11) to Approve Labor Agreement between MATC and Local 715 International Brotherhood of Electrical Workers, AFL-CIO-CLC.

Action Motion approved, the roll call vote being as follows:

Ayes: Webber, Earle, Katz, Michalski, Royal, and Wilson – 6.

Noes: None.

**Closed Session**

**ITEM P. PRESIDENT’S QUARTERLY EVALUATION**

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to convene into Closed Session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item P., President’s Quarterly Evaluation, to discuss performance data of the president over whom the MATC District Board exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item P.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Katz, Michalski, Royal, Webber, and Wilson – 6.

Noes: None.

The board convened into Closed Session at 6:11 p.m.

**Adjournment**

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Thomas A. Michalski  
Secretary