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Title: PARKING FEES FOR EMPLOYEES - DISTRICTWIDE | Code: GG0102

Policy Reference: N/A

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A parking fee shall be charged to employees for parking in designated areas to provide funds for maintenance and policing of parking lots.

The parking fee charged shall be related to the area where the employee is assigned. Charges will also vary on the income level of the employee as noted below.

**FEES**

A. Full-Time employees parking rates shall be as follows:

1. Fall and Spring Semesters. The rates below are charged for each semester.

a.	Upper C	\$192.89
b.	Lower C	\$161.04
c.	All other lots and campuses	\$128.58
  
2. Summer parking rates are listed below.

a.	Upper C and Lower C	\$60.79
b.	All other lots and campuses	\$48.61
  
3. Full-Time employees making less than 35,000 annual will pay the rate below per semester.

a.	Fall and Spring	\$31.42
b.	Summer	\$25.14

B. Part-Time/Contract/Agency Employees

1. Part-Time staff making under 35,000 per year will pay the amount listed. Part-Time employees making above this threshold will pay full time rates.

a.	Fall and Spring: \$31.42
b.	Summer: \$25.14
  
2. Contract and Agency Employees
  - a. Prices are the same for this group, and are based on employment status (full time/part time).



**ADMINISTRATIVE REGULATION  
AND PROCEDURE**

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- b. Employees without the use of an MATC email account will have to make a full payment to the cashier's office for a permit.
- c. Seasonal contract employees may purchase monthly parking for \$25.81 per month. Monthly parking must be paid in full at the cashier's office for each month.

C. Motorcycle Parking

- 1. Any employee who pays for and receives a regular parking permit may also use that permit to park a motorcycle in their assigned structure or lot. Motorcycle parkers must have their access cards for entrance into these structures or lots and the permit displayed on their motorcycle.
- 2. Free motorcycle parking is limited to the area behind the H Building on the cul-de-sac at the end of Upper 7th Street as marked by street signage.

D. Bicycle Parking

There is no charge for parking bicycles. They must be parked in designated areas only. Bicycles may not be brought into any campus buildings.

E. Method of Paying Parking Fees

- 1. Payroll deduction (not available for monthly parking)
- 2. Cash in full
- 3. Fall and Spring can be paid in multiple payroll deductions or one cash payment.
- 4. Summer will be paid with one payroll deduction or cash payment.
- 5. All payments are non refundable.

Office of Responsibility: Operations / Finance  
Last Reviewed: Apr-2022