

ADMINISTRATIVE REGULATION AND PROCEDURE



Title: FREE SPEECH AND PUBLIC ASSEMBLY	Code: GG0053-1
Policy Reference: G0050, Freedom of Speech and Expression	

A. Statement of Procedure

Milwaukee Area Technical College (MATC) recognizes that experiencing a wide array of ideas, viewpoints, opinions and creative expression is an integral part of the education process as set forth in Policy G0050, Freedom of Speech and Expression. The college must also operate and maintain an effective and efficient institution of higher education and as such, must establish time, place and manner restrictions for assembly, speech, and other expressive activities. The restrictions are applicable on MATC owned or controlled properties.

This procedure applies to employees, students and members of the public, as defined below. Employees and students are further subject to the Employee Handbook and Student Handbook, and all other MATC Policies and Procedures, as applicable.

B. Definitions

For purposes of this Administrative Regulation and Procedure, the terms below are defined as follows:

1. "Assembly" – a gathering of persons for the purpose of expressing, promoting, pursuing or defending ideas.
2. "Campus" – all property and facilities owned or controlled by MATC, including properties leased by MATC.
3. "Employees" – all individuals currently employed by MATC, during the individual's normal hours of work, or while acting within the scope of employment. For the purposes of this procedure, any individual employed by MATC is considered a "member of the public" outside the individual's normal hours of work, or while acting outside the scope of employment.
4. "Expressive Activity" – demonstrations, picketing, vigils, rallies, or performances. For purposes of this procedure, Expressive Activity does not include social, random, or other everyday communications.
5. "Fighting Words" – Communication which, when addressed to an ordinary person, is inherently likely to provoke violent reaction.
6. "Hand billing" – Distribution of written materials, i.e. handbills, pamphlets, tracts, advertisements, booklets, notices or other information, to individuals in Public Assembly Areas.

7. "Hate Speech" - Communication which has the sole purpose of demeaning people on the basis of membership in a protected class, particularly when such communication is likely to provoke a violent reaction.
8. "Members of the Public" – individuals not currently Employees or Students of MATC.
9. "Public Assembly Area(s)" – the specific indoor and outdoor portion(s) of Campus designated by MATC for Assembly and Expressive Activity.
10. "Student" – all persons currently enrolled in courses at MATC, either full or part-time.
11. "True Threats" – statements where the speaker communicates a serious expression of an intent to commit an act of unlawful violence to a particular individual or group of individuals, regardless of whether the speaker has the ability to carry out the threat. True Threats do not include political hyperbole, jest, innocuous talk, expressions of political views, or other similar expression.

C. Public Assembly Procedure

1. MATC hereby designates as Public Assembly Areas the locations identified in Attachment A. These areas provide increased visibility to those using the Public Assembly Areas for Assembly and/or Expressive Activity while permitting MATC to operate and maintain effective and efficient academic, co-curricular and administrative activities without probable disruptions.
2. The Public Assembly Areas will be available for use between the hours of 8:00 a.m. and 9:00 p.m. Persons may request other areas if the designated Public Assembly Areas are already occupied. MATC will consider any such requests on a case-by-case basis to determine whether another area is available and appropriate in light of all relevant considerations, including safety and security, educational activities, or other previously scheduled activities.
3. Any individual requesting access or use of the Public Assembly Areas must reserve an Area 24 hours prior to anticipated use by visiting the contacting the Coordinator, College Events at tatumk7@matc.edu or (414) 297-6703.
4. Priority for use of all Public Assembly Areas will be given to individuals or groups who reserved the Public Assembly Areas with MATC. While multiple persons or groups are permitted to use Public Assembly Areas simultaneously, MATC reserves the right to regulate Expressive Activity to avoid substantial disruption in MATC operations. Any such regulation will be content and viewpoint neutral.
5. The following restrictions apply to the manner of use of any Public Assembly Area:
 - a. Interference with the free flow of vehicular or pedestrian traffic within Campus or the entrances or exits of any buildings on Campus is not permitted.
 - b. Interference with the orderly conduct of classes or other MATC-approved activities, including ceremonies or events, is not permitted.
 - c. Use of Fighting Words, True Threats, other unprotected expression or activity, discriminatory harassment, sexual harassment, or violation of state or federal law while using or occupying any Public Assembly Area is not permitted.
 - d. Use of amplified sound is only permitted in outdoor Public Assembly Areas (See Attachment A) and must be intended to be heard only in the immediate vicinity of the outdoor Public Assembly Area in order to minimize any disruption to the central academic mission of MATC. Volume at lower levels in any Public Assembly Area

may be restricted when necessary to prevent interference with any academic or other program taking place in Campus areas.

- e. Damage or destruction of property owned or operated by MATC or property belonging to Students, Employees or Guests of MATC is prohibited. Persons or organizations causing any such damage may be held financially and/or criminally responsible.
- f. All Public Assembly Areas must be left clean and in good repair after use. Persons or organizations failing to comply may be held financially responsible for any resultant cleanup costs.

D. Enforcement

Non-compliance with this procedure may result in denial of access to assemble on properties owned or controlled by MATC.

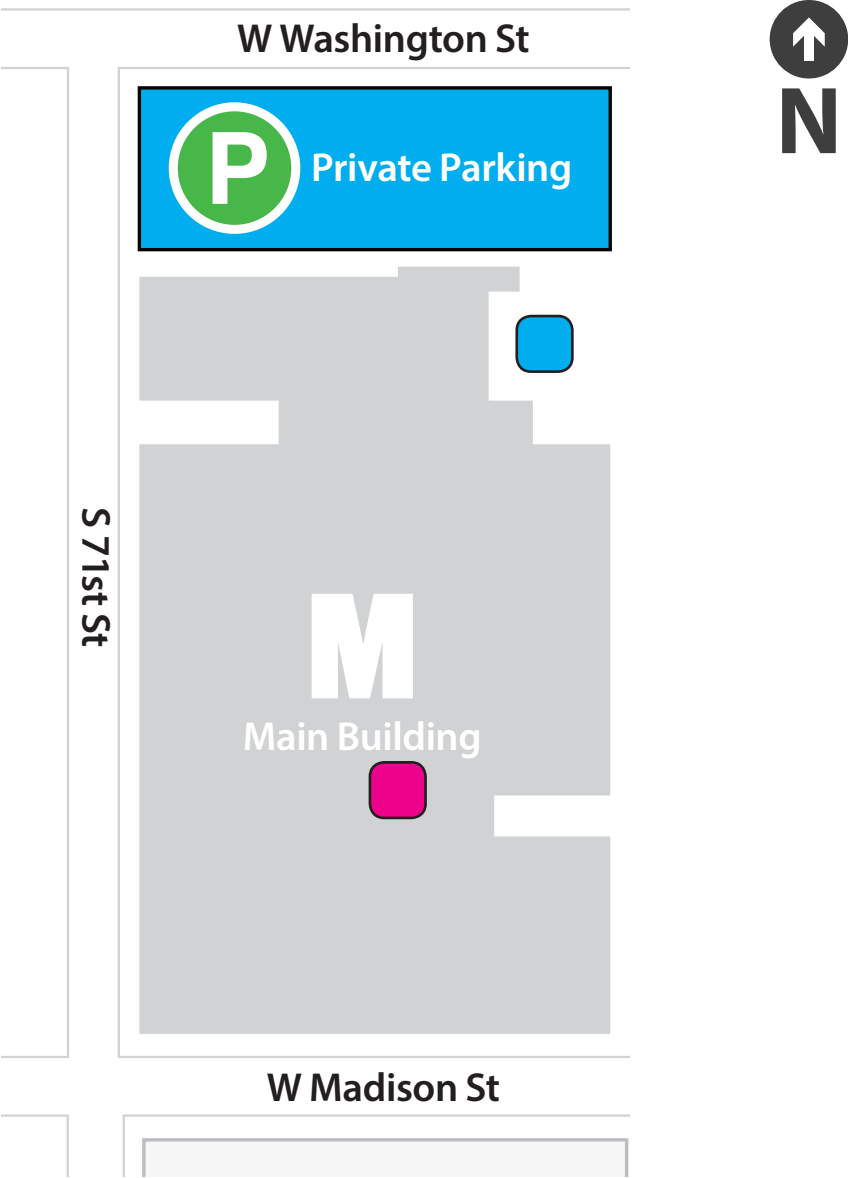
Responsible Divisions: College Advancement & External Communications and Office of General Counsel

Effective Date: September 17, 2021

FREE SPEECH AND PUBLIC ASSEMBLY

West Allis Campus Map

- Indoor ■ Near/Outside Cafeteria
- Outdoor ■ Front Entrance
(71st Street and Parking Lot)



DOWNTOWN MILWAUKEE 700 West State Street	MEQUON 5555 West Highland Road	OAK CREEK 6665 South Howell Avenue	WEST ALLIS 1200 South 71st Street	matc.edu or 414-297-MATC Wisconsin Relay System 711
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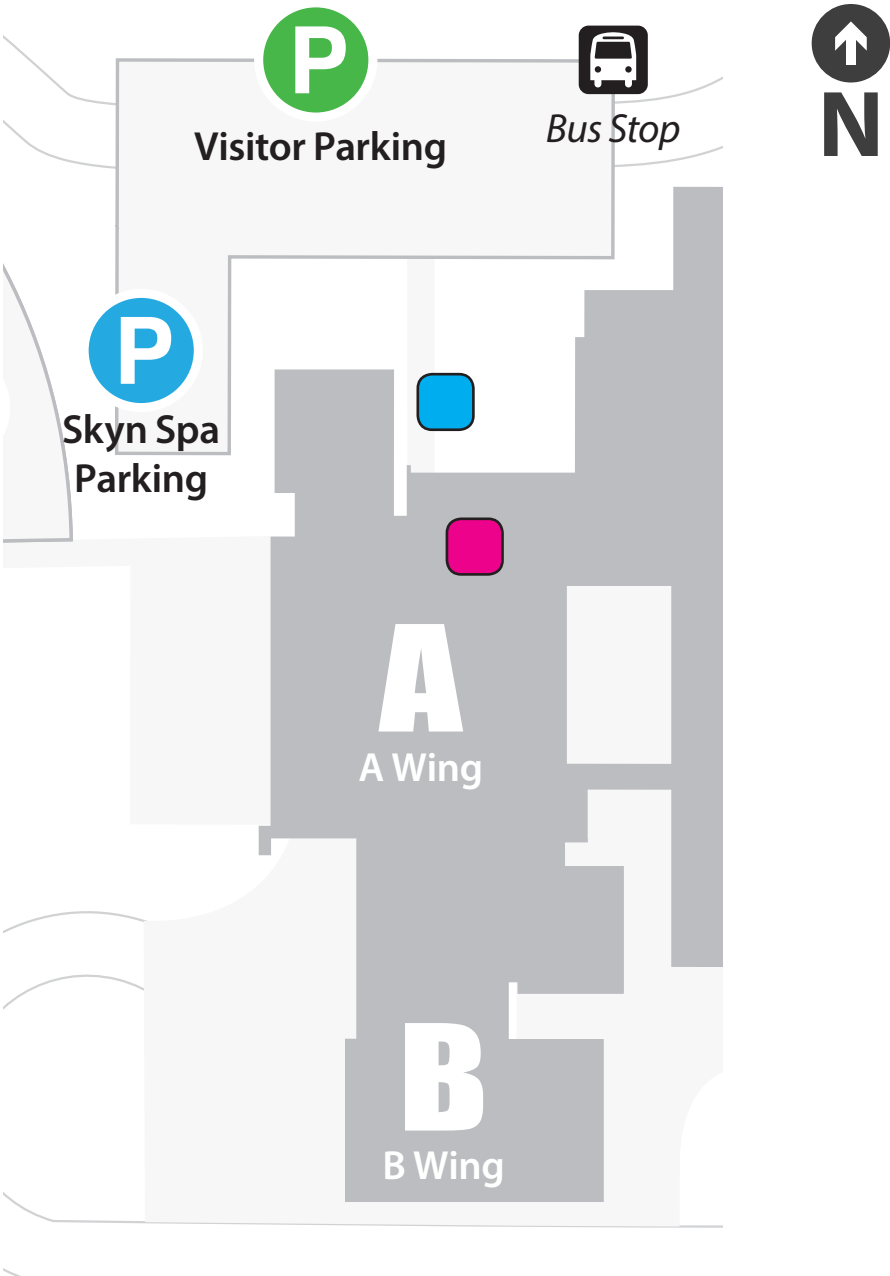
MATC is an Affirmative Action/Equal Opportunity Institution and complies with all requirements of the Americans With Disabilities Act. MATC is accredited by the Higher Learning Commission, Commission on Institutions of Higher Education, the national standard in accrediting colleges and schools for distinction in academics and student services.



FREE SPEECH AND PUBLIC ASSEMBLY

Mequon Campus Map

- Indoor  Atrium
- Outdoor  Front Entrance



DOWNTOWN MILWAUKEE 700 West State Street	MEQUON 5555 West Highland Road	OAK CREEK 6665 South Howell Avenue	WEST ALLIS 1200 South 71st Street	matc.edu or 414-297-MATC Wisconsin Relay System 711
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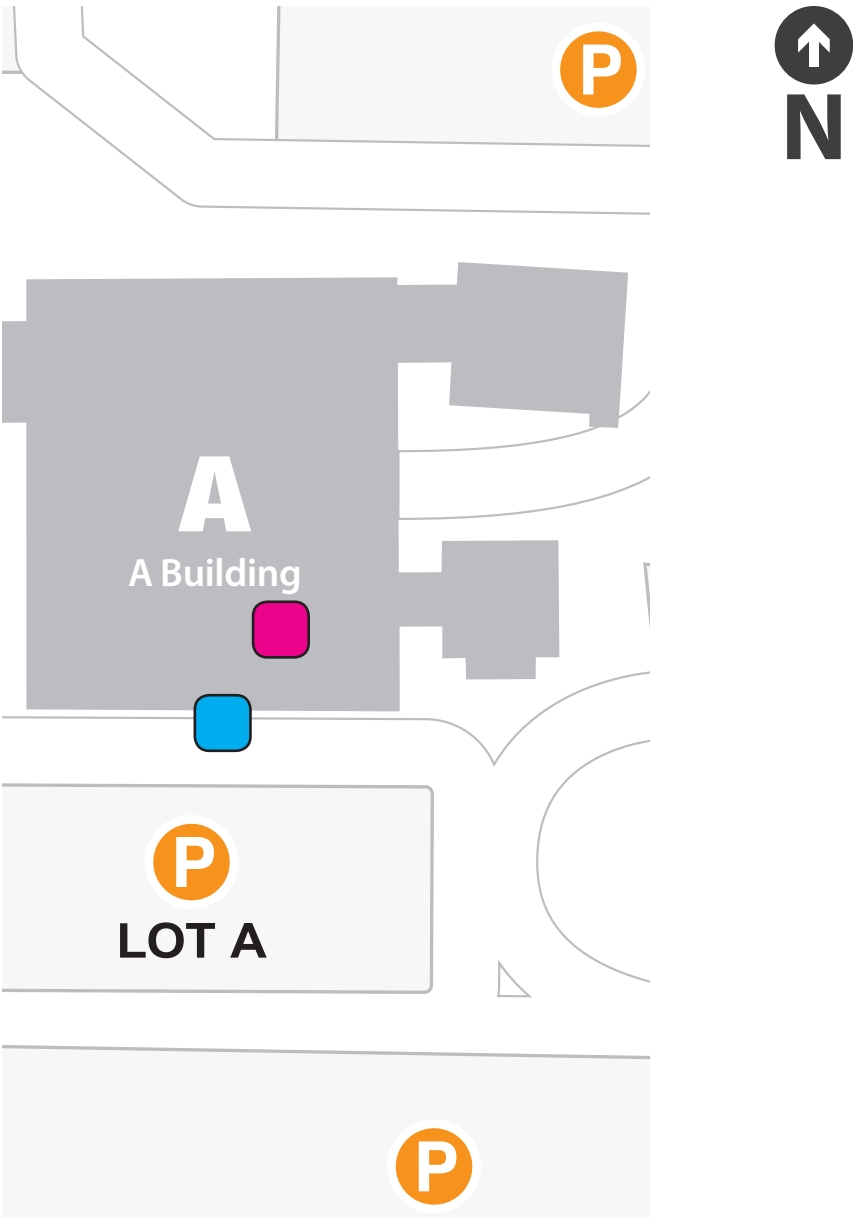
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FREE SPEECH AND PUBLIC ASSEMBLY

Oak Creek Campus Map

- Indoor  Atrium
- Outdoor  Front Entrance



 MATC Student/Staff/Faculty & Permit Parking



DOWNTOWN MILWAUKEE 700 West State Street	MEQUON 5555 West Highland Road	OAK CREEK 6665 South Howell Avenue	WEST ALLIS 1200 South 71st Street	matc.edu or 414-297-MATC Wisconsin Relay System 711
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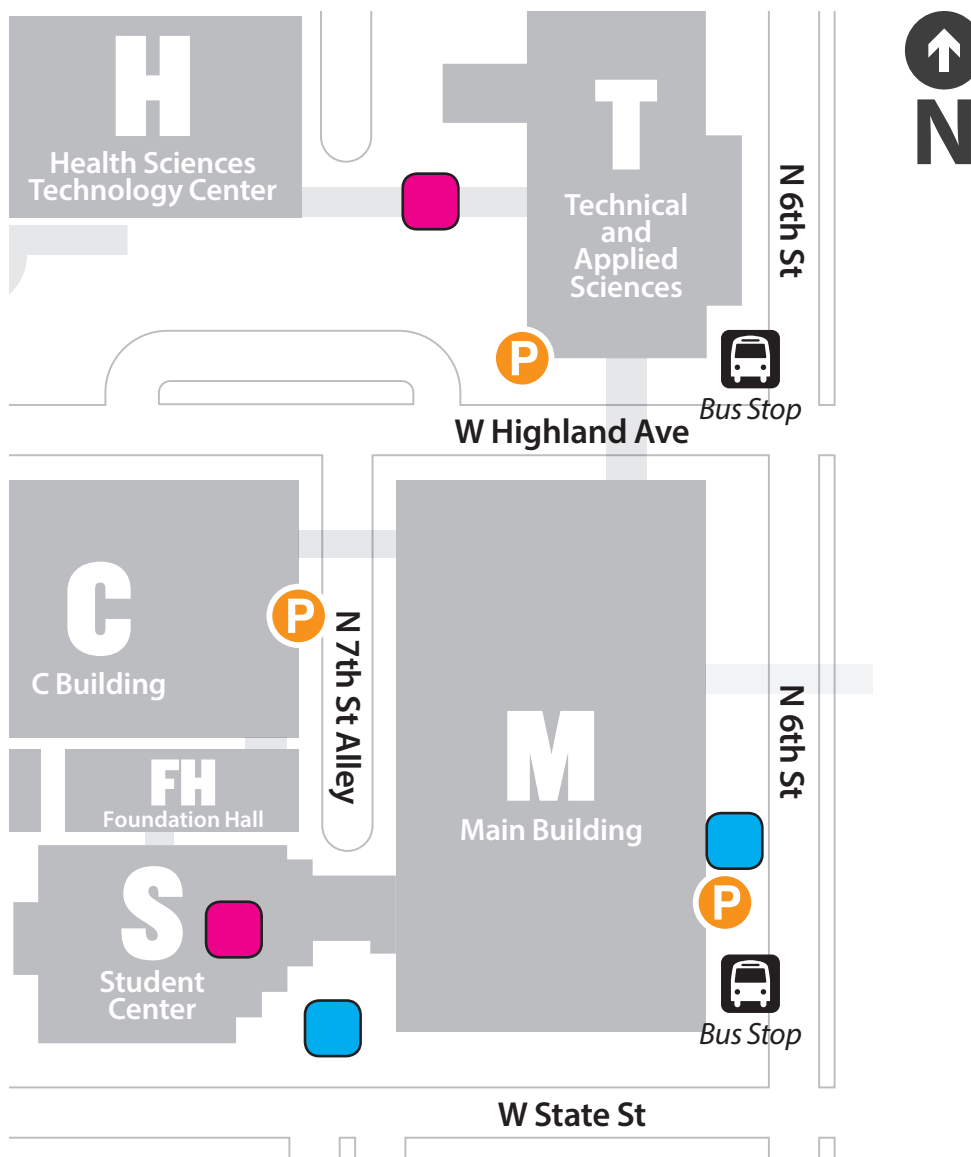
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FREE SPEECH AND PUBLIC ASSEMBLY

Downtown Milwaukee Campus Map

- Indoor
 - 2nd Floor of S Building
 - H/T Bridge
- Outdoor
 - S Building Mall
 - Main Building Picnic Area Facing 6th Street



P MATC Student/Staff/Faculty & Permit Parking



DOWNTOWN MILWAUKEE
700 West State Street

MEQUON
5555 West Highland Road

OAK CREEK
6665 South Howell Avenue

WEST ALLIS
1200 South 71st Street

matc.edu or 414-297-MATC
Wisconsin Relay System 711

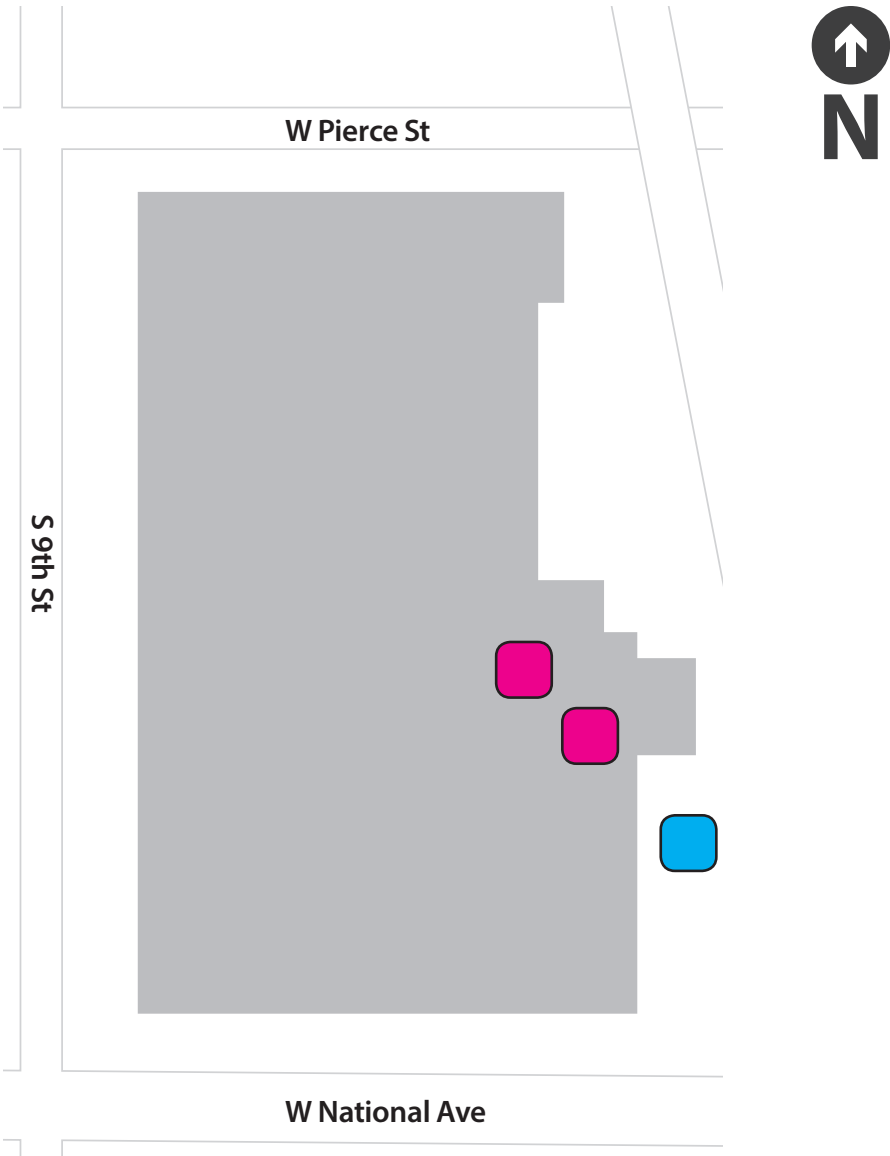
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FREE SPEECH AND PUBLIC ASSEMBLY

Walker’s Square Campus Map

- Indoor
 - 1st Floor Lobby
 - 4th Floor Lounge/Cafe
- Outdoor
 - Walkway to Door (Without Impeding Pedestrian Traffic)



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