



ADMINISTRATIVE REGULATION AND PROCEDURE

Title: Athletic Department Alcohol, Tobacco and Drug Testing Procedures	Code: FF0600
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Policy Reference: F0600, Student Life

Athletic Department Alcohol, Tobacco and Drug Policies

Milwaukee Area Technical College (MATC) is concerned about the damaging effects of alcohol and other drugs on the physical, mental, social, emotional and intellectual well-being of its student-athletes. The use, misuse and abuse of alcohol and other drugs are recognized by the MATC Athletic Department to be a major deterrent to performance, health and wellness in general. The following procedures are intended to promote responsible decision-making and general awareness within the MATC Athletic Department including student-athletes, coaching staff, administrators and support staff. All regulations supported by the Athletic Department are in accordance with MATC, local, state and federal laws and policies.

Participation within the MATC Athletic Department is defined as duties related to that of a student-athlete, student-manager, student-coach, student athletic trainer, student strength and conditioning assistant and student administrative assistant.

Participation in MATC athletics is a privilege with responsibilities. The following defines the standards and expectations for conduct, specific to the student-athlete, related to the use of alcohol and other drugs.

Alcohol Use

MATC recognizes the severe negative consequences associated with excessive or irresponsible use of alcohol and seeks to promote an environment in which choosing not to drink is socially acceptable. We firmly believe that the use of alcohol can be detrimental to the physical and mental well-being of MATC student-athletes.

The following MATC Athletic Department Regulations apply to all participants in the MATC Athletic Department:

- No alcoholic beverages will be permitted at any Athletic Department-sponsored event.
- Student-athletes, student-managers and coaches will not possess alcohol on MATC premises, including in lockers or locker rooms.
- No student-athlete or student-manager, while actively participating in a MATC Athletic Department-sponsored activity (i.e. team meals, team practice, away trips, or hosting student recruits, etc.), will be permitted to purchase, consume, possess, distribute, sell or be under the influence of alcohol. Road trips are



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defined as a period of time starting with departure from campus to time of return or as released by the head coach.

- Student-athletes serving as hosts for prospective student-athletes are not to take the prospect into any environment where alcohol is distributed in an uncontrolled manner. Consumption or possession of an alcoholic beverage in the presence of a prospective student-athlete during a campus visit is prohibited.
- During any sports season in which any student-athlete is participating, the use of alcohol is not permitted within forty-eight (48) hours prior to an official contest, game or scrimmage.

A student-athlete who violates any of the general local, state, and federal laws governing the sale, possession, consumption or use of alcohol or MATC policies and procedures concerning alcohol use will be subject to the penalties outlined in this policy and/or action through the Office of Student Life and/or the MATC Athletic Department.

Penalties:

Student-athletes who violate the above rules and regulations regarding alcohol will face the sanctions outlined below. Offenses will accumulate throughout a student-athlete's period of intercollegiate eligibility at MATC. Failure to fulfill sanctions may result in suspension from the team's regular season contests.

First Offense:

1. Student-athlete will have a conference with Head Coach.
2. Online Alcohol education course.
3. Disciplinary probation for a minimum of one year.
4. Signed statement of understanding of conduct policy and consequences of future violations.

Second Offense:

1. Student-athlete will have a conference with Head Coach and Athletic Director.
2. Alcohol Awareness Workshop (cost of workshop is the student-athlete's responsibility).
3. Extend disciplinary probation.
4. Signed statement of understanding of conduct policy and consequences of future violations.



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Third Offense:

1. Student-athlete will have a conference with Head Coach and Athletic Director.
2. AODA (alcohol and other drug abuse) Assessment.
3. Student-athlete will be suspended for 50% of team's regular season contests, which may include post-season contest dates, and can carry over to the next season. If the student-athlete is a multi-sport participant the suspension will continue into the next sport. A student-athlete may not sign up for a sport for which they have not previously participated in order to fulfill their suspension. Contests will be defined by the NJCAA for each individual sport. Attendance and participation at practice during the suspension period will be required.
4. Complete an 8-10 page paper on responsibility, life choices and possibility of suspension.
5. Signed statement of understanding of conduct policy and consequences of future violations.

Fourth Offense:

1. Student-Athlete is immediately and permanently dismissed from any further participation in intercollegiate athletics.

Tobacco Policy

The use of tobacco is prohibited in connection with any intercollegiate athletic function. A function is defined as any activity that is held as a team whether it be meetings, practices, games or informal workouts on and off the grounds of MATC and their related facilities (NCAA bylaws 11.1.7 and 17.1.12). This also includes related activities in the training rooms, locker rooms, and weight-training facilities. MATC's student-athletes and Athletic Department staff are expected to adhere to MATC's Tobacco Free Campus policy while on MATC campus.

Drug Policy

The MATC Athletic Department strongly believes that the illicit use of drugs (excluding those drugs prescribed by a physician to treat a specific medical condition) can be detrimental to the physical and mental health well-being of its student-athletes, no matter when such use would occur during the year. In addition to being against the law, the use of drugs can seriously interfere with the performance of individuals as student-athletes and be injurious to student-athletes and their teammates, particularly when participating in athletic competition or practice.



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MATC prohibits the use of drugs or substances listed as the NJCAA's list of banned substances by any student-athlete who participates. MATC is committed to developing and maintaining an environment that encourages and fosters drug-free competition.

At the beginning of each athletic year, a student-athlete must sign the NJCAA and the MATC drug-testing consent form. This form allows the NJCAA and MATC to test student-athletes for banned substances. The following procedures apply:

Drug Screening Procedure:

The drug screening program applies to all student-athletes, in-season and out-of-season. Participants may be screened for any and/or all of the NJCAA banned substances based on reasonable suspicions obtained by a MATC representative(s). Reasonable suspicion is defined as suspicion based on specific, personal and/or direct observation that the college representative(s) can describe concerning any of the four areas that warrant further investigation: appearance, behavior, speech, or odor.

Contact Meeting:

A student-athlete under reasonable suspicion for use of a banned substance will be notified by the Athletic Director or coach to report within 24 hours for a contact meeting. The meeting, to be conducted with the Athletic Director, Certified Athletic Trainer(s), and the Head Coach, will outline to the student-athlete the reasons he/she is considered to be under reasonable suspicion for the use of a banned substance and the penalties associated. The student-athlete will be provided with the opportunity to admit or deny the allegations. If a denial is made, a student-athlete will then be informed of the screening protocol and ask to submit thereto.

Specimen Collection/Screening:

Screening for banned substances will be conducted through the use of a urine specimen. There will be no intrusive testing through the use of blood samples. All tests will be evaluated by a qualified testing and medical review provider contracted by the college. After being shared with the student-athlete, all test results will remain confidential and secured by the Athletic Director. This information will be released only to those MATC staff and medical staff on a need to know basis (who include, but are not

limited to, the President, VP of Student Services, Athletic Director, Team Medical Personnel, Certified Athletic Trainer and Head Coach(s).



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Refusal to submit to screening:

Any student-athlete who refuses to submit to screening will be treated as having had a positive test result for the purpose of imposing disciplinary action pursuant to this policy (See Penalties First Offense tests positive). The student-athlete's record, however, will appropriately reflect the fact that the discipline was based on his/her refusal to submit to screening rather than as a consequence of a positive test result.

Penalties:

If the student-athlete admits to using a banned substance during the contact meeting or initiates a self-referral (refer to "Safe Harbor" Program):

First Offense:

1. Immediate suspension for 25% of team's regular season contests, which may include post season contest dates, and can carry over to the next season. If the student-athlete is a multi-sport participant, the suspension will continue into the next sport season. A student-athlete may not sign up for a sport for which they have not previously participated in order to fulfill their suspension. Attendance and participation at practice during the suspension period will be required and
2. The student-athlete will be required to attend an AODA assessment as a requirement to be reinstated and
3. The student-athlete may be required to submit to future unannounced substance screenings for one (1) year from the contact meeting. If the student-athlete should test positive at any time during that year, then immediate and permanent dismissal from any further participation in intercollegiate athletics will result.

- If the student-athlete denies the use of a banned substance and tests positive:

First Offense:

1. The student-athlete will be suspended from all intercollegiate athletic programs for one (1) calendar year from the date of the contact meeting. Attendance and participation at practice during the suspension period will be required and
2. The student-athlete will be required to attend an AODA assessment as a requirement to be reinstated and
3. The student-athlete must submit to a substance screening and test negative in order to be reinstated and
4. The student-athlete may be required to submit to future unannounced substance screening for one (1) year from the reinstatement date. If the student-athlete should



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test positive at any time during that year, then immediate and permanent dismissal from any further participation in intercollegiate athletics will result.

If the student-athlete denies the use of a banned substance and tests negative, the allegations of reasonable suspicion will be dropped and no further action will be taken.

Second Offense:

1. Any student-athlete with two admissions to substance use/abuse will be immediately and permanently dismissed from any further participation in intercollegiate athletics at MATC.
2. Any student-athlete with two positive substance screenings in their career will be immediately and permanently dismissed from any further participation in intercollegiate athletics at MATC.
3. Any student-athlete with any combination of a positive substance screening and an admission to substance use/abuse will be immediately and permanently dismissed from any further participation in intercollegiate athletics at MATC.
4. Two refusals to submit in a student-athlete's career will result in immediate and permanent dismissal from any further participation in intercollegiate athletics at MATC.

Safe Harbor Program

The "Safe Harbor" program is in place to allow student-athletes that may have a drug or alcohol problem to self-report and receive treatment. The student-athlete must comply with the treatment plan; otherwise the student-athlete will be placed in the penalty phase, based on initial screening.

Payment for Drug Screening:

MATC will fund all initial substance screenings. Following the initial test, the student-athlete is required and responsible for payment of all additional screening as required by this policy. The screening facility will charge the Athletic Department for all screenings. The Department will then place these charges on the student-athlete's campus billing account. Failure to pay for these substance screenings may result in an academic hold being placed on a student-athlete's records as well as the loss of athletic eligibility until said bill is paid in full.



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Appeals Board:

A student-athlete may submit an appeal in writing to the Athletic Director. Thereafter, an Appeals Board will be assembled by the Athletics Director. The Appeals Board will consist of the following: Athletic Director, Coach, College Counselor, VP of Student Services, and Director of Student Life, or their designated representative. The decision of the Appeals Board is final.

Office of Responsibility: Student Services