

FACILITY RENTAL APPLICATION

Today's Date _____ Baseball Field _____ Soccer Field
Requested by _____ Phone (____)

Organization Name

Organization Address

Is this a nonprofit organization? Yes _____ No

Title of Event _____ Type

Number of Participants _____ Expected Audience

Date you desire to use facility - 1st choice (a)

2nd choice (b)

3rd choice (c)

Include all the time needed for your setup and breakdown:

(a) beginning time _____ ending

(b) beginning time _____ ending

(c) beginning time _____ ending

Will admission be charged? Yes ____ No ____ If yes, explain the purpose that the proceeds will be used for.

Will the event be for religious purposes? Yes ____ No

Proof of liability insurance MUST be attached to this application.

Please return this form to:

Mike Basile
MATC Athletic Department
700 West State Street
Milwaukee, WI 53233

Signature: _____ Date: _____
Milwaukee Area Technical College

FACILITY PERMIT

Contact Person

Phone (____)

Name of Organization

Event _____ Number of Participants

The above-listed organization is authorized to use the following:

<u>Field</u>	<u>Day/Date</u>	<u>Time Reserved</u>	<u>Fee</u>	<u>Total</u>
_____			\$_____ x _____ hrs. =	
_____			\$_____ x _____ hrs. =	
_____			\$_____ x _____ hrs. =	

Wisconsin tax exempt number _____ or sales tax

Subtotal \$_____

Other charges: _____

Technician _____

Custodial _____

Security _____

Equipment _____

Other _____

TOTAL CHARGES \$_____

Facility Use Agreement

Please note:

1. In accepting this permit, I accept responsibility for the care of the school building and property assigned and for all damages to the assigned property while this permit is in Effect. I agree further to observe all laws of the city and state and all rules of the Milwaukee Area Technical College and hold the college harmless of any and all damages the board may suffer as a result of the holder's use of the facilities. A Certificate of Insurance showing liability coverage may be required.
2. I hereby state that the organization I represent is in full compliance with Title VI and Title VII of the 1964 Civil Rights Act and Title IX of the 1972 Amendments stating that no person shall be discriminated against on the basis of sex, race, color, religion, national origin, or handicap.
3. A fee may be charged for parking and/or excessive cleanup required of the facilities used.
4. Alcoholic beverages are not permitted on the district premises.
5. Petitions may not be circulated on district premises without a permit.
6. Soliciting is prohibited on district premises.
7. Political contributions are prohibited on district premises.
8. Athletic facilities are made available one-half hour prior to the scheduled game time:
 - a. May be canceled, without charge or penalty, upon notifying the Athletic Department at least one week before the event. Fifty percent of the base charge, plus any actual costs incurred for services provided, will be assessed upon cancellation with less than one week's notice.
 - b. "No shows" will be charged the full base charge, plus any actual cost for the services provided.
 - c. Rain-outs will not be charged if occurring prior to the start of the event. If requested services have already been provided, only the cost of the services will be charged.
9. Make checks payable to MATC and send payment with the signed agreement to the MATC Athletic Department, Mike Basile, 700 West State Street, Milwaukee, WI 53233.

10. Milwaukee Area Vocational, Technical and Adult Education District is in full compliance with Titles VI and VII of the 1964 Civil Rights Acts (as amended); Title IX of the 1972 Education Amendments, the Equal Pay Act; Titles VII and VIII of the Public Health Service Act; Section 504 of the 1973 Rehabilitation Act and Wisconsin Statutes, Chapter 38, and the Fair Employment Law (Wis. Statute 111.31-111.36); Americans with Disabilities Act; and all other applicable statutes, laws, regulations, and ordinances. It is the policy of the district not to discriminate on the basis of age, handicap, national origin or ancestry, race, color, religion, creed, sex, sexual orientation, marital status, arrest or conviction record, membership in the national guard, state defense force, or other reserve component of the federal or state military forces; or any other basis prohibited by applicable law. Retaliation against persons who exercise their right to be free of prohibited discrimination is a form of unlawful discrimination and as such is also prohibited. Sexual, racial, ethnic, or other unwelcome or offensive harassment in the workplace is also prohibited. Equal employment and educational opportunity is a legal, social, and economic necessity of the district. Inquiries regarding this policy may be directed to the Affirmative Action Offices of Milwaukee Area Technical College, 700 West State Street, Milwaukee, WI 53233.