

## ADMINISTRATIVE REGULATION AND PROCEDURE

Title: REPEATS – EFFECT ON GRADEPOINT AVERAGE | Code: DD0708

(ASSOCIATE DEGREE)

Policy Reference: D0800, Graduation Requirements

Students may repeat courses which they previously completed and for which they received a grade. The initial grade and all subsequent grades will remain a part of the student's permanent record. The cumulative grade point average of a student will reflect the total number of credits attempted and the total number of grade points earned. On the other hand, since credit toward a degree may only be granted once for each course, a student's final grade point average will reflect the highest grade earned in the course. Grades not utilized in the final grade point average determination will be identified by the "R" symbol adjacent to the grade on the student's permanent record.

Office of Responsibility: Student Services