



Title: GRADUATE TUITION GUARANTEE	Code: F0510
Authority: Wis. Stats. § 38.04(14), 38.24(4); Wis. Administrative Code TCS Chapter 6 ; MATC District Board Minutes, 12/20/93; 4/18/00; 9/25/07	Original Adoption: 12/20/93 Revised/Reviewed: 10/26/18 Effective: 9/26/07

BACKGROUND

The District Board, in compliance with Wisconsin Statute §38.24(4), shall provide a fee exemption for up to six credits to a graduate who is unable to attain employment within six months of graduation or in the event the graduate's employer certifies the graduate lacks entry level job skills in the relative field of study.

POLICY

A graduate of an associate degree program or vocational diploma program who is a resident of this state is exempt from program and materials fees established by the district board for up to six (6) credits within the same occupational program for which the degree or diploma was awarded if the graduate applies for fees exemption within six (6) months of graduation and any of the following conditions apply:

- 1) Within ninety (90) days after his or her initial employment, the graduate's employer certifies to the district board that the graduate lacks entry level job skills and specifies in writing the specific areas in which the graduate's skills are deficient.
- 2) The graduate certifies in writing that all of the following apply:
 - a) The graduate has not secured employment in the occupational field in which he or she received the degree or diploma.
 - b) The graduate has demonstrated that she/he has actively pursued employment in that occupational field.
 - c) The graduate has not refused employment in that occupational field or in a related field.
 - d) The graduate has actively sought the assistance of Student Employment Services.

Applications by the graduate for the fee exemption shall be made to Student Employment Services who will determine if the graduate qualifies for the exemption. All approved applications will be submitted to the Business Office and the Registrar's Office for financial and registration processing.