



POLICY

Title: REMISSION OF OUT-OF-STATE TUITION FOR NEEDY AND WORTHY STUDENTS	Code: B0201-1
Authority: Wis. Stats. § 38.24 (3)(c); WTCSB Administrative Bulletin 99-03 (2/16/99)	Original Adoption: 6/22/99 Revised/Reviewed: 5/25/04 Effective: 5/26/04

Background:

State statutes empower the Wisconsin Technical College System president to remit out-of-state tuition for needy and worthy students who are not residents of Wisconsin. Each district that intends to remit out-of-state tuition for needy and worthy students must annually request authority from the system president on an aggregate basis. Each request must be approved by the district board or, if the district board has delegated its authority, by a staff member empowered by the district board to make such requests.

Fees may be remitted for up to 0.5 percent of the district's projected credits for the year of remission. District boards that have delegated request authority must receive, within 45 days of the end of each academic year a report detailing remission activity for the year. The report must, at a minimum, include the number of students for whom tuition was remitted, the total credits remitted, the financial impact of the actual remissions, and the percentage of total actual credits, net of Community Services, remitted for the academic year. A copy of the reports must be filed with the Wisconsin Technical College System Board.

I. Delegation of Authority and Reporting Responsibility:

Authority to request remission of out-of-state tuition for needy and worthy students is delegated to the Vice President, Finance. In addition, the Vice President, Finance, is responsible for meeting all reporting requirements.