

PART-TIME FACULTY PAYROLL SCHEDULE

The following schedule indicates the pay periods, timesheet due dates, and paydates for the academic year 2023-24.

Full-time faculty and staff who have assignments that qualify for additional earnings will have a separate part-time faculty check processed in addition to their regular bi-weekly earnings. Full-time faculty earnings will be disbursed in accordance to the following schedule:

PAY PERIOD	DUE DATE	PAYDATE
07/23/23 - 08/05/23	08/04/23	08/18/23
08/06/23 - 08/19/23	08/18/23	09/01/23
08/20/23 - 09/02/23	09/01/23	09/15/23
09/03/23 - 09/16/23	09/15/23	09/29/23
09/17/23 - 09/30/23	09/29/23	10/13/23
10/01/23 - 10/14/23	10/13/23	10/27/23
10/15/23 - 10/28/23	10/27/23	11/09/23 *
10/29/23 - 11/11/23	11/10/23	11/22/23 *
11/12/23 - 11/25/23	11/22/23 ^	12/08/23
11/26/23 - 12/09/23	12/08/23	12/22/23
12/10/23 - 12/23/23	12/22/23	01/05/24
12/24/23 - 01/06/24	01/05/24	01/19/24
01/07/24 - 01/20/24	01/19/24	02/02/24
01/21/24 - 02/03/24	02/02/24	02/16/24
02/04/24 - 02/17/24	02/16/24	03/01/24
02/18/24 - 03/02/24	03/01/24	03/15/24
03/03/24 - 03/16/24	03/15/24	03/29/24
03/17/24 - 03/30/24	03/28/24 ^	04/12/24
03/31/24 - 04/13/24	04/12/24	04/26/24
04/14/24 - 04/27/24	04/26/24	05/10/24
04/28/24 - 05/11/24	05/10/24	05/24/24
05/12/24 - 05/25/24	05/24/24	06/07/24
05/26/24 - 06/08/24	06/07/24	06/21/24
06/09/24 - 06/22/24	06/21/24	07/05/24
06/23/24 - 07/06/24	07/05/24	07/19/24
07/07/24 - 07/20/24	07/19/24	08/02/24
07/21/24 - 08/03/24	08/02/24	08/16/24

* Early paydate

^ Early time sheet submission and supervisor approval date

Timesheets received by payroll after the due date will be processed on the following paydate. Due dates/paydates are subject to change if payroll need arises. In the event of a change, a college-wide email will be sent to employees. Updates can also be found online: <http://www.matc.edu/who-we-are/offices/finance/payroll.html>