Healthcare Academic & Career Pathway

Medical Assistant

PROGRAM CODE: **31-509-1**

TD

Technical Diploma

Location: Downtown Milwaukee Campus

Start Dates: August and January

Admission Requirement: High school diploma or equivalent. This program admits students through a waiting list process. Visit the program's webpage at matc.edu to view the waiting list process and all requirements.

Academic Preparedness Requirement: Biology coursework recommended

Financial Aid Eligible: Yes. Use code 003866 at fafsa.gov.

Program Description

The Medical Assistant program prepares individuals to assist physicians in their offices or other medical settings. Medical assistants perform a wide range of duties. The medical assistant is responsible for medical and surgical asepsis, taking vital signs, assisting the physician with examinations and surgery, administering ECGs, and administering medications.

Career Outlook

The demand for Certified Medical Assistants continues to grow. Graduates perform various functions such as drawing blood, administering EKGs and carrying out lab procedures.

Program Learning Outcomes

- Perform medical office administrative functions.
- Provide patient care in accordance with regulations, policies, laws and patient rights.
- Perform medical laboratory procedures.

Complete Program Details

QUESTIONS? 414-297-6263, 262-238-2281 or healthpathway@matc.edu

COURSES		CREDITS
HEALTH-101	Medical Terminology *	3
HEALTH-107	Digital Literacy for Healthcare *	2
MEDAST-301	Medical Assistant Administrative Procedures ‡	2
MEDAST-302	Human Body in Health and Disease ‡	3
MEDAST-303	Medical Assistant Lab Procedures 1 ‡	2
MEDAST-304	Medical Assistant Clinical Procedures 1 ‡	4
MEDAST-309	Medical Law, Ethics and Professionalism	2
ENG-195	Written Communication ‡ (or) ENG-201 English 1 ‡	3
MEDAST-305	Medical Assistant Laboratory Procedures 2 ‡	2
MEDAST-306	Medical Assistant Clinical Procedures 2 ‡	3
MEDAST-307	Medical Office Insurance and Finance ‡	2
MEDAST-308	Pharmacology for Allied Health ‡	2
MEDAST-310	Medical Assistant Practicum ‡	3

CREDITS
Total credits needed to complete this diploma

33

‡ Prerequisite required.

* May be taken prior to entering the program.

All MEDAST courses must be completed within 18 months of starting technical courses in the program.

Program curriculum requirements are subject to change.

The Medical Assistant program at MATC has a five-year cumulative job placement rate of 87.25% for 2019-23.

Current MATC students should consult their Academic Program Plan for specific curriculum requirements.

MATC courses are offered in person, entirely online or partially online. Check each course's delivery options in Self-Service at **selfservice.matc.edu**.

The medical assistant diploma program is accredited by the Commission on Accreditation of Allied Health Education Programs (caahep.org) upon the recommendation of the Medical Assisting Education Review Board, 2339 N. California Avenue, #47138, Chicago, IL. 60647 maerb.org