# **Health Unit Coordinator**

## PROGRAM CODE: 30-510-2



#### Location: Online Campus

Start Dates: August, January and June

Admission Requirement: High school diploma or equivalent. This program admits students through a waiting list process. Visit the program's webpage at matc.edu to view the waiting list process and all requirements.

Financial Aid Eligible: Yes. Use code 003866 at fafsa.gov.

#### **Program Description**

Enter the healthcare field in a non-direct patient care role. This program prepares you for responsibilities such as order transcription, clerical support functions and customer service interactions. Technical courses are offered via online instructional format only.

#### **Career Outlook**

Health unit coordinators are valued professionals of the healthcare team and the demand for this profession continues to grow. Graduates may be employed in hospitals, long-term care facilities or clinics. For additional career information, visit nahuc.org.

#### **Program Learning Outcomes**

- · Manage multiple sources of client information.
- Function as an integrated member of the healthcare team.
- Coordinate operational processes.
- · Communicate professionally utilizing multiple modalities.
- · Process healthcare orders.



### **Complete Program Details**

QUESTIONS? 414-297-6263, 262-238-2281 or healthpathway@matc.edu



MATC.EDU | 414-297-MATC | WISCONSIN RELAY SYSTEM 711

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Technical Diploma COURSES CREDITS ENG-195 Written Communication ±......3 (or) ENG-201 English 1 ‡ HEALTH-101 Medical Terminology \* ^.....3 HEALTH-104 Contemporary Healthcare Practices\* ^ ......2 HEALTH-107 Digital Literacy for Healthcare \* ^ ......2 **HSM-130** Health Services Coordination 1 ‡......3 **HSM-131** Health Services Coordination 2 ‡......3 Health Services Applications ‡ ......3 **HSM-132** 

#### CREDITS

Total credits needed to complete this diploma

‡ Prerequisite required.

\* Must be taken prior to entering the program.

^ Counts toward earning the Healthcare Customer Service certificate.

Program curriculum requirements are subject to change.

Current MATC students should consult their Academic Program Plan for specific curriculum requirements.

MATC courses are offered in person, entirely online or partially online. Check each course's delivery options in Self-Service at selfservice.matc.edu.

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