

Human Resources

PROGRAM CODE: 10-116-1



Associate Degree

**Location:** Downtown Milwaukee Campus, Online Campus**Start Dates:** August and January**Admission Requirement:** High school diploma or equivalent**Financial Aid Eligible:** Yes. Use code 003866 at fafsa.gov.

Program Description

Gain entry-level skills in a variety of areas related to the human resources profession, including recruitment, selection, training and development, employee and labor relations, and compensation and benefits.

Career Outlook

New legislation and court rulings are expected to increase demand for human resources personnel and labor relations experts.

Program Learning Outcomes

- Design an organizational workforce plan.
- Develop training programs.
- Analyze organizational total rewards programs.
- Incorporate employment law into business practices.
- Apply employee relations techniques.

COURSES

COURSES	CREDITS
BADM-106 MS Office for Business Applications	3
ENG-195 Written Communication ‡	3
(or) Any 200-level ENG course	
HRMGT-133 Legal Issues and Employment Law	3
HRMGT-193 Human Resource Management	3
HRMGT-198 Business Ethics	3
BADM-134 Business Organization and Management	3
HRMGT-196 Recruiting and Selection	3
LDRSHP-195 Communication Strategies for Leaders	3
MATH-134 Mathematical Reasoning	3
(or) Any 200-level MATH course	
PSYCH-199 Psychology of Human Relations	3
(or) Any 200-level PSYCH course	
ACCTG-142 Payroll Accounting	2
ENG-197 Technical Reporting ‡	3
(or) SPEECH-210 Conflict and Communication	
HRMGT-136 Safety in the Workplace	3
HRMGT-169 Diversity and Change Management	3
HRMGT-197 Employee Training and Development	3
LDRSHP-190 Leadership Development	3
HRMGT-124 Human Capital Analysis ‡	3
HRMGT-170 Employee Relations and Labor Relations	3
HRMGT-194 Fundamentals of Compensation	3
LOGMGT-105 Enterprise Resource Planning	3
SOCSCI-103 Think Critically and Creatively	3
(or) Any 200-level SOCSCI course	

CREDITS

Total credits needed to complete this degree

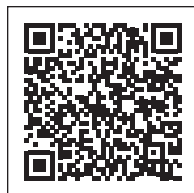
62

‡ Prerequisite required.

Program curriculum requirements are subject to change.

Current MATC students should consult their Academic Program Plan for specific curriculum requirements.

MATC courses are offered in person, entirely online or partially online.

Check each course's delivery options in Self-Service at selfservice.matc.edu.

Complete Program Details

QUESTIONS? 414-456-5323, 414-297-8903 or leadpathway@matc.edu