

Business Management Trainee

PROGRAM CODE: 61-102-1



Certificate



COURSES

ACCTG-110	Financial Accounting	3
BADM-106	MS Office for Business Applications	3
BADM-134	Business Organization and Management	3
BADM-192	Risk Management and Insurance	3

CREDITS

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Total credits needed to complete this certificate

12

Program curriculum requirements are subject to change.

Current MATC students should consult their Academic Program Plan for specific curriculum requirements.

MATC courses are offered in person, entirely online or partially online. Check each course's delivery options in Self-Service at selfservice.matc.edu.

Location: Downtown Milwaukee Campus, Mequon Campus, Oak Creek Campus, Online Campus, West Allis Campus

Start Dates: August and January

Admission Requirement: High school diploma or equivalent

Financial Aid Eligible: No

Program Description

Get a strong start to enter the job market with knowledge of key components of business, including the fundamentals of accounting, management and insurance concepts.

Some certificates can be earned while completing associate degrees and/or technical diplomas that are eligible for financial aid. Certificate programs alone are not eligible for financial aid; contact MATC for details. All credits in certificate programs must be earned at MATC with a 2.0 cumulative GPA or higher. Upon completion of the certificate's requirements, the student's transcript is notated with the credential earned.



Complete Program Details

QUESTIONS? 414-456-5323, 414-297-8903 or leadpathway@matc.edu