

## 2025-2026 IDENTITY VERIFICATION For Confined or Incarcerated Students

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) or admission application to MATC was selected for a process called identity verification. To verify that you provided correct information on your application, the college will compare your application with the information on this worksheet and with any other required documents. You must submit this completed signed worksheet with any required documents to the MATC Financial Aid Office. We may ask for additional information. If you have questions about identity verification, contact the MATC Financial Aid Office at [finaid@matc.edu](mailto:finaid@matc.edu).

### STUDENT INFORMATION (Please Print)

Student's Last Name	Student's First Name	Middle Initial	Student ID Number
Student's Street Address (Include Apartment Number)			Student's Date of Birth
City	State	Zip Code	Email Address

### IDENTITY VERIFICATION

As part of the verification process, you must provide identity documentation to a MATC staff member to verify your identity by presenting an unexpired valid government-issued photo identification (ID). The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student ID.

In addition, the student must sign, in the presence of the institutional official, the section provided below

### STATEMENT OF IDENTITY VERIFICATION

I certify that I, _____, am the individual signing			
Print Student's Name			
_____ **Student Signature		_____ MATC Staff Member or Authorized Correctional Facility Official Signature	
Date		Date	

**\*\* Your signature above must be witnessed by either a MATC staff member, authorized correctional facility official, or by a Notary. If completed by Notary, please mail the worksheet and unexpired valid government-issued photo identification (ID) to the address on the form or submit the completed form in person. DO NOT EMAIL OR FAX THIS FORM.**

Financial Aid Office: 700 West State Street, Room S112 ■ Milwaukee, WI 53233-1443 ■ Phone: 414-297-6282 ■ Fax: 414-297-6466  
[matc.edu](http://matc.edu) [finaid@matc.edu](mailto:finaid@matc.edu)

## IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

(To Be Signed in the Presence of a Notary)

If the student is unable to appear in person at MATC's Financial Aid Office or Welcome Center to verify their identity, the student must provide to the institution:

- A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- The original Statement of Educational Purpose provided above, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

(Only complete this section if you cannot appear in person)

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
Date Notary's Name

personally appeared, \_\_\_\_\_, and  
Printed name of signer

provided to me on basis of satisfactory evidence of identification \_\_\_\_\_  
Type of government-issued photo ID provided

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(Seal)

\_\_\_\_\_  
Notary Signature

My commission expires on \_\_\_\_\_.  
Date