



Credit for Prior Learning and Experience

Approved by: Patrick Feder

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Social Networking in Business IT-107 Work/Life Experience Portfolio

Credit for Prior Learning provides students a range of options to earn college credit for what they already know. Students can demonstrate college-level knowledge and competencies from examination, portfolio, to workforce and military.

1. Course title, number & credit value:

a. Social Networking in Business IT-107 2.

Course Competencies:

- a. This course is an introduction to social media, communication and collaboration tools utilized professionally in a business environment. Students will learn to set up, use and support these tools. Emphasis will be placed on proper business communication, development of a personal resume and the implementation of a professional person using social media that supports work within the information technology field.

3. Identify the Portfolio requirements the student needs to submit to demonstrate the competencies.

- a. Submit a professionally formatted resume tailored to the IT industry.
- b. Provide a link to your updated, professional LinkedIn profile.
- c. Official letter from your current employer detailing your workplace responsibilities and technical duties.
- d. Demonstrate the practical, ethical use of an AI tool to generate or improve a piece of business communication.

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