



November 12, 2018

NOTICE TO RESIDENTS OF THE MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT,
WISCONSIN

A regular open meeting* of the **ADVISORY AUDIT COMMITTEE** of the Milwaukee Area Technical College District Board, Wisconsin, will be held in the **BOARD ROOM, (ROOM M210)**, of the **MILWAUKEE AREA TECHNICAL COLLEGE**, 700 West State Street, Milwaukee, Wisconsin on **THURSDAY, November 15, 2018**, beginning at **3:00 P.M.***

The agenda** for said meeting is presented as follows:

- A. Roll Call**
- B. Compliance with the Open Meetings Law**
- C. [Approval of Minutes, August 16, 2018 - Attachment 1](#)**
- D. Comments from the Public**
- E. Action Items**
 - 1. Recommendation of New Committee Member
- F. Discussion Items**
 - 1. External Audit Update
 - 2. Conflict of Interest - Report
 - 3. Internal Audit Update
- G. Information Items**
- H. Old Business/New Business**
 - 1. Date of Next Meeting: **TBD**, MATC Board Room, M210
Committee Members: Wilson, Butler, Reilly and Tessmann

* Other members of the MATC Board may be present, although they will not be participating as members of this committee. This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The Committee may return into Open Session to take action on any item discussed in Closed Session.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.



Attachment AAC – 1

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD ADVISORY AUDIT COMMITTEE

August 16, 2018

CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Advisory Audit Committee was held in open session on Thursday, August 16, 2018, and called to order by Ms. Cary Tessmann at 3:13 p.m. in the Board Room, M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: David Dull, Dennis Butler, Katherine Reilly, and Cary Tessmann

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES, May 17, 2018

The minutes were approved, noting one spelling correction, without further objection.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. ACTION ITEMS

None.

ITEM F. DISCUSSION ITEMS

F-1 Internal Audit Update

Discussion: Mr. Brian Kubik, Manager-Internal Audit, Administration, provided an Internal Audit update, including discussion on risk topics, the status of the audit plan, results of the Compliance Review II- Student Athletics & Student Accommodations audit, the draft results of the Compliance Review III- PCI DSS audit, an update on Action Plan Follow-up, information on Internal Audit Survey scores, an update on the Committee Charter compliance, and suggestions for changes to the Committee Charter that will be moved to the District Board for approval.

ITEM G. INFORMATIONAL ITEMS

None.



ITEM H. OLD BUSINESS / NEW BUSINESS

Date of Next Meeting: November 15, 2018, 3:00 p.m., Room M210

ADJOURNMENT

The meeting adjourned at 3:45 PM.

Respectfully submitted,
Kathleen Lawson
Administrative Specialist - Finance