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**ADMINISTRATIVE  
REGULATION AND  
PROCEDURE**

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Title: ASSIGNMENT OF RESPONSIBILITY OF THE  
CURRICULUM TO THE FACULTY

Code: DD0501

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Policy Reference: D0501, Development, Modification, and Improvement of  
Instructional Programs and Courses

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MATC assigns the responsibility of the curriculum to the faculty who are subject matter experts in the discipline. Faculty participate substantially in the oversight of curriculum--its development, implementation, and substance.

Faculty at MATC are hired with the expectation that they will participate in the development, implementation, monitoring, and revision of curriculum to maintain course and program effectiveness, currency, and relevancy to internal and external stakeholders. Faculty will have oversight of the curriculum and expectations for student performance, assessment of student learning. Faculty-driven work at the department level includes course outcome summary development and revision, prerequisites for courses, rigor of courses, expectations for student learning and collaboration with colleagues on course/program evaluation and modification. In addition to activities at the department level, participation in the curriculum process may include interaction with the program's Advisory Committee, state-wide curriculum committees, membership on the Pathway and WTCS curriculum committees, and/or participation in college-wide curriculum, learning and assessment activities. Results of these activities are shared through minutes and other communication to the college community.

Office of Responsibility: Curriculum Department

Last reviewed: Mar-2022